Intelligent Communications Systems India Ltd
Administrative Building above Post Office, Okhla
Industrial Estate Phase III, New Delhi-110020
Tel.: 011-40538951, 011-35024705

ISO 9001:2015

Ref. No. ICSIL/03/715/Tender Search Agency/2025-26 26/11/2025

Request for Quotation (RFQ)

1. About ICSIL

Intelligent Communication Systems India Ltd. (ICSIL) is a joint venture of Telecommunications Consultants India Ltd. (TCIL), a Government of India enterprise under the Ministry of Communications, and Delhi State Industrial and Infrastructure Development Corporation (DSIIDC), an undertaking of the Delhi Government. Since its inception in 1987, ICSIL has delivered exemplary services in the provision of contractual manpower to government departments and the IT sector. It specializes in offering complete solutions in computerization, networking, and telecommunication with a well-focused vision and a global mission, ICSIL is expanding its presence across the globe. The estimated turnover of ICSIL during the year 2024-25 is approximately Rs. 300 Crores.

2. Objective

ICSIL seeks to engage a professional and reliable **Tender Search Agency** to provide daily and comprehensive information on tenders relevant to ICSIL's business domains, ensuring prompt visibility and participation in potential business opportunities.

Applicable business areas include:

- Manpower Outsourcing / Facility Management
- ICT, Networking & CCTV Projects
- Software Development / IT & Telecom Solutions
- Skill Development / Training Projects

3. Scope of Work

a. **Tender Listing:** Daily listing of tenders relevant to ICSIL's business domains from various portals of government/PSU/autonomous bodies across India.
b. **Daily Alerts:** Email notifications/alerts to be sent to designated ICSIL email IDs.
c. **Web Access:** Secured login-based web portal for online viewing, search, and download of tenders.
d. **Essential Search Tools:** Search by **keywords, department, location, and category, etc**.
e. **Tender Details:** Downloadable data to include Tender ID, Title, Department, Value (if available), Submission Date, and Tender Link.
f. **Basic MIS Report:** Monthly summary report covering total tenders shared, category-wise count, and participation recommendations (if any).
g. **Support:** Dedicated point of contact for query resolution.

4. Deliverables: -

- Daily tender alerts to designated ICSIL emails.
- Monthly MIS reports in Excel/PDF format.
- Secure web portal credentials for authorized users.

5. Payment Terms: -

a. The payment shall be released on a **quarterly basis** upon submission of a **Tax Invoice** for the services rendered during the respective quarter.
b. The invoice must be accompanied by the **quarterly MIS report** confirming the delivery of services as per the defined Scope of Work.
c. The payment shall be made within **30 days** of submission of the duly verified invoice, subject to satisfactory performance and service verification by the concerned officer of ICSIL.
d. TDS and other statutory deductions, if any, shall be made as per applicable Government rules.

6. Submission Instructions

Interested agencies may submit their offer, in a **password-protected PDF file**, latest by **05:00 PM on 03/12/2025 (Wednesday) on following email Ids**.

I. ravi.tripathy@icsil.in
II. nafeesa@icsil.in
III. bhoopendra.kumar@icsil.in

The password shall be shared via separate email on the above-mentioned email Ids at the time of opening (05:30 PM on the same day). **The password protected file must include following**: -

a. Point wise compliance on Scope of Work
b. **Price Quote** exactly as per the format below

7. FORMAT FOR PRICE QUOTE

Annual Subscription Fee for Tender Search Services.

(To be printed on Letter Head)

S.No	Particulars	Amount (INR) per annum	
		(in figure)	(in words)
1	Annual cost of Services as mentioned in the Scope of Work (Enclose point wise Compliance on Scope of Work in totality)		

Please Note: Goods & Service Tax (GST), if any, will be paid extra at the applicable rates and is not to be quoted above. In case of any discrepancy in Fee between figures and the amount mentioned in Words, the Fee mentioned in Words shall be taken into cognizance.

Signature…….....

Full name…….....

Designation/Firm Name.....

Address ……....

Mobile No

Email ID