



**Intelligent Communications Systems India Ltd**  
Administrative Building above Post Office, Okhla  
Industrial Estate Phase III, New Delhi-110020  
Tel.: 011-40538951, 011-35024705



Ref. No. ICSIL/02/78/Procurement of Racks/Vol.-I//2024-25

**04/12/2025**

**Request for Quotation (RFQ) for Supply & Installation of Slotted Angle Racks at ICSIL Office**

Intelligent Communication Systems India Limited (ICSIL) is a joint venture of Telecommunications Consultants India Limited (TCIL), a Government of India Enterprise under Ministry of Communications and Delhi State Industrial and infrastructure Development Corporation (DSIIDC), a Government of Delhi undertaking. ICSIL is an ISO 9001:2015 certified company and holds status of a Public Sector Undertaking.

ICSIL invites sealed quotations for **Supply & Installation of Slotted Angle Racks** in ICSIL office in two Porta Cabins (2nd Floor) as per specifications and scope of work attached at Annexure-I & Annexure-II.

Interested parties are requested to submit their sealed quotation on or before **26/12/2025 at 03:00 PM**. Quotations received after the due date and time shall not be considered. The envelope should be properly sealed and superscribed with the **RFQ title**, along with the **bidder's name and contact details**. The quotation must be submitted exactly as per **Annexure–“II” (BOQ)**. The Scope of Work and Specifications of Racks are provided in **Annexure–“I”**, and the **layout of the site** is enclosed in **Annexure–“III.”**

Terms and conditions are given below: -

1. The quotation must be submitted in the form furnished in Annexure - “II” and should be free from corrections/erasures. In case there is any unavoidable correction it should be properly attested. If not, the quotation will not be considered. Quotations written in pencil will not be considered.
2. The quotation will be opened on **26/12/2025 03:30 PM** at the ICSIL Administrative Building, Above Post Office, Okhla Industrial Estate, Phase-III, Delhi-110020 in the presence of the tenderers or their authorized representatives who may wish to be present.
3. ICSIL reserves the right to accept the offer by individual items and reject any or all quotations without assigning any reason thereof and does not bind itself to accept lowest quotations.
4. All the prices should be quoted in BOQ format and Taxes as applicable should be indicated.
5. ICSIL reserves the right to modify the quantity specified in this enquiry.
6. In case your quotation is accepted, and order is placed on you, the supply/services against the order should be made within the period stipulated in the order. ICSIL reserves the right to recover any loss sustained due to delayed delivery by way of penalty. Failure to supply the material/services within the stipulated period shall entitle Procuring Entity for the imposition of penalty without assigning any reasons @ 1/2% (half percent) of the total value of the item covered in order as penalty per day subject to a maximum of 5% (five percent) unless extension is obtained in writing from the office on valid ground before expiry of delivery period.
7. Any dispute relating to the enquiry shall be subject to the jurisdiction of the Courts at Delhi only.

**Note: -**

1. Bids without relevant documents as per Eligibility criteria specified at clause No 8 of the RFQ, would be summarily rejected.
2. Unsealed Bids will be rejected.
3. The bidders may visit the site at ICSIL from 05/12/2025 to 24/12/2025 from 10:00 AM to 05:00 PM (Working days).

Bidders are advised to study the document carefully. The price bid along with all related documents asked in the RFQ must be provided in the sealed envelope and should reach by post/by hand to the below mentioned address latest by **26/12/2025 03:00 PM**, The sealed quotation is to be submitted at the address below: -

FRONT DESK OFFICER, RECEPTION

INTELLIGENT COMMUNICATION SYSTEMS INDIA LTD (ICSIL)

Administrative Building, Above Post Office, Okhla Industrial Estate, Phase-III,

New Delhi - 110020

Phone No. 011-40538951

## 8. Required Documents/Eligibility Criteria

The interested parties may submit their response/ Interest as per the following

1. The bidder should be: -

- a) A company in India as per Companies Act 1956/Indian Partnership Act 1932/Indian Registration Act 1908/Chartered Accountants Act 1949/Cost Accountant Act 1959 or amended as on date and should have competent team of professionals, in operation since the last 3 years preceding the date of publication of this notice. The certificate of Incorporation issued by the Registrar of companies along with copies of Memorandum and Articles of Association are to be submitted along with bid.

Or

A Proprietary Firm in operation since the last 3 years preceding the date of publication of this notice. This firm should submit PAN Card/MSMe registration etc. for the past 03 years preceding the date of publication of this notice.

(Proof of Document must be submitted)

2. Companies should have valid Copy of PAN Card, GST Registration, etc. In case of Proprietary firms' valid copy of PAN Cards of Proprietor/Company to be provided.
3. A self-undertaking that the bidder has not been blacklisted and debarred on the basis of FIR lodged against him or any other fault connected with their services by any department/autonomous body/PSU of the Central/State Government/ Private or any agency in India.
4. **Proof of similar Work Order/Completion Certificate** for supply & installation of Racks /Compactors/ office storage systems / Modular Office Furniture in at least one Government Department/PSU or any other organization during the last 7 Financial Years.
5. A statement showing Clause-by-Clause compliance to all Terms & Conditions of all the Section of the RFQ.

## 9. Special Terms & Conditions

- 9.1 a) The complete supply and installation of racks shall be carried out within 30 days, on a phase-wise basis, from the date of issuance of the Purchase Order.
- b) The delivery and installation shall be executed in the following phases:
- **Phase 1:** Porta Cabin-1 (Legal Side)
  - **Phase 2:** Porta Cabin-2 (HR Side)

Each phase shall commence **only upon written confirmation** from ICSIL, and the vendor shall ensure timely execution as per the communicated schedule.

### 9.2 Payment Terms

- **100% payment** shall be released **phase-wise** after successful **delivery, installation, and acceptance** of racks by ICSIL, along with submission of the **Tax Invoice**.

### 9.3 Performance Security

- a) The successful bidder shall, within 10 (ten) days, submit Performance Bank Guarantee (PBG) issued by a scheduled Bank from its branch in Delhi, equivalent to **5% of the contract value**, valid for a warranty period of 1 year from the date of its issuance.
- b) The Performance Bank Guarantee will be discharged by ICSIL after completion of contractor's obligation, including warranty obligation under the contract.
- c) The proceeds of the Performance Security shall be payable to the Purchaser as compensation for any loss resulting from the Supplier's failure to complete its obligations under the contract.
- d) The Performance Security will be discharged by the Purchaser after completion of the Supplier's obligations under the contract.

**Forfeiture of Performance Security:**

Performance Guarantee can be forfeited under the following circumstances:

- Failure to start the work as per given timelines.
- If at any stage it is found that bidder has submitted fake or manipulated papers, in support of his bid.
- Failure to provide satisfactorily technical support during the support period.

Failure to fulfill the terms and conditions given in the tender document.

**9.4 Price Validity: -**

180 days from the date of Submission.

**9.5. Paying Authority: -**

AGM (F & A),  
ICSIL, Okhla Phase-3  
New Delhi-110020

**9.6 Selection Process: -**

1. Among the eligible bidders, the bidder quoting the lowest rates (L1) shall be awarded the work.
2. In case of a tie (more than one bidder quoting the same lowest rate), the decision of ICSIL shall be final and binding.
3. ICSIL reserves the right to accept or reject any/all RFQs without assigning any reason thereof.

**The bidders may visit the site at ICSIL from 05/12/2025 to 24/12/2025 from 10:00 AM to 05:00 PM (Working days).**

**ICSIL Contact Person- 1.-** Mr. S.K Paliwal, Admin Division

Telephone: 011-40538951, 011-35024705

Email id: - [skpaliwal@icsil.in](mailto:skpaliwal@icsil.in)

**2.** Ms. Nafeesa Bano, Engineer (MM/IT Division)

Telephone: 9560729470

E-mail ID- [nafeesa@icsil.in](mailto:nafeesa@icsil.in)

**Scope of Work**

- Supply of slotted angle racks as per specifications
- Transportation, loading, unloading & handling
- Installation in 2nd floor porta cabin premises
- Leveling, anchoring & structural stability
- Site cleaning after installation
- Minimum **1-year warranty**

**Specifications of Racks:-**

Item Type	Description	Size	Material
Type-I	<b>Iron Rack</b> with sheet only on back	7 ft (H) x 3 ft (W) x 1.6 ft (D)	Angle 14 gauge, Shelves 18 gauge, Back sheet 26 gauge
Type-II	<b>Iron Rack</b> with sheet on back + side sheet	7 ft (H) x 3 ft (W) x 1.6 ft (D)	Angle 14 gauge, Shelves 18 gauge, 2 sheets 26 gauge
Type-III	<b>Iron Rack</b> without sheet	7 ft (H) x 3 ft (W) x 1.6 ft (D)	Angle 14 gauge, Shelves 18 gauge

**Note:**

- Minimum **5 shelves per rack**
- Powder-coated finish
- Industrial load-bearing capacity

**Quantity of racks: -**

Sr. No.	Details	Approx. Qty
<b>1</b>	<b>Phase 1</b> Porta cabin 1 Legal side	<b>50</b>
<b>2</b>	<b>Phase 2</b> Porta cabin 2 HR side	<b>25</b>

\*The bidder shall supply additional quantity at the same unit rate if ICSIL increases order by up to (+25%).

**Bill of Quantity**  
**(To be printed on Letter Head of Bidder)**

S. No.	Iron Rack Type	Qty	Unit Price (₹)	GST	Total (₹)
<b>Porta Cabin 1(Legal Side)</b>					
1	Type-I Rack	18			
2	Type-II Rack	20			
3	Type-III Rack	12			
<b>Porta Cabin 2 (HR Room side)</b>					
1	Type-I Rack	09			
2	Type-II Rack	10			
3	Type-III Rack	06			
	<b>Grand Total</b>				

**Notes :-**

- a. Bidders are required to submit their Financial Quote strictly as per the Bill of Quantity provided in Annexure 'II'. Submissions in any other format will not be considered for evaluation."
- b. Partial Quotes are not allowed.
- c. L1 will be determined on the basis of the Grand Total (inclusive of all taxes) quoted in Annexure-II
- d. Quoted Price must include cost of Supply, Installation and Warranty of 01 year
- e. The above-mentioned quantities are tentative, which may vary (+-25%).
- f. For detailed specs, Scope of Work

Declaration: - We agree to carry out the Work at the rate quoted above for the contract duration of one full year. We understand that ICSIL, Delhi, is not bound to accept the lowest or any other offer and reserves the right to accept or reject any or all the offers either in full or in part without assigning any reason.

Authorized Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Company Seal \_\_\_\_\_



