



Intelligent Communications Systems India Ltd
Administrative Building above Post Office, Okhla Industrial
Estate Phase III, New Delhi-110020
Tel.: 011-40538951, 011-35024705



Ref. No. ICSIL/03/723/Bid/RSLDC/2025-26

29/08/2025

Expression of Interest for Pre-Tender Tie up

ICSIL intends to participate in the tender floated by Rajasthan Skill & Livelihoods Development Corporation (RSLDC), Bid No. SLDC/DDU-GKY/BLC/2025-26, for “Providing Services of Manpower at Block Level for Various Skill Development Schemes”

To score maximum marks in this QCBS bid, ICSIL seeks an “consortium partner” for a strategic pre-tender tie-up and invites Expression of Interest (EOI) from empanelled vendors.

The major scope of work comprises:

The consortium partner will assist in:

- Deployment of qualified manpower at block level for skill development programs.
- Support in program implementation including mobilization, monitoring, and reporting.
- MIS support: data preparation, migration assistance, and system maintenance.
- Statutory compliance and adherence as per tender terms.

For complete scope of work and other relevant details, refer the tender document (Tender Id 2025_RSLDC_495828_1; Dated 22/08/2025) and its corrigendum available at below mentioned websites:

- www.sppp.rajasthan.gov.in
- www.livelihoods.rajasthan.gov.in
- <http://eproc.rajasthan.gov.in>

Consortium partner should meet the following criteria:

Pre-Qualification Criteria:

Sr.No	Criteria	Mandatory supporting Documents Required
1	The bidder should be a Legal Business Entity to be a company registered in India under the Companies Act, or a partnership firm registered under the Limited Liability Partnership Act, a proprietorship firm OR a society registered under Society Registration Act and must be in operations in India for at least 5 years as on 31/03/2025.	1. Certificate of incorporation/registration under relevant Act 2. Copy of GST Registration Certificate, Copy of PAN Card
2	The Bidder shall not be blacklisted/ debarred by any Central/State Government (Central/State Government and Public Sector) or under a declaration of ineligibility for corrupt or fraudulent practices as on date of submission of proposal. This is in compliance of RTPP act 2012 & Rules 2013.	Annexure T-2 (Self-Declaration for not being blacklisted by any State/Central Govt. Dept./ PSU/Boards as per Annexure-2

Sr.No	Criteria	Mandatory supporting Documents Required
3	The bidder must have on its rolls at least 50 technically qualified personnel as on date of submission of proposal.	Annexure T-7 (Certificate from Head (HR) or Company Secretary for number of technically qualified professionals employed by the company and appropriate supporting undertakings).
4	The Bidder should have Work Order of at least 1.5 Crore in Skill Development.	Copy of Work Order
5	Bidder should have ISO 9001:2015 & ISO 27001:2022	Valid copy of ISO certificates
6	Bidder should have atleast One Work Order/Empanelment from Government Entity of Rajasthan.	Copy of Work Order
7	Bidder's Head Office should be in Rajasthan and should have GST registration in Rajasthan	Copy of valid proof of address -Copy of GST registration
8	Bidder should be registered with EPF & ESI authorities in Rajasthan	Copy of Registration with EPF & ESIC authorities in Rajasthan if not undertaking to get registered within 15 days of award of work
9	Bidder should have capability of arranging to disburse wages of 01 crore in couple of months before they are recouped with payments	Supporting documents to be submitted

Selected bidder will work with ICSIL on exclusive basis.

Submission of Expression of Interest (EoI)

The bidders meeting the above-mentioned criteria must submit their responses in 2 separate sealed envelopes labelled as

- a) Pre-Qualification & its Technical Proposal
- b) Its Financial proposal to ICSIL as per format specified

Both these sealed envelopes should be placed in a larger sealed envelope, clearly superscribed with: 'Expression of Interest for Pre-Tender Tie-Up – Bid No. SLDC/DDU-GKY/BLC/2025-26'.

Evaluation Procedure

1. In First stage of evaluation, the documents related to the Pre-qualification & Technical proposal will be evaluated criteria.
2. In the Second stage of evaluation, ICSIL will open financial proposal of technically qualified bidders

Note:

1. ICSIL reserves the right to accept or reject the response against this EOI, without assigning any reasons. The decision of ICSIL is final and binding on the participants.
2. The evaluation committee will determine whether the proposal/ information are complete in all respects and the decision of the evaluation committee shall be final.

Empanelled vendors interested in working with ICSIL as a partner for participation in the said tender should submit their responses in sealed envelopes latest by 02-09-2025 up to 15.00 Hrs at the address mentioned below:

Front Desk Officer
Intelligent Communication Systems India Limited (ICSIL)
Administrative Building,
Above Post Office,
Okhla Industrial Estate,
Phase – III, New Delhi -110 020
Telephone : 011-40538951, 011-35024705

For any clarification, please contact the following officials:

1. Mr Ravi Tripathy,
System Analyst,
Email: ravi.tripathy@icsil.in
2. Ms. Nafeesa Bano,
Engineer (MM/IT),
Email: nafeesa@icsil.in

Enclosed: -

- a) Copy of Tender Document of Client
- b) Format of Financial Proposal



Rajasthan Skill and Livelihoods Development Corporation

राजस्थान कौशल एवं आजीविका विकास निगम

A Government of Rajasthan Enterprise



F.No.: RSLDC/DDU-GKY/BLC/2025-26

Date:

BID NOTICE NO. /2025

Staffing at Block level at various blocks in Rajasthan

RSLDC invites Bid **online** from the eligible bidders for Staffing at Block level at various blocks in Rajasthan. The last date & time for submission of bid is 05.09.2025 till 6:00 PM Bid document and other related information can be downloaded from the websites:

i) www.sppp.rajasthan.gov.in

ii) www.livelihoods.rajasthan.gov.in

iii) <http://eproc.rajasthan.gov.in>

S. No.	Name of Activity	No of Block Level Coordinators	Estimated tender value	BID SECURITY AMOUNT @ 2% of Tender Value	Bid Document cost	Bid Processing Fee
1	Staffing the Block level Staff at various blocks in Rajasthan till 31-Mar-2026	L1 - 2 L2 - 7 L3 - 191 Total - 200	3,71,94,000/-	Rs. 7,43,880/-	Rs. 5,000/-	Rs. 2000 /-

Managing Director

RSLDC, Jaipur

Bid Document

For

Selection of Service Provider for providing Services of Manpower at Block Level for Various Skill Development Schemes to Rajasthan Skill and Livelihoods Development Corporation (RSLDC)

(On Quality cum Cost-Based Selection- QCBS)

Bid Doc. No: RSLDC/DDU-GKY/BLC/2025-26/

Dated

UBN NO.:

Name of the Client	Rajasthan Skill and Livelihoods Development Corporation (RSLDC) EMI Campus, J-8A, Jhalana Institutional Area, Jaipur, 302004
Date of issue of tender document	21-Aug-2025
Last date of sending pre bid query	26-Aug-2025 on e-mail up to 11:00 AM gm1.rslcdc@rajasthan.gov.in
Date & Time Pre-Bid Meeting	26-Aug-2025 at 03:00 PM at RSLDC
Publishing of pre-bid queries	Up to 28-Aug-2025 on website (https://livelihoods.rajasthan.gov.in)
Bid Submission Start Date	29-Aug-2025 at 10:00 AM
Last date/Time for submitting/ Uploading of Offer/Bid.	05-Sep-2025 Up to 06:00 PM
Last date/Time for submitting/ original hard copy of Bid security Demand Draft.	08-Sep-2025 Up to 11:00 AM
Date of Technical Bid opening	08-Sep-2025 Up to 03:00 PM
Date of Financial Bid opening	Date to be announced later by competent authority to technically qualified bidders
Validity of bid	90 days from the last date of Bid Submission
Cost of Bid Document: Rs. 5000/- (Rupees Five Thousand Only) <u>E-Bidding processing fees: Rs. 2000 (Rupees Two Thousand Only)</u>	
Bid Document may be downloaded from www.livelihoods.rajasthan.gov.in / www.sppp.rajasthan.gov.in & http://eproc.rajasthan.gov.in	

Disclaimer

The information in this Request for Proposal document (RFP) or subsequently provided to Bidders, whether verbally or in documentary or any other form by or on behalf of the authority or any of its employees or advisers, is provided to Bidders on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

The RFP is not an agreement or any offer by the authority to the prospective Bidders or any person. The purpose of this RFP is to provide interested parties with information that may be useful to them in the formulation of their Bids pursuant to this RFP. The RFP includes statements which reflect various assumptions and assessments arrived at by the authority in relation to the work. Such assumptions, assessments and statements do not purport to contain all the information that each bidder may require. This RFP may not be appropriate for all persons, and it is not possible for the authority, its employees or advisers to consider the objectives, technical expertise and particular needs of each party who reads or uses this RFP. The assumptions, assessments, statements and information contained in this RFP may not be complete, accurate, adequate or correct.

Each Bidder should, therefore, conduct its own investigation and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this RFP and obtain independent advice from appropriate sources.

The Authority, its employees and advisers make no representation or warranty and shall have no liability to any person including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expenses which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumptions, statements or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process.

The authority also accepts no liability of any nature, whether resulting from negligence or otherwise, however caused, arising from reliance of any Bidder upon the statements contained in this RFP. The authority may, in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this RFP. The issue of this RFP does not imply that the authority is bound to select a Bidder or to appoint the Selected

Bidding Agency, as the case may be, for the work and the authority reserves the right to reject all or any of the Bids without assigning any reasons whatsoever.

The Bidders shall bear its costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Authority or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the Bidding agency and the Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the Bid, regardless of the conduct or outcome of the Selection Process.

NOTICE INVITING BID -NIB

Notice Inviting Bid for Selection of a Competent and Qualified Bidder providing Services of Manpower at Block Level for Various Skill Development Schemes to **Rajasthan Skill and Livelihoods Development Corporation** (RSLDC). The Bid shall only be submitted through online Bidding system on www.eproc@rajasthan.gov.in.

The schedule of dates is mentioned below:

Nature of Project	Selection of a Competent and Qualified Bidder providing Services of Manpower at Block Level for Various Skill Development Schemes to <u>Rajasthan Skill and Livelihoods Development Corporation</u> (RSLDC).
Cost of Bid/aid Document (Non-refundable)	Rs. 5,000/- (Rupees Five Thousand Only)
Bid Processing Fees (Non-refundable)	Rs. 2000/- (Rupees Two thousand Only)
Estimated Project Cost	INR 3,71,94,000 Including GST
Bid Security/EMD	Rs. 7,43,880/- (2% of tender value) <i>Provisions of rule 42 of RTPP Rules, 2013, shall be applicable.</i>
Financial bids Opening Date & Time	Will be intimated later to the Technically Qualified Bidders
Websites for downloading Bid Document, Corrigendum's Addendums etc.	http://livelihoods.rajasthan.gov.in/ and on sppp.rajasthan.gov.in http://eproc.rajasthan.gov.in
Validity of bids Of Contract	90 days from the last date of Bid Submission
Period of Contract	Period of project will be till 31-Mar-2026 from the date of commencement of project as per work order which may be further extended based on the performance of the bidder to the satisfaction of the MD RSLDC.

*** In case, any of the bidders, fails to physically submit the Banker's Cheque/Demand Draft for Bid/Bid Document Fee, Bid Security & Processing Fee, up to 11.00 AM on dated 08-Sep-2025 to the RAJASTHAN SKILL AND LIVELIHOODS DEVELOPMENT CORPORATION, JAIPUR, its Bid shall not be**

accepted. The Banker's Cheque/Demand Draft should be drawn in favour of RAJASTHAN SKILL AND LIVELIHOODS DEVELOPMENT CORPORATION payable at Jaipur for BID SECURITY and Bid/Bid document fee. The amount of processing fee payable should be drawn in favour of Managing Director, Raj-Comp Info Services Limited, Jaipur, payable at Jaipur.

Bidders are eligible to participate in the pre bid meeting after they have purchased the bid document.

*This procurement is done according to provision of RTPP Act 2012 and rules 2013 and other applicable rules, so all provisions of these are applicable for this procurement.

Managing Director
(RSLDC)

Letter for Bid Document

Assignment Title: Service Provider Agency for providing Services of Manpower at Block Level for Various Skill Development Schemes to Rajasthan Skill and Livelihoods Development Corporation (RSLDC).

Dear Sir/Madam,

The Rajasthan Skill and Livelihoods Development Corporation (RSLDC) intends to enter into an arrangement for the provision of services outlined in the Terms of Reference (ToR) through a competitive bidding process.

In this respect, RSLDC would like to invite your organization to submit a technical and financial proposal as outlined in this Bid Document.

The proposal (both technical and financial) should be submitted online through the e-Procurement website: <http://eproc.rajasthan.gov.in>, latest by the date and time mentioned in the NIT/NIB.

Yours sincerely,

Managing Director

(RSLDC)

Section-1

Letter of Invitation

[Insert: Name and Address of Bidder. In case of a consortium, the names of each member as submitted in the Request for Proposal shall be used]

Dear Mr.:

1. RSLDC invites proposals to provide the following consulting and support services (hereinafter called 'Services'):
Service Provider Agency for providing Services of Manpower at Block Level for Various Skill Development Schemes to Rajasthan Skill and Livelihoods Development Corporation (RSLDC).

More details on the Services are provided in the TOR.

2. It is not permissible to transfer this invitation to any other firm.
3. A firm will be selected under Quality and Cost Based selection (QCBS) method and procedures in a Full Technical Proposal (FTP) format as described in this RFP.
4. The RFP includes the following documents:

Section 1 - Letter of Invitation,

Section 2 - Instructions to Bidder and Data Sheet

Section 3 - Terms of Reference

Section 4 - Forms & Annexure comprising Technical Proposal & Financial Proposal - Standard Forms.

5. Please inform in writing to:

Managing Director,

Rajasthan Skill and Livelihoods Development Corporation (RSLDC)EMI Campus ,J-8-A ,Jhalana Institutional Area,
Jaipur-302004

Rajasthan

By E-mail [md.rslhc-rj@nic.in]

Yours sincerely,

Managing Director (RSLDC)

Bid Document

Dear Sir/Madam,

Bid is invited from qualified and experienced consulting firms who wish to undertake "Service Provide Agency for various jobs and Support services" to Rajasthan Skill and Livelihoods Development Corporation, a Government of Rajasthan initiative.

1.	Background		<p>Rajasthan Skill and Livelihoods Development Corporation RSLDC is an initiative by the Government of Rajasthan to cater to the challenges of creating a large number of Skill development and livelihood opportunities for the poor, increasing skilled labour force and to increase the income levels of working poor in the State; RSLDC designs and implements the appropriate livelihoods strategies for the poor and the vulnerable section. The areas of operations include:</p> <ul style="list-style-type: none">• Build and disseminate knowledge of skill eco-system.• Skill Enhancement & Innovations.• Policy Reform and advocacy.• Capacity Building of organizations• Designing livelihood promotion strategies• Implementing Pilots• Executing various skill development programmes/schemes of GoR/Gol implemented through RSLDC. <p>Innovations in the field of skill & Entrepreneurship Development. Function as state TSA in DDU-GKY/ PMKVY/SANKALP Projects.</p>
2.	Objectives		<p>The objectives of the Service Provider which will be carried out are:</p> <p>To provide qualified manpower, certain defined services to RSLDC for carrying out program implementation, mobilization and scheme implementation of the Skill Development Initiatives in Rajasthan funded by GOR /Gol or other external/internal agencies.</p>
3.	Expected deliverables /results		<p>The expected deliverables/results of the service provider are Providing services through qualified resources for RSLDC-The Service Provider Bidder/Manpower Agency Bidder, now called as "Service Provider" will be responsible for providing high quality services to RSLDC through deployment of qualified resources (refer Annexure for description of services and qualification). The resources will be deployed as indicated in the Bid Document,</p>

			shall be on Bidder's or on sub-consultant's pay roll. In case, candidates do not turn up for joining after selection, it will not be considered as completed task on behalf of the 'Bidder'.
4.	Development of a comprehensive framework for supporting And monitoring projects for RSLDC'S Overall program		The 'Bidder' will be responsible for overall program management of skilling Initiatives of RSLDC enabling effective implementation at every Block Level. The Bidder would be mandated with the end-to-end solutions for staffing, planning and management, monitoring and reporting, essentially as an effective support agency to meet the project deliverables.
4.1	Mobilization support services:		For RSLDC Mobilization, the Agency will help carry out mobilization functions for RSLDC including Awareness building within the community, identifying rural youth who are poor, mobilizing rural youth who are interested, Co-ordination with Gram Panchayat and Self-help groups etc.
4.2	Scheme management support services:		The Bidder will provide back-end support to RSLDC to successfully implement various skill development programs in the State, Assist RSLDC in over-all implementation of DDUGKY, etc. The 'Bidder' will help in preparing QA Parameters, block level program, compiling and preparing consolidated progress reports for the project related activities, etc.
4.3	MIS management Training and support and maintenance		The Bidder will help and support in data preparation and migration training, annual maintenance & support, facility management services etc. related to RSLDC's MIS/Skill Development Management System. Necessary integration and required software of MSD and Kaushal Bharat other DDU-GKY Portals & support in helping to develop efficiency of system and requirements.
4.4	Consultancy Services		Bidder will be liable to provide support services on different subjects of skill eco-system as desired by RSLDC. The central team at State level and at Divisional Headquarter level are required to provide Consultancy Services.
4.5	Providing quality services by deploying adequate And qualified resources for RSLDC		The Bidder will be responsible for providing high quality services to RSLDC by deploying qualified resources as per requirement of BID Document. (Refer Annexure 2)
4.6	Statutory		If Any, then must be fulfilled by successful bidder.

	Compliances		
4.7	Knowledge Partner		The Bidder will also work as the Knowledge Partner of RSLDC with certain defined roles to play as specified in the TOR.
5.	Eligibility Criteria		The Bidder who is interested in being considered for this assignment should fulfil the following criteria:
5.1	Mandatory		
	5.1.1.	The bidder should be a Legal Business Entity as below: For the purpose of this Invitation for BID document, a Business Entity shall mean a company registered in India under the Companies Act, or a partnership firm registered under the Limited Liability Partnership Act, a proprietorship firm OR a society registered under Society Registration Act and must be in operations in India for at least 3 years as on 31/03/2025.	Documents Required: - <ol style="list-style-type: none"> 1. Certificate of incorporation/ registration under relevant Act 2. Copy of GST Registration Certificate 3. Copy of PAN Card
	5.1.2.	The Bidder shall not be blacklisted/ debarred by any Central/State Government (Central/State Government and Public Sector) or under a declaration of ineligibility for corrupt or fraudulent practices as on date of submission of proposal. This is in compliance of RTPP act 2012 & Rules 2013.	Annexure T-2 (Self-Declaration for not being blacklisted by any State/Central Govt. Dept./ PSU/Boards as per Annexure-2 on Rs 100/- Non Judicial Stamp paper.)
	5.1.3.	The bidder should have positive net worth in last three financial Years immediately preceding the current financial year. (If audited accounts for FY 2024–25 are not yet available or certified, the agency can submit the FY 2021-22, 2022-23 and FY 2023-24 audited financial years) with UDIN No.	Annexure T-3 <ol style="list-style-type: none"> 1. Copy of the audited Balance sheet and P&L Account 2. CA certificate having valid UDIN clearly mentioning net worth for last three financial years
	5.1.6.	The bidder must have a minimum average annual turnover of INR 10 Crores during the last three financial years immediately preceding the	Annexure T-3 <ol style="list-style-type: none"> 1. Copy of the audited Balance sheet and P&L Account

		current financial year. (If the audited financial statements for FY 2024–25 are not available or certified at the time of submission, the bidder may submit audited financial statements for the following years instead: (FY 2021–22, FY 2022–23, FY 2023–24). This must be the individual Company's turnover and not that of group of Companies.	2. CA certificate having valid UDIN clearly mentioning turnover for last three financial years
	5.1.6.	<p>The bidder must be engaged in at least one project of value 2.5 crore in Manpower supply/Project Management Consulting /PMU with state government or central government or Govt. Boards or PSUs or any other Govt. entity on or after 01.04.2020. Both ongoing or completed projects will be considered. In case of ongoing projects, the bidder must have received payment of minimum Rs. 2.5 crores from client till the date of issuance of RFP.</p> <p>(In case of completed projects where work order is issued before 01.04.2020, at least one-year duration of the project must be after 01.04.2020)</p> <p>The bidder should also be engaged in skill development/Education/ employment /training with state government or central government or Govt. Boards or PSUs or any other Govt. entity on or after 01.04.2020.</p>	<p>Supporting documents required from Bidder: -</p> <p>A. Work order/Lol/LOA, and</p> <p>B. Copy of MoU/contract, and</p> <p>C. In case of completed projects, work completion certificate issued by client or CA certified summary of the projects executed or In case of ongoing projects, CA certified summary of the projects executed</p> <p>Note: CA certificate for each project must be having name of the project, value of project, duration of the project, start date and end date of the project, details of payment received by the bidder till date of issuance of RFP.</p>
	5.1.7.	The responding Company must have on its rolls at least 100 technically qualified personnel as on date of submission of proposal.	Annexure T-7 (Certificate from Head (HR) or Company Secretary for number of technically qualified professionals employed by the company and appropriate supporting undertakings).
5.3.	Conditional	Conditional bids will be summarily rejected.	

	Bid	
5.4	Mid-Term Performance Review	Performance of the selected bidder will be reviewed in mid of the term of contract for the satisfaction of MD, RSLDC.
6.	Duration of Contract	The Total duration of project will be till 31.03.2026, and it will be from the date as mentioned in work order. Depending on annual performance review of the selected Bidder and available budget, the contract can be extended for further one year.
7.	Criteria for Evaluation of BID	Only those agencies need to apply which fulfils all eligibility criteria mentioned in the Bid Document. Bidder or association of agencies, interested in being considered for the assignment, should submit information in the format indicated in the document.
8.	In case of bid by Consortium/ partnership/ Sub consultant	Consortium of two entities is allowed and lead member of consortium shall be required to fulfil pre-eligibility criteria individually as enumerated above.

9.	Technical Evaluation		<p>Firms which get qualified will be evaluated on the following parameters: Financials of only those firms will be opened which score a minimum of 70 marks in technical evaluation. In case of JV/ Consortium of two entities is allowed and lead member of consortium shall be required to fulfil pre-eligibility criteria individually as enumerated above.</p> <table> <tr> <th>Particular</th><th>Criteria</th><th>Max Marks</th><th>Allotment</th></tr> <tr> <td>Firm's Standing (Years in the</td><td>Up to 05 years</td><td>15</td><td>7</td></tr> </table>	Particular	Criteria	Max Marks	Allotment	Firm's Standing (Years in the	Up to 05 years	15	7
Particular	Criteria	Max Marks	Allotment								
Firm's Standing (Years in the	Up to 05 years	15	7								

			Business)	More than 05 and up to 10 years		11		
				more than 10 years		15		
			Turnover of the Firm (Last 3 years' average)	Up to 25 Cr.	20	10		
				More Than 25 Cr. And up to 50 cr.		15		
				More Than 50 cr.		20		
			Experience of the Firm					
			The bidder must be engaged in at least one project of value 2.5 crore in Manpower supply/Project Management Consulting /PMU with state government or central government or Govt. Boards or PSUs or any other Govt. entity on or after 01.04.2020. Both ongoing or completed projects will be considered. In case of ongoing projects, the bidder must have received payment of minimum Rs. 2.5 crores from client till the date of issuance of RFP. (In case of completed projects where work order is issued before 01.04.2020, at least one-year duration of the project must be after 01.04.2020) The bidder should also be engaged in skill development/Education/employment /training with state government or central government or Govt. Boards or PSUs or any other Govt. entity on or after 01.04.2020.				10	

			A. Value of Projects	2.5 Cr. to 5.0 Crore		5		
				5 Cr to 10 Crore		7		
				More than 10 Crore		10		
			B. ISO Certification	1 certification	10	5		
				2 or More		10		
			C. Staff on payroll				15	
			Number of staff on firm's Pay roll	Up to 100	5			
				100 to 150	10			
				More than 150	15			
			Proposed Methodology and work Plan in response to the Terms of Reference RSLDC may call for presentation covering these points however, all the above requirements should be the part of the RFP		Understanding of objective Approach and Methodology, Work Plan and team deployment approach	30	30	

Note: All documents must be duly signed by the authorized signatory and should be clear and legible. Any documents/ Work Orders/MoUs, etc that does not bear the signature of the issuing authority will not be considered for evaluation.

***This procurement is done according to provision of RTPP Act 2012 and rules 2013 and other applicable provisions of these are applicable for this procurement.**

General Instruction for Filling of Bid on e-procurement system.

1. The complete bidding documents being published on the website <http://livelihoods.rajasthan.gov.in/>, <https://www.eproc.rajasthan.gov.in/>, www.sppp.rajasthan.gov.in for the purpose of downloading.
2. Bidders who wish to part in this bidding process must register on <https://www.eproc.rajasthan.gov.in>.
3. To participate in online bidding process, Bidders must procure a Digital Signature Certificate (Type III) as per Information Technology Act-2000 using which they can digitally sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency, i.e. TCS, Safe crypt, N-code etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC. Also, bidders must register on <http://eproc.rajasthan.gov.in> (bidders already registered on <http://eproc.rajasthan.gov.in> before 00.00.2025 must register again).
4. A Two-Envelop selection procedure shall be adopted.
5. Bidder (authorized signatory) shall submit their offer on-line in Electronic formats both for Technical and financial proposal on eProc website <http://eproc.rajasthan.gov.in>. However, DD for Bid/Bid Document Fees, BID SECURITY payable in favor of RAJASTHAN SKILL AND LIVELIHOODS DEVELOPMENT CORPORATION, payable at Jaipur and Processing Fees payable in favor of Managing Director, RAJCOMP Info Services Limited, payable at JAIPUR. Bid/Bid Document fee, BID SECURITY and processing fee DD Should be submitted physically at the office of RAJASTHAN SKILL AND LIVELIHOODS DEVELOPMENT CORPORATION, Jaipur and Scanned copy of same should also be uploaded along with the technical bid/ cover.
6. RAJASTHAN SKILL AND LIVELIHOODS DEVELOPMENT CORPORATION, JAIPUR will not be responsible for delay in online submission due to any reason. For this, bidders are requested to upload on eProc website <http://eproc.rajasthan.gov.in>. the complete bid well advance in time so as to avoid Last hour rush issues like slow speed; choking of web site due to heavy load or any other unforeseen problems.
7. Bidders are also advised to refer "Bidders Manual Kit" available at eProc website for further details but the e-Bidding process.
8. Please note that a pre-bid meeting of prospective bidders, who have purchased the bit/bidding document, is scheduled as per the details specified in Notice inviting Bid (NIB). The objective that meeting is to address the queries of the prospective bidders related to the Project/ Bidding document

9. No contractual obligation whatsoever shall arise from the BID DOCUMENT/ bidding process unless and until a formal contract is signed and executed between the Bidding authority and the successful Bidder.
10. Training for the bidder on the usage of e-Bidding system (e-Procurement) is also being arranged by RIS on regular basis Bidder interested for training may contact e-Procurement Cell RISL for booking the Training slot
 - a) Contact No 0141-4022688/helpline Help Desk Number 0120-4001-007/005
 - b) E-mail eproc@rajasthan.gov.in
 - c) Address E-Procurement cell RISL, Yojana Bhawan, Tilak Marg, C-Scheme Jaipur.

SECTION- 2

A.	Instructions to Bidder/ Bidder (ITC) and Data Sheet		
1.	Definitions	1.1	"Affiliate(s)" means an individual or an entity that directly or indirectly controls, is controlled by, or is under common control with the Bidder.
		1.2	"Applicable Guidelines means the policies of the Government of Rajasthan governing the selection and Contract award process as set forth in this BID DOCUMENT.
		1.3	"Applicable Law" means the laws and any other instruments having the force of law in the Client's country, as they may be issued and in force from time to time.
		1.4	"Client" means the RSLDC that signs the Contract for Services with the selected Bidder.
		1.5	"Consulting Bidder means a legally established professional consulting firm or an entity may provide or provides the Services to the Client under Contract.
		1.6	"Contract" means a legally binding written agreement signed between the Client and the Bidder and includes the attached documents listed in Bid Document.
		1.7	"Day" means a calendar day
		1.8	"Experts" means, collectively, Key Experts, Non-Key Experts or any other personnel of the Bidder, Sub-Bidder or Joint Venture member(s).
		1.9	"Government" means the Government of Rajasthan
		1.10	"Joint Bidder means the consortium/partnership by a group of companies and has submitted the Joint bidding agreement in the Proposal whereby all the members of the consortium/partnership are jointly & severally liable to the Client for the performance of the Contract.
		1.11	"Key Expert(s)" means an individual profession whose skills, qualifications, knowledge and experience are critical to the performance of the Services under the Contract and as enlisted in Bid Document.
		1.12	"Non-Key Expert(s) means an individual professional provided by the Bidder or its Sub-Bidder and who is assigned to perform the Services or any part thereof under the Contract and who is not a "key expert(s)".
		1.13	ITC means the Instructions to Bidder" that provides the resources with information needed to prepare their Bid Proposals.

		1.14	"LOI (this Section 1 of the BID DOCUMENT) means the Letter of Invitation being sent by the Client to the Bidder.
		1.15	"Proposal" means the Technical Proposal and the Financial Proposal of the Bidder/Consortium/partnerships in response to the BID DOCUMENT.
		1.16	"BID DOCUMENT means the Document to be prepared by the Client for the selection of Bidder.
		1.17	"Services" means the work to be performed by the Bidder pursuant to the Contract.
		1.18	TORS" means the Terms of Reference that explain the objectives, scope of work, activities, and tasks to be performed, respective responsibilities of the Client and the Bidder, and expected results and deliverables of the assignment.
		1.19	"RSLDC" abbreviations Rajasthan Skill and Livelihoods Development Corporation the Client.
		1.20	"Authorized Representatives" means any action required as permitted to be taken, and any document required or permitted to be executed under this Contract by the Client or the Bidder may be taken or executed by the Authorized Representatives specified in section 4. "Prime Bidder/ Lead Member" declared by the bidder in Section-4.
		1.21	"Prime Bidder/ Lead Member" declared by bidder in case of bid by consortium/partnership and evaluated as per Bid Document.
2.	Introduction	2.1	The Client named in the Data Sheet intends to select a Bidder/ Bidder, in accordance with the method of selection specified in the Data Sheet .
		2.2	The Consultancy Agencies are invited to submit a Technical proposal and a Financial Proposal as specified in the Data Sheet , for consulting services required for the assignment named in the Data Sheet . The Proposal will be the basis for negotiating and ultimately signing the Contract with the selected Bidder.
		2.3	The Bidder should familiarize themselves with the local conditions and take them into account in preparing their Proposals, including attending a pre-proposal conference/ meeting if one is specified in the Data Sheet . Attending any such pre-proposal conference /meeting is optional and is at the Bidder's expense.
		2.4	The Client will timely provide, at no cost to the Agencies the inputs, relevant project data, and reports required for the preparation of the Bidder's Proposal as specified in the Data Sheet.
3.	Conflict of Interest		<ul style="list-style-type: none"> The existing Project Implementing Agency (PIA) associated with the Rajasthan Skill and Livelihoods Development Corporation

			<p>(RSLDC) will not participate in the current Request for Proposal (RFP).</p> <ul style="list-style-type: none"> • The Bidder is required to provide professional objective, and impartial advice, at all times holding the Client's interest's paramount, strictly avoiding conflicts with other assignments or its own corporate interests, and acting without any consideration for future work. • The Bidder has an obligation to disclose to the Client any situation of actual or potential conflict that impacts its capacity to serve the best interest of its Client. Failure to disclose such situations may lead to the disqualification of the Bidder or the termination of its Contract. • <u>Without limitation on the generality of the foregoing and unless stated otherwise in the Data Sheet, the Bidder shall not be hired under the circumstances set forth below:</u>
3.1	Conflicting Activities		<p><u>Conflict between consulting activities and procurement of goods, works or non-consulting services:</u> a firm that has been engaged by the Client to provide goods, works, or non-consulting services for a project, or any of its Affiliates, shall be disqualified from providing consulting services resulting from or directly related to those goods, works, or non-consulting services, Conversely, a firm hired to provide consulting services for the preparation or implementation of a project, or any of its Affiliates, shall be disqualified from subsequently providing goods or works or non-consulting services resulting from or directly related to the consulting services for such preparation or implementation. It may be clarified that this clause is not applicable for any consulting work up stream or down-stream consulting work</p>
3.2	Conflicting Assignments		<p><u>Conflict among consulting assignments:</u> a Bidder (including its Experts and Sub-agencies) or any of its Affiliates shall not be hired for any assignment that, by its nature, may be in conflict with another assignment of the Bidder for the same or for another Client.</p>
3.3	Conflicting Relationships		<ul style="list-style-type: none"> • <u>Relationship with the Client's staff:</u> a Bidder (including its Experts and Sub-agencies) that has a close business or family relationship with a professional staff of RSLDC (or of the Client, or of implementing Bidder) who are directly or indirectly involved in any part of (i) the preparation of the Terms of Reference for the assignment, (ii) the selection process for the Contract or (ii) the supervision of the Contract, may not be awarded a Contract, unless the conflict stemming from this

			<p>relationship has been resolved in a manner acceptable to the Client throughout the selection process and the execution of the Contract.</p> <ul style="list-style-type: none"> Any other types of conflicting relationships as indicated in the Data Sheet.
4.	Unfair Competitive Advantage		<p>Fairness and transparency in the selection process require that the Agencies or their Affiliates competing for a specific assignment do not derive a competitive advantage from having provided consulting services related to the assignment in question. To that end, the Client shall indicate in the Data Sheet and make available to all Agencies together with this Bid Document all information that would in that respect give such Bidder any unfair competitive advantage over competing Agencies.</p>
5.	Corrupt and Fraudulent Practices		<p>The RSLDC requires compliance with its policy in regard to corrupt and fraudulent/ prohibited practices as set forth by the Govt. of Rajasthan (GoR)</p>
6.	Inspection of Books of Accounts		<p>In further pursuance of this policy, Bidder shall permit and shall cause its agents Experts Sub-agencies, sub-contractors, services providers, or suppliers to permit the client to inspect all accounts, records, and other documents relating to the submission of the Proposal and contract performance (in case of an award and to have them audited by auditors appointed by the client.</p>
7.	Eligibility		
7.1			<p>It is the Bidder's responsibility to ensure that its Experts Consortium/partnership members, service provider's suppliers and/or their resources meet the eligibility requirements as established in the Bid Document & TOR.</p>
7.2	Restrictions for Government-owned Enterprises		<p>As an exception to the foregoing Clauses 7.1 above: Government owned enterprises or institutions shall be eligible only if they can establish that they are legally and financially autonomous, () operate under commercial law and that they are not dependent agencies of the Client To establish eligibility, the government owned enterprise or Institution should provide all relevant documents (including its charter) sufficient to demonstrate that it is a legal entity, separate from the government, it can acquire rights and liabilities borrow funds, and can be liable for repayment of debts and be declared bankrupt;</p>
	Restrictions for public	7.2.1	<p><u>Bidder should note that Government officials and civil servants of the GoR are not eligible to be included as Experts in the folders</u></p>

	employees		<u>Proposal unless such engagement does not conflict with any employment or other laws regulations, or policies of the GoR.</u>
8.	Qualification to the bidder		Bids may be submitted by either of the following categories of bidders only.
8.1	Sole Bidder		The Sole Bidder will be responsible for end-to-end scope of work given in this Bid. The Sole Bidder cannot be a part of any other consortium/partnership for this Bid.
8.2	Consortium/ Partnership/ Sub-consulting		Consortium of two entities is allowed and lead member of consortium shall be required to fulfil pre-eligibility criteria.

B.	Preparation of Proposals		
1.	General Considerations	1.1	Sale of Bid/ Bidding Document: The complete Bidding document would be available on the websites for the period at specified in the NIB. The prospective bidders are permitted to download the bidding document from any of the specified websites but must pay the Cost of Bid/ bidding document while submitting the E-bids.
		1.2	In preparing the Proposal, the Bidder is expected to examine the Bid Document in detail Material deficiencies in providing the information requested in the BID DOCUMENT may result in rejection of the Proposal.
2.	Cost of Preparation of Proposal		The Bidder shall bear all costs associated with the preparation and submission of its Proposal, and the Client shall not be responsible or liable for those costs, regardless of the conduct or outcome of the selection process: The Client is not bound to accept any proposal, and reserves the right to annul the selection process at any time prior to Contract award without thereby incurring any liability.
3.	Language		The Proposal, as well as all correspondence and documents relating to the Proposal exchanged between the Bidder and the Client shall be written in the language(s) specified in the Data Sheet .
4.	Documents Comprising the Proposal		

			The Proposal shall comprise of the documents and forms listed in the Data Sheet .
			The Bidder shall include a statement of an undertaking of the Bidder to observe, in competing for and executing a contract, the Client country's laws against fraud and corruption (including bribery).
5.	Only One Proposal		The Bidder (including the Individual members of any consortium/partnership) shall submit only one proposal, either in its own name or as part of a consortium/partnership, if a Bidder, including any Joint Venture member, submits or participates in more than one proposal, all such proposals shall be disqualified and rejected.
6.	Proposal Validity		
6.1			The Data Sheet indicates the period during which the Bidder's Proposal must remain valid after the Proposal submission deadline.
6.2			During this period, the Bidder shall maintain its original Proposal without any change, including the proposed rates and the total price.
6.3	Extension of Validity Period	6.3.1	Bids shall remain valid for the period of 90 days, from the last date of bid submission. A bid valid for a shorter period shall be rejected by the Bidding authority as non-responsive bid.
		6.3.2	In exceptional circumstances, prior to the expiration of the bid validity period, the Bidding authority may request bidders to extend the period of validity of their Bids the Bid Security shall also be extended for a corresponding period A bidder may refuse the request without forfeiting its Bid Security A bidder granting the request shall not be required of permitted to modify its bid. The request and the responses shall be made in writing
		6.3.3	The Client will make its best effort to complete the negotiations within the proposals validity period. However, should the need arise, the Client may request, in writing all Agencies who submitted Proposals prior to the submission deadline to extend the Proposal's validity.
		6.3.4	If the Bidder agrees to extend the validity of its Proposal it shall be done without any change in the original Proposal.

		6.3.5	The Bidder has the right to refuse to extend the validity of its Proposal in which case such Proposal will not be further evaluated.
7.	Sub-Contracting		The bidder shall not assign or sub-let his contract or any substantial part thereof to any other agency without written permission of the Client. Any un informed subcontracting leads for termination of the MoU.
8.	Bid Security		
8.1			Every bidder, if not exempted, participating in the bidding process must furnish the required Bid Security as specified in the Notice Inviting Bid (NIT)/NIB.
8.2			BID SECURITY/Bid Security of bidder lying with RSLDC in respect of other bids awaiting decision will not be adjusted towards BID SECURITY for the fresh bids The BID SECURITY originally deposited may, however, be taken into consideration in case where bids are re-invited.
8.3			Form of Bid Security: The Bid Security may be deposited in the form as per rules in favour of Rajasthan Skill and Livelihoods Development Corporation payable at "Jaipur"
8.4			Refund of Bid Security: The Bid Security of unsuccessful bidders shall be refunded soon after final acceptance of bid and award of contract. In case of successful bidder the Bid Security, if feasible, will be adjusted in arriving at the amount of the Performance Security Deposit (PSD).
9.	Forfeiture of Bid Security		The Bid Security taken from the bidder shall be forfeited in the following cases:-
9.1			When the bidder withdraws or modifies his bid proposal after opening of bids.
9.2			When the bidder does not execute the agreement in accordance with ITC after placement of order within the specified time.
9.3			When the bidder fails to commence the supply of the goods and service as per purchase / work order/ Letter of Award within the time prescribed.
9.4			When the bidder does not deposit the security money after the purchase or work order is placed.

9.5			To adjust any dues against the firm from any other contract with RSLDC.
9.6			When the successful bidder fails to complete the Services satisfactorily within the time specified.
9.7			If the successful bidder breaches any provision of the Code of integrity prescribed for Bidders according to the RTPP Act and Rules.
10.	Pre-bid Meeting		
10.1			The bidder or its official representative (not more than two representatives per bidder) is invited to attend the pre-bid meeting as per the details specified in NIB. The objective of this meeting is to address the generic queries of the prospective bidder related to bidding document.
10.2			As a result of discussion in the pre-bid meeting, if modifications in the bidding document, specifications of services and/or goods are considered necessary, they may be done by issuing an addendum/corrigendum and its copies shall be sent through Email/or other appropriate manner to all the bidders having purchased the bidding document. The corrigendum/addendum and the Final bidding document, if required, will be placed on the websites as specified in the NIB.
10.3			The Biding authority reserves the right not to respond to any/all queries raised or clarifications sought if, in their opinion and at their sole discretion, they consider that it would be inappropriate to do so or do not find any merit in it.
10.4			Pre-Bid queries must be strictly submitted only in prescribed format as per Annexure-8
10.5	Clarification and Amendment of Bid Document		The Bidder may request a clarification of any part of the Bid Document during the period indicated in the Data Sheet before the Proposals submission deadline Any request for clarification must be sent in writing, or by standard electronic means, to the Client's address indicated in the Data Sheet The Client will respond in writing, or by standard electronic means, and will send written copies of the response (including an explanation of the query but

			without identifying its source) to all Agencies. Should the Client deem it necessary to amend the BID DOCUMENT as a result of a clarification, it shall do so following the procedure described below:
		10.5.1	At any time prior to the deadline for submission of the Bids, the Bidding authority may amend the Bidding document by issuing Corrigendum/Addendum.
		10.5.2	Any Corrigendum/ Addendum issued shall be a part of the Bidding document and shall be communicated to all, either in writing or by uploading the details on the websites mentioned in the NIB, who have purchased the Bidding document and on the websites specified in NIB.
		10.5.3	Any change in date of submission and opening of bids would be published in appropriate manner including the websites mentioned in the NIB.
		10.5.4	If the amendment is substantial, the Client may extend the proposal submission deadline to give the Agencies reasonable time to take an amendment into account in the Proposals.
		10.5.5	The Bidder may submit a modified Proposal or a modification to any part of it at any time prior to the proposal submission deadline. No modifications to the Technical or Financial Proposal shall be accepted after the deadline.
11.	Technical Proposal Format and Content	11.1	The Technical Proposal shall not include any financial information. A Technical Proposal containing material: financial information shall be declared non-responsive
		11.2	Depending on the nature of the assignment, the Bidder is required to submit a Full Technical Proposal (FTP), as indicated in the Data Sheet and using the Standard Forms provided in the Bid Document.
12.	Financial Proposal		
12.1			As part of the proposal, Agencies will be required to submit Full Technical Proposals that meet the evaluation criteria as detailed in the BID DOCUMENT and financial proposals for Bidder's Team for providing the management services and price offered for the initial services, which is estimated to require deployment of 200 Block Level Resources (BLRs) shall be engaged initially. The number of resources may be increased (Up to 362)/decreased as per requirement and Budget availability, by the Managing Director, RSLDC. Furthermore, a Block Coordinator may be assigned more

			<p>than one block based on operational needs and directives issued by the MD, RSLDC. Subsequent additions to the resources deployed based on additional services, will be made at a rate determined on resource wise man-month rate basis. This covers all broad areas and levels of expertise required for RSLDC.</p> <p>Consolidated/ Lump-sum quoted cost which include the cost of 200 Block Level Resources (BLRs) shall be engaged initially. The number of resources may be increased (Upto 362)/decreased as per requirement and Budget availability, by the Managing Director, RSLDC. Furthermore, a Block Coordinator may be assigned more than one block based on operational needs and directives issued by the MD, RSLDC, as indicated in annexure and description of support services it may be noted that the payment will be made on the number of staff deployed on man-month basis depending on actual deployment. Hence, it is important that the man-month rates provided cumulates to the total financial cost. All corresponding cost etc. should be included in the man-month rates only.</p>
12.2			<p>The Financial Proposal shall be prepared using the Standard Forms provided in Section 4 of the Bid Document, However, it will be submitted online only as per BOQ (Fin-2) and the Fin-1 is also to be submitted online on www.eproc.rajasthan.gov.in portal. It shall list all costs associated with the assignment. It includes all cost, Taxes, duties Liabilities etc. including GST.</p>
	Important to Submission of Financial Bid	12.2. 1	<p>Bidder should take a note that the cost of services of all resources including expenses relating to project management, technical support and knowledge management is to be quoted in lump-sum. This lump-sum amount shall be the basis for financial bid evaluation. However, for additional requirement of any resources and for the purpose of calculation of deductible amount for absence/unavailability of any resources the bidder shall also have to provide resources wise man-month rate in the financial bid.</p>
	Discrepancy in FIN 1 and FIN-2	12.2. 2	<p>Consolidated/Lump-sum Amount is to be quoted in both form FIN-1 and FIN-2. As mentioned above, this shall be the basis for selection of successful bidder on Quality cum cost basis (QCBS). Ideally there should not be any discrepancy in these documents. But in case of any discrepancy found, Amount quoted in FIN -2 will be considered as Final bid.</p>
12.3	Taxes	12.3. 1	<p>The Bidder and its Experts are responsible for meeting all tax liabilities including GST arising out of the Contract unless stated otherwise in the Data Sheet. It should also mentioned separately by bidder.</p>

		12.3.2	The applicable taxes shall be deducted at source from the payment to the Selected Bidder as per the law in force at the time of execution of contract.
		12.3.3	If there would be any increase in the taxes (including GST), levies, duties, fee and other charges during tenure of contract, the financial burden of the same shall be borne by the bidder.
12.4	Currency of Proposal		The Bidder may express the price for its Services in the currency or currencies as stated in the Data Sheet. If indicated in the Data Sheet, the portion of the price (representing local cost shall be stated in the national currency.
12.5	Currency of Payment		The currency or currencies in which payments shall be made to the selected bidder under this Contract shall be Indian Rupees (INR) only.
12.6	Contract Price		The Contract Price shall be paid as specified in the contract subject to any additions and adjustments thereto, or deductions there from, as may be made pursuant to the Contract.
12.7	Price Validity and Rate Escalation		The contract Price will remain unchanged during the contract period. Escalation of 10% per annum for extended period after contract initial period will be permissible.
C.	Submission, Opening and Evaluation		
1.	Submission of Proposals		
1.1			Bids must be submitted by the bidders online at e-Proc website as indicated in the NIB or Subsequent Corrigendum's, if any.
		1.1.1	Normally, the date of submission and opening of bids would not be extended. However, in exceptional circumstances or when the bidding document is required to be substantially modified as a result of discussions in pre-bid meeting and the time with the prospective bidders for preparation of bids appears insufficient, the date may be extended by Managing Director of RAJASTHAN SKILL AND LIVELIHOODS DEVELOPMENT CORPORATION, JAIPUR and due publicity to such change in date of submission of bids would be given in such cases, it would be ensured that after issue of corrigendum, reasonable time is available to the bidders to prepare and submit their bids Any change in date of submission and opening of bids would also be placed on the respective websites immediately. However, if the modifications in bidding document specifications of goods and service are substantial, fresh publication of original bid inquiry may also be issued.

		1.1.2	The Biding authority may, at its discretion extend the deadline for the submission of bids by amending the bidding document, in which case all rights and obligations of the Biding authority and bidders previously subject to the deadline shall thereafter be subject to the deadline as extended.
1.2	Format submission and Signing of Bid deemed to be accepted of T&C:		
		1.2.1	The bid forms will be submitted online on eproc.rajasthan.gov.in portal only and shall be signed by duly authorized person. The submission of bids online shall be deemed as acceptance of all the terms and conditions of the bidding document. In case of authorization should accompany with a board resolution, in case of a company/power of attorney as per Annexure.
		1.2.2	The bid, duly signed (digitally) by Authorized signatory should be uploaded on the eProc portal in respective file/ format.
		1.2.3	Bids received by any other means shall not be accepted:
		1.2.4	If bids are not submitted as per the details mentioned in this bidding document and eProc website the Biding authority shall reject the bid.
1.3			Any modifications, revisions, interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by the person signing the Proposal.
2.	Confidentiality		From the time the Proposals are opened to the time the Contract is awarded, the Bidder should not contact the Client on any matter related to its Technical and/or Financial Proposal. Information relating to the evaluation of Proposals and award recommendations shall not be disclosed to the Bidders who submitted the Proposals or to any other party not officially concerned with the process, until the publication of the Contract award information.
			Any attempt by short-listed Bidders or anyone on behalf of the Bidder to influence improperly the Client in the evaluation of the Proposals or Contract award decisions may result in the rejection of its Proposal.
			Notwithstanding the above provisions from the time of the

			Proposals opening to the time of Contract ward publication, if a Bidder wishes to contact the Client on any matter related to the selection process, it should do so only in writing.
			In addition to the restrictions specified in RTPP rules 2013 all information contained in this bid document should be treated as commercially confidential and the Bidders are required to limit dissemination on a need-to-know basis information relating to evaluation of proposals and recommendations concerning awards shall not be disclosed to the bidders who submitted the Proposals or to other persons not officially concerned with the process, until the publication of the award of Contract. The undue use by any Bidder of confidential information related to the process may result in the rejection of its proposals.
3.	Opening of Technical Proposal		Bid Opening/Opening of Bids
		3.1.1	The Clients Evaluation Committee will perform the bid opening, which is a critical event in the bidding process.
		3.1.2	The Biding authority shall conduct the bid opening at the address, date and time specified in the NIB.
		3.1.3	All the bids received up to the specified time and date shall be opened by the members of the Clients Evaluation Committee at the specified place, date and time in the presence of bidders or their authorized representatives who may choose to be present. Alternatively, the bidders may also view the bid opening status/ process online at eProc website.
		3.1.4	All the documents comprising of technical bid shall be downloaded from the eProc website (only for the bidder's who have submitted the prescribed fee(s) to RAJASTHAN SKILL AND LIVELIHOODS DEVELOPMENT CORPORATION JAIPUR.
		3.1.5	All technical bid shall be downloaded at a time, and the following read out and recorded the name of the bidder, the presence of the RAJASTHAN SKILL AND LIVELIHOODS DEVELOPMENT CORPORATION JAIPUR processing fee, Bid fee, BID SECURITY and any other details as the Biding authority may consider appropriate.
		3.1.6	The Biding authority shall prepare a record of the bid opening that shall include, at least the name of the bidder and the presence or absence of processing fee, Bid fee, and BID SECURITY. The bidder's representatives who are present shall be required to sign the attendance sheet.
4.	Proposal		12.1) Evaluation of Bids:

	Evaluation		<p>The evaluation would consist of following phases:</p> <p>Phase 1: Evaluation of Preliminary Eligibility Criteria.</p> <p>Phase II: Evaluation of Technical Proposal (Technical Score).</p> <p>Phase III: Evaluation of Financial Bids.</p> <p>Phase IV: Combined Evaluation of Technical and Financial Bids (QCBS).</p>
4.1			The evaluators of the Technical Proposals shall have no access to the Financial Proposals until the technical evaluation is concluded.
4.2			The Bidder is not permitted to alter or modify its Proposal in any way after the proposal submission deadline: While evaluating the Proposals, the Client will conduct the evaluation solely on the basis of the submitted Technical and Financial Proposals.
5.	Evaluation of Technical Proposals		
5.1			The Client's evaluation committee shall evaluate the Technical Proposals on the basis of eligibility criteria, specified in the Bid Document & Data Sheet . A Proposal shall be rejected at this stage if it does not qualify the eligibility criteria indicated in the Bid Document & Data Sheet .
5.2			<p>The eligible bidders whose bid qualifies the eligibility criteria, is determined to be substantially responsive & then it will be assessed on the basis of technical evaluation criteria, unless disqualified pursuant to clause "Conflict of Interest" or "Disqualification and shall be informed, either in writing or by uploading the details on the websites mentioned in the NIB, about the date, time and place of opening of their financial bids.</p> <p>Consortium of two entities is allowed and lead member of consortium shall be required to fulfil pre-eligibility criteria individually. The minimum marks to qualify in technical Evaluation is 70 Marks</p>
5.3			The firms which could not qualify in technical evaluation will be informed about this fact; BID SECURITY will be refunded after completion of the bid process & award of the contract to the successful bidder.
6.	Evaluation of		

	Financial Proposals		
6.1			Following the evaluation of the Technical Proposals, the evaluation of financial proposal shall be based on QCBS only.
6.2			If Financial Proposals were invited together with the Technical Proposals, the Financial Proposal of technically qualified Bidders (those have qualified prescribed minimum technical requirements) only will be downloaded online by the Client's evaluation committee in the presence of the bidders or their representatives who choose to be present. Alternatively, the bidders may also view the financial bid opening status/process online at eProc website.
6.3			The process of opening of financial bid shall be similar to that of technical bid.
6.4			<p>To evaluate a bid, the Bidding authority shall consider bid price is quoted in accordance with bidding document.</p> <p>The bid evaluation committee shall prepare a comparative statement in tabular form in accordance with rules along with its report on evaluation of financial Bids and recommend the most advantageous bid.</p> <p>The members of bids evaluation committee shall give their recommendations below the table regarding most advantageous Bid and sign it. h) It shall be ensured that the offer recommended for sanction is justifiable looking to the prevailing market rates of the goods, works or service required to be procured. i) Formula to determine the scores for the Financial Bids shall be as follows:</p> <p>$SF = (FL/F) * 100$, Where</p> <p>SF is the Financial Score</p> <p>FL is the value of lowest Commercial Bid, F is the price quoted in the bid under consideration.</p> <p>13.1) Combined Evaluation of Technical & Financial Bid:</p> <p>(i) The Total score of the Bidder will be determined as under</p> <p>Total Score (TS) = $(0.8 \times ST) + (0.2 \times SF)$</p> <p>ST = Technical Score obtained</p>

			<p>(ii) The Bid of the Bidder, who obtains the highest TS value, will be rated as the most advantageous Bid. In the event of a tie, the bid with the highest technical score (ST) will be rated as the most advantageous bid. Beyond that, Biding Authority will decide the matter in its full discretion.</p> <p>(iii) The Authority will award the Contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined as the most advantageous bid, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily. The Authority shall however not bind itself to accept the most advantageous bid or any bid and reserves the right to accept any bid, wholly or in part.</p>
7.	Clarification Seeking from Bidder		
7.1			To assist in the examination, evaluation, comparison and post qualification of the bids, the Biding authority may, at its discretion ask any bidder for a clarification of his bid. The Biding authority's request for clarification and the response shall be either in writing or by uploading the details on the websites mentioned in the NIB.
7.2			Any clarification submitted by a bidder with regard to his bid that is not in response to a request by the Biding authority shall not be considered.
7.3			No change in the prices or substance of the bid shall be sought, offered, or permitted by the Biding authority in the evaluation of the Financial Bid.
8.	Correction of Errors		Activities and items described in the Technical Proposal but not priced in the Financial Proposal shall be assumed to be included in the prices of other activities or items, and no corrections are made to the Financial Proposal.
9.	Taxes		
9.1			The Client's evaluation of the Bidder's Financial Proposal shall exclude taxes and duties in India in accordance with the instructions in the Data Sheet .
9.2			The applicable taxes etc. shall be deducted at source from the payment to the Selected Bidder as per the law in force.

10.	Disqualification		Bidding authority may at its sole discretion and at any time during the processing of bids, disqualify any bidder/ bid from the bid process if the bidder:
10.1			Has not submitted the bid in accordance with the bidding document.
10.2			Has submitted bid without submitting the prescribed Bid Fee, Processing Fee, BID SECURITY or the Bidder's authorization certificate/ Power of Attorney.
10.3			Has imposed conditions in his bid.
10.4			During validity of the bid or its extended period, if any increases his quoted prices.
10.5			Has made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements.
10.6			Has failed to provide clarifications related thereto, when sought.
10.7			Has submitted more than one bid. This will cause disqualification of all bids submitted by such bidders including forfeiture of the BID SECURITY.
10.8			Is found to canvass, influence or attempt to influence in any manner for the qualification or selection process, including without limitation, by offering bribes or other illegal gratification.
D.	Negotiations and Award		
1.	Negotiations		
1.1			Except in case of procurement by method of single source procurement or procurement by competitive negotiations, to the extent possible, no negotiations shall be conducted after the pre-Bid stage. All clarifications needed to be sought shall be sought in the pre-Bid stage itself.
1.2			Negotiations may, however, be undertaken only with the lowest Bidder under the following circumstances- <ul style="list-style-type: none"> 1. when ring prices have been quoted by the Bidders for the subject matter of procurement: or 2. When the rates quoted vary considerably and considered much higher than the prevailing market rates.
1.3			The Bid evaluation committee shall have full powers to undertake negotiations. Detailed reasons and results of negotiations shall be recorded in the proceedings.
1.4			The lowest Bidder shall be informed about negotiations in writing

			either through messenger or by registered letter and e-mail (if available). A minimum time of seven days shall be given for calling negotiations in case of urgency the aid evaluation committee, after recording reasons may reduce the time, provided the lowest Bidder has received the intimation and consented to holding of negotiations.
1.5			Negotiations shall not make the original offer made by the Bidder Inoperative the Bid evaluation committee shall have option to consider the original offer in case the Bidder decides to increase rates originally quoted or imposes any new terms or conditions.
1.6			In case of non-satisfactory achievement of rates from lowest Bidder, the Bid evaluation committee may choose to make a written counter offer to the lowest Bidder and if this is not accepted by him, the committee may decide to reject and re-invite Bids or to make the same counter-offer first to the second lowest Bidder, then to the third lowest Bidder and so on in the order of their initial standing in the bid evaluation till the counter offer is accepted and supply order may be awarded to the Bidder who accepts the counter-offer.
1.7			In case the rates even after the negotiations are considered very nigh, fresh Bids shall be invited.
2.	Award of Contract		After completing the negotiations, the Client shall sign the Contract: publish the award information as per the instructions in the Data Sheet . The Bidder is expected to commence the assignment on the date and at the location specified in the Data Sheet .
3.	Cancellation of Bid anytime during evaluation		The client may anytime during Technical and financial evaluation may cancel the bid without assigning any reasons thereof. The client may also cancel the tender after opening of technical or financial bid if deemed so without assigning any reasons.
E.	Performance Security, Penalty and Liquidity Damages		
1.	Performance Security Deposit (PSD)		

1.1			In case of successful/ selected bidder, the Bid Security may be adjusted in arriving at the amount of the Performance Security Deposit (PSD).
1.2			The successful selected bidder shall within (15) days from the LOA provide a PSD 5% of the total agreed ordered project value for the due performance of the Contract in the amounts and currencies specified in the LOA.
1.3			The proceeds of the PSD shall be payable to RSLDC as compensation for any loss resulting from the success elected bidder, failure to complete its obligations under the Contract.
1.4			Additional Performance Security shall be applicable as per provisions of rule 75A of RTPP Rules, 2013 in case of unbalanced bids.
1.5	Form of PSD		PSD in the form of cash will not be accepted it may be deposited in the form of Bank Draft or Banker's Cheque in favour of "Rajasthan Skill and Livelihoods Development Corporation payable at "Jaipur". The concerned Procurement Committee may also permit to accept full amount or part of PSD in the form of a Bank Guarantee (Unconditional & Irrevocable) it shall be in the form given in annexure 5 contract forms, issued by a scheduled bank in India or as specified in Bid Data Sheet, and shall be verified from issuing bank. Successful Bidder has to give a declaration in the format given as annexure 5. Performance Security furnished in the form of Bank Guarantee shall remain valid for a period of 60 days beyond the date of completion of the services and all contractual obligation of the Bidder.
2.	Refund of PSD		The PSD shall be refunded after successful completion of the engagement as per work order and/ or contract.
3.	Forfeiture of PSD		PSD shall be forfeited in full or part in the following cases:-
3.1			When any terms and condition of the contract is breached.
3.2			When the selected Bidder fails to commence supply or stops making the supplies or fail to provide deliverables after partially executing the purchase/ work order.
3.3			To adjust any duties against the firm from any other contract with RSLDC.
3.4			When successful bidder does not execute the agreement in accordance with ITC.
3.5			When the successful bidder fails to commence the Services as per Letter of Award within the time specified.

3.6			When the successful bidder fails to complete the Services satisfactorily within the time specified.
3.7			If the successful bidder breaches any provision of the Code of Integrity prescribed for Bidders in the RPPP Act and Chapter VI of the Rules and ITC.
4.			No interest will be paid by RSLDC on the amount of BID SECURITY and PSD.
5.			Proper notice will be given to the Selected Bidder with reasonable time before Bid Security/ PSD is forfeited. The decision of the RSLDC in this regard shall be final.
6.			Forfeiture of Bid Security/ PSD shall be without prejudice to any other right of RSLDC to claim any damages as admissible under the law as well as to take such action against the Selected Bidder such as severing future relation or black listing, etc.
7.	Penalty		
7.1	Penalty for replacement/Exit of a resource	7.1.1	Replacement of resources will only be allowed by the approval of competent authority / RSLDC and only in case, the resource leaves the organization by submitting the resignation and serve a notice period of 15 days in the organization with the present employer or can't continue working due to medical reasons (supported by doctor's certificate) or due to any unavoidable circumstances subject to the satisfaction of MD RSLDC.
		7.1.2	In case of failure to meet the standard of the RSLDC, (which includes efficiency, cooperation, discipline and performance) bidder may be asked to replace the resource without any penalty for replacement /exit.
		7.1.3	The replaced resource will be accepted by RSLDC only if he fulfils the minimum eligibility criteria as per RFP and is found suitable to the satisfaction of RSLDC. The outgoing resource should complete the knowledge transfer with the replaced resource to the satisfaction of RSLDC. The bidding firm shall be allowed 15 days to replace the resources.
		7.1.4	The payment for replaced resources will be made as per level wise man month rates quoted/agreed by the bidder. However if the replaced resources does not meet the minimum eligibility criteria, payment will not be made for such replaced resources. If it has been released, it shall be adjusted out of next payment.
		7.1.5	However, RSLDC is free to direct agency to relieve any resource at any time during contract period without any penalty by serving 15 days advance notice to Agency.

7.2	Penalty for absence of a resource		
		7.2.1	In the case of absence (apart from allowed leaves) of a resources during project period, no payment will be made for the days a resource is absent (Per day payment will be calculated by dividing man month rate by number of working days in that month. If the resource avail more than permissible leave i.e. 10 leave during the project, 500/- penalty will be imposed per resource per working day.
			Replacement will be allowed only within 15 calendar days from the last date of resource deployment as per the agreement/ order without any penalty. A one-time penalty per resource will be levied in case, a resource is replaced after 15 days during the project period. Penalty on such replacement for each resource level as described in clause 'Resource Deployment MIX' of the RFP Document shall be as under: <ul style="list-style-type: none"> 1. For resources under L1 level: RS 25000 per resource. 2. For resources under L2 level: RS 20000 per resource. 3. For resources under L3 level: RS 10000 per resource.
		7.2.2	Fraction of a day in the reckoning period in supplies shall be eliminated if it is less than half a day.
		7.2.3	Penalty would be deducted from the applicable payments. All applicable penalties will be in addition to liquidated damages as described in clause 'Liquidity Damages of the RFP Document
		7.2.4	The objective of this policy is to ensure that employees are able to balance work and professional life without compromising work continuity and discipline.
7.3	Leave Policy	7.3.1	The objective of this policy is to ensure that employees are able to balance work and professional life without compromising work continuity and discipline.
		7.3.2	The Resources at State Level should be stationed at Jaipur. The remaining resources shall be positioned at Divisional Headquarter and block level or any other locations across the State of Rajasthan as specified by RSLDC.
		7.3.3	Working shall be according to RSLDC office hours or as directed by competent authority.
		7.3.4	All District offices run by the Selected Agency shall remain open on Saturday as working days and will work as ordinary working day due

			to SDCs functioning. Service provider resources deployed in State Headquarter will not be required to attend office as usual on Saturday.
		7.3.5	The Resource has to follow the working hours, working days including Holidays of Government of Rajasthan. However, resource shall be available on a holiday if so is required by RSLDC. No extra payments will be made for working on extended hours / Sundays / Holidays to meet the committed/required time schedules.
		7.3.6	Resource shall get prior approval of RSLDC before leaving headquarter, even if it is on a holiday.
		7.3.7	Leave entitlement and computation will be effective from date of start of project.
		7.3.8	A resource can avail maximum 10 leaves per year on pro-rata basis. A resource can avail maximum 3 leaves at a time on cumulative basis. However, prior approval would be taken before proceeding on leave.
		7.3.9	Leave cannot be claimed as an individual's right. Except in case of emergencies, all leave will be granted subject to RSLDC's requirements. A situation will be considered an emergency on a case-to-case basis and will be decided by the reporting/controlling officer.
7.4	Travel and Logistics		As part of delivering the expected services, it is envisaged that resources deployed will be undertaking considerable amount of official travel outside their base station (Jaipur or district headquarters, as the case may be). To provide/facilitate services, the deployed resources would be required to travel extensively. The Cost of travel will be borne by concerning Block Co-ordinator himself.
8.	Attendance Monitoring		
8.1			The objective of Attendance Monitoring mechanism is to ensure that the Bidder's resources shall follow the office discipline and Procedure being followed at RSLDC.
8.2			The Bidder's resources shall adhere to the office timing as followed in RSLDC. The attendance would be monitored as per the entry and exit time of the office hours as specified by RSLDC.
8.3			The daily attendance for the Resources would be monitored, based on the Biometric/approved attendance monitoring system of RSLDC or by in-house developed application of the Bidder. The Bidder shall develop a suitable biometric/MIS attendance monitoring mechanism for the resources deployed and on daily basis system

			generated duly verified attendance report shall be submitted to RSLDC.
9.	Liquidated Damages		
9.1			Except as provided under clause "Force Majeure, if the selected bidder fails to deliver Services within the period specified in the Contract, the RSLDC may without prejudice to all its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in clause below for delay until actual delivery, up to a maximum deduction of the percentage specified in the bidding document and/ or contract. Once the maximum is reached, the RSLDC may terminate the Contract pursuant to clause "Termination".
9.2			In case of delay in commencement of services (deployment of a resource as per BID DOCUMENT, liquidated damages shall be imposed on the basis of following percentages, calculated on the basis of quoted/agreed rates of specific resource/resources or the duration of delay in deployment of that specific resource/resources for the duration of delay in deployment of that specific resource/resource.
9.3			The time specified for delivery in the Bid form shall be deemed to be the essence of the contract and the selected bidder shall arrange services within the specified period.
9.4			<p>Delivery period may be extended with or without liquidated damages, if the delay in the supply of service is on account of hindrances beyond the control of the selected bidder:</p> <ul style="list-style-type: none"> i. The selected bidder shall request in writing to Biding authority giving reasons for extending the delivery period of service, if he finds himself unable to complete the supply of service within the stipulated delivery period. This request shall be submitted as soon as a hindrance in delivery of service occurs or within 15 days from such occurrence but before expiry of stipulated period of delivery of service after which such request shall not be entertained. ii. RSLDC shall examine the justification of causes of hindrance in the delivery of service and the periods of delay occurred due to that and grant extension with or without liquidated damages. iii. If RSLDC agrees to extend the delivery period/ schedule, an amendment to the contract with: suitable denial clauses and with or without liquidated damages, as the case may be, shall be Issued. The amendment letter shall mention

			<p>that no extra price or additional cost for any reason, what so ever beyond the contracted cost shall be paid for the delayed supply of service.</p> <p>iv. It shall be at the discretion of the concerned authority to accept or not to accept the supply of services rendered by the contractor after the expiry of the stipulated delivery period, if no formal extension in delivery period has been applied and granted, RSLDC shall have right to cancel the contract with respect to undelivered service.</p> <p>v. If RSLDC is in need of the service rendered after expiry of the stipulated delivery period, it may accept the services and issue a letter of extension in delivery period with usual liquidated damages and denial clauses to regularize the transaction.</p>															
9.5			<p>In case of extension in commencement period is granted with full liquidated damages, the recovery shall be made on the basis of following percentages of the value of services of specific resource/resources for the period of delay as per bid document: -</p> <table><tr><th>S.No.</th><th>Condition</th><th>LD %</th></tr><tr><td>1.</td><td>Delay up to one fourth period of the prescribed delivery period</td><td>2.5%</td></tr><tr><td>2.</td><td>Delay exceeding one fourth but not exceeding half of the prescribed period</td><td>5%</td></tr><tr><td>3.</td><td>Delay exceeding half but not exceeding three fourth of the prescribed period</td><td>7.5%</td></tr><tr><td>4.</td><td>Delay exceeding three fourth of the prescribed period</td><td>10%</td></tr></table>	S.No.	Condition	LD %	1.	Delay up to one fourth period of the prescribed delivery period	2.5%	2.	Delay exceeding one fourth but not exceeding half of the prescribed period	5%	3.	Delay exceeding half but not exceeding three fourth of the prescribed period	7.5%	4.	Delay exceeding three fourth of the prescribed period	10%
S.No.	Condition	LD %																
1.	Delay up to one fourth period of the prescribed delivery period	2.5%																
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4.	Delay exceeding three fourth of the prescribed period	10%																
9.6			Fraction of a day in reckoning period in supplies shall be eliminated if it is less than half a day.															
9.7			The maximum amount of liquidated damages shall be 10% of the value of services of specific resource/resources for the duration of delay.															
9.8			Delivery period may be extended with or without liquidated damages if the delay is on account of hindrances beyond the															

			control of the bidder.
9.9			Any Liquidated Damages would be deducted from the due payment.
F.	Project Deliverables and Payment Terms & Schedule		
1.	Commencement of services		All resources (L1, L2 and L3) shall be deployed within 15 calendar days from the date of issuance of work order or as per the schedule agreed with RSLDC on time to time basis.
2.	Project Deliverables		
2.1			The Bidder shall be responsible to undertake various activities as specified in various sections of the BID DOCUMENT and as assigned by MD-RSLDC in monthly meeting with SERVICE PROVIDER for all schemes and activities. In such meeting performance and achievement of previous month will be reviewed and target for next quarter will be assigned.
2.2			The performance of the SERVICE PROVIDER Bidder will be judged on the basis of work done against the agreed work plans. The Bidder will prepare monthly activity plans (including the work plans of Technical Assistance & Knowledge Management) and share it with RSLDC. A joint monthly meeting with SERVICE PROVIDER for all schemes & activities after first month of contract, in these meetings monthly progress will be reviewed and for next month target will be allotted throughout the contract period. It will be linked with payment.
2.3			The bidder shall be responsible to prepare and submit Monthly Progress Report (MPR) specifying various activities/ tasks performed by different team members to MD-RSLDC.
2.4			Based on the satisfactory performance of the resources deployed by the Bidder, the MPR and QPR shall be reviewed by RSLDC.
3.	Payment Schedule		
3.1			The payment will be made on monthly basis based upon acceptance of the Project Deliverables submitted by the selected Bidder adhering to the target timeline and as per actual deployment of resources after receipt of the bill in triplicate and

			approval of the MD-RSLDC. Best Efforts will be made to make payment within 3 to 4 weeks after acceptance of deliverables.
3.2			The Selected bidder shall submit the requisite deliverables and satisfactorily perform all of work as specified under the Bid to RSLDC.
3.3			The requisite payment will be released by RSLDC upon acceptance of the project reports, attendance sheet, deliverables, approved MPR by MD-RSLDC and satisfaction with work performed by the deployed resources.
3.4			If the deliverables submitted/ work performed by the selected bidder is not acceptable to the RSLDC, payments shall not be released to the Selected Bidder. This is without prejudicing the RSLDC's right to levy any Penalties as per Bid Document& as per rules.
3.5			In such case, the payment will be released to the Selected Bidder only after it re-submits the deliverable / performs work and which is accepted by RSLDC.
3.6			Penalty and LD, if any shall be deducted from the due payments.
G.	Terms & Conditions of the Bid		
1.	Interpretation		If the context so requires it, singular means plural and vice versa.
			Entire Agreement: The Contract constitutes the entire agreement between the RSLDC and the Selected bidder and supersedes all communications, negotiations and agreements (whether written or oral) of parties with respect thereto made prior to the date of Contract.
			Amendment: No amendment or other variation of the Contract shall be valid unless it is in writing, is dated, expressly refers to the Contract, and is signed by a duly authorized representative of each party thereto.
			Non-waiver: Subject to the condition mentioned below at point no 1.6, no relaxation, forbearance, delay, or Indulgence by either party in enforcing any of the terms and conditions of the Contract or the granting of time by either party to the other shall prejudice; affect, or restrict the rights of that party under the Contract, neither shall any waiver by either party of any breach of Contract operate as waiver of any subsequent or continuing breach of Contract.

			Any waiver of a party's rights, powers, or remedies under the Contract must be in writing, dated, and signed by an authorized representative of the party granting such waiver and must specify the right and the extent to which it is being waived.
			Severability: If any provision or condition of the Contract is prohibited or rendered invalid or unenforceable, such prohibition, invalidity or unenforceability shall not affect the validity or enforceability of any other provisions and conditions of the Contract.
	Governing Law		The Contract shall be governed by and interpreted in accordance with the laws of the State of Rajasthan in general and particular RTPP Act 2012, RTPP Rules 2013, General Finance and Accounts rules along with associated amendments.
3.	Force Majeure		
3.1			The selected bidder / Consulting Bidder shall not be liable for forfeiture of its PSD, LD, or termination for default if and to the extent that it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
3.2			For purposes of this Clause, "Force Majeure means an event or situation beyond the control of the selected bidder that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the selected bidder. Such events may include, but not be limited to, acts of the RSLOC in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
3.3			If a Force Majeure situation arises, the selected bidder shall promptly notify the RSLDC in writing of such conditions and cause thereof within 15 days of occurrence of such event. Unless otherwise directed by RSLDC, the selected bidder shall continue to perform its obligations under the contract as far as reasonably practical.
3.4			If the performance in whole or part or any obligation under the contract is prevented or delayed by any reason of Force Majeure for a period exceeding 60 days, either party at its option may terminate the contract without any financial repercussion on either side.
3.5			In case a Force Majeure situation occurs with RSLDC, RSLDC may take the case with the selected bidder on similar lines.

4.	Change orders and Contract Agreements		
			<p>The client may at any time order the selected bidder through Notice in accordance with clause "Notices" above, to make changes within the general scope of the Contract in any one or more of the following:</p> <ul style="list-style-type: none"> i. drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Purchaser, ii. in the method of shipment or packing: iii. the place of delivery, and iv. The related services to be provided by the selected bidder.
			<p>If any such change causes an increase or decrease in the cost of, or the time required for, the selected bidder's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price of in the Delivery and Completion Schedule, or both, and the Contract shall accordingly be amended. Any claims by the selected bidder for adjustment under this clause must be asserted within thirty (30) days from the date of the selected bidder's receipt of the Purchaser's/Client's change order.</p>
			<p>Prices to be charged by the selected bidder for any related services that might be needed but which were not included in the Contract shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the selected bidder for similar services.</p>
5.	Photo Identity Cards		<p>The bidder has to provide Photo Identity Cards, at its cost, to the resources deployed These Cards are to be constantly displayed by them during their presence in office. Cards design shall be finalized in consultation with RSLDC.</p>
6.	Termination		
6.1	Termination for Default	6.1.1	<p>The Bid sanctioning authority of RSLDC may, without prejudice to any other remedy for breach of contract, by a written notice of default of at least 30 days sent to the selected bidder, terminate the contract in whole or in part:-</p> <ul style="list-style-type: none"> a. if the selected bidder fails to deliver any or all quantities of the service within the time period specified in the contract,

			<p>or any extension thereof granted by RSLDC, or</p> <p>b. if the selected bidder falls to perform any other obligation under the contract within the specified period of delivery of service or any extension granted thereof;</p> <p>c. or if the selected bidder, in the judgment of the client, is found to be engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the contract.</p> <p>d. If the selected bidder commits breach of any condition of the contract.</p>
		6.1.2	If RSLDC terminates the contract In whole or in part amount of PSD may be forfeited.
		6.1.3	Before cancelling a contract and taking further action advice of senior most finance person available in the office and of legal adviser or legal assistant posted in the office. If there is one, may be obtained.
6.2	Termination for Insolvency		RSLDC may at any time terminate the Contract by giving a written notice of at least 30 days to the selected bidder, if the selected bidder becomes bankrupt or otherwise insolvent in such event, termination will be without compensation to the selected bidder, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to RSLDC.
6.3	Termination for Convenience	6.3.1	RSLDC, by a written notice of at least 30 days sent to the selected bidder, may terminate the Contract in whole or in part, at any time for its convenience The Notice of termination shall specify that termination is for RSLDC'S convenience, the extent to which performance of the selected bidder under the Contract is terminated, and the date upon which such termination becomes effective.
		6.3.2	Depending on merits of the case the selected bidder may be appropriately compensated on mutually agreed terms for the loss incurred by the contract if any due to such termination.
6.4	Termination for underperformance		Although the initial duration of the assignment will be till 31.03.2026, but based upon mid-term review of the performance and assessment, the contract could be terminated for underperformance after providing due opportunity of hearing.
7.	Limitation of Liability		Except in cases of gross negligence or wilful misconduct: neither party shall be liable to the other party for any indirect or consequential loss or damage, loss of use, loss of production, or

			loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the selected bidder to pay liquidated damages to the client and the aggregate liability of the selected bidder to the Client, whether under the Contract, in tort, or otherwise, shall not exceed the amount as per rules, provided that this limitation shall not apply to any obligation of the selected bidder to indemnify the Client with respect to patent infringement.
8.	Proprietary Rights of the Client in Reports and Records		Unless otherwise indicated in the Bid Document, all reports and relevant data and information such as maps, drawings, diagrams, plans, databases other documents and software, supporting records or material compiled prepared by the Bidder for the Client in the course of the Services shall be confidential and become and remain the absolute property of the Client The Bidder shall, not later than upon termination or expiration to this Contract deliver all such documents to the Client, together with a detailed inventory thereof. The Bidder may retain a copy of such documents data and/or software but shall not use the same for proposes unrelated to this contract without prior written approval of the Client.
9.	Measures to be Taken On Breach of Code of Integrity		Code of Integrity shall observe the highest standard of ethics during the selection process by the Bidder, or their personnel without prejudice to the provisions of the Rajasthan Transparency In Public Procurement Act, in case of any breach of the Code of integrity by the Bidder, or their personnel, the Procuring Entity i.e. RSLDC may take appropriate action in accordance with the provisions of RTPP Act and Rules.
10.	Exit Management		
10.1	Transfer of Assets	10.1.1	SERVICE PROVIDER may continue work on the assets handed over by RSLDC or procured for the purpose of this contract during the duration of the exit management period, which may be Two (02) months period from the date of expiry or termination of the agreement, if required by RSLDC to do so During this period, the SERVICE PROVIDER will transfer all the assets handled in good working condition. The security deposit/ performance security submitted by SERVICE PROVIDER will only be returned after the successful transfer of the entire project including its infrastructure.
		10.1.2	RSLDC during the contract execution period shall be entitled to serve notice in writing to the SERVICE PROVIDER at any time during the exit management period to provide a complete and up-to-date list of the assets within 30 days of such notice.

		10.1.3	All title of the assets to be transferred to RSLDC or its nominated agencies pursuant to clauses) above shall be transferred on the last day of the exit management period. All expenses occurred during transfer of assets shall be borne by SERVICE PROVIDER.
		10.1.4	That on the expiry of this clause, SERVICE PROVIDER, and any individual assigned for the performance of the services under this contract shall handover or cause to be handed over all confidential information and all other related material in its possession, including the entire established infrastructure supplied by SERVICE PROVIDER to RSLDC.
		10.1.6	Supplied hardware & documents etc., (excluding any vested Intellectual property rights), used by SERVICE PROVIDER for RSLDC shall be the legal properties of RSLDC.
10.2	Transfer of data		The Bidder will promptly on the commencement of the exit management period shall supply to RSLDC the following:
		10.2.1	Documentation relating to intellectual Property Rights.
		10.2.2	Project related data and confidential information.
		10.2.3	All other information (including but not limited to documents, records and agreements) relating to the services reasonably necessary to enable RSLDC or its nominated agencies, or its replacement operator to carry out due diligence in order to transition the provision of the services to RSLDC or its nominated agencies, or its replacement firm (as the case may be).
		10.2.4	Before the expiry of the exit management period, SERVICE PROVIDER shall deliver to RSLDC or its nominated agencies all new or up-dated materials from the categories set out above and shall not retain any copies thereof, except that SERVICE PROVIDER shall be permitted to retain one copy of such materials for archival purposes only.
		10.2.5	Payments during the Exit Management period shall be made in accordance with the Terms of Payment Clause.
		10.2.6	It would be the responsibility of SERVICE PROVIDER to support the new Consulting firm/Bidder during the transition period.
11.	Form of Appeal (See Rule 83 of RTPP Rule).		

11.1			An appeal under sub-section (1) or (4) of section 38 shall be in Form (Annexure-9) along with as many copies as there are respondents in the appeal.
11.2			Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
11.3			Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post authorised or representative.
11.4			The Appellant authority: First Appeal Authority-Managing Director, RSLDC Second Appeal Authority: Chairman, RSLDC

*This procurement is doing according to provision of RTPP Act 2012 and rules 2013 and other applicable rules, so all provisions of these are applicable for this procurement.

Instructions to Bidder/ Bidder (ITC)

H. Data Sheet

["Notes to Client shown in brackets throughout the text are provided for guidance to prepare the Data Sheet:"]

S. No.	A. General
1	Place:- Rajasthan, India
2	Name of the Client: Rajasthan Skill & Livelihoods Development Corporation RSLDC Method of selection's: Quality cum cost based selection (QCBS)
3	Financial Proposal to be submitted together with Technical Proposal: Yes The name of the assignment is: Providing Services of Manpower at Block Level for Various Skill Development Schemes to Rajasthan Skill and Livelihoods Development Corporation (RSLDC)

4	<p>A pre-bid conference will be held: Yes</p> <p>Rajasthan Skill and Livelihoods Development Corporation EMI Campus, J-8-A, Jhalana Institutional Area, Jaipur- 302004 Rajasthan Tel (0141)-2701174</p> <p>Agencies are eligible to participate in the pre bid meeting after they have purchased the bid document.</p>												
5	<p>The Client will provide the following inputs, project data, reports, etc. to facilitate the preparation of the Proposals:</p> <p>All relevant information and guidelines related to RSLDC is available on website http://livelihoods rajasthan.gov.in</p>												
B. Preparation of Proposals													
6.	<p>This Bid Document has been issued in English language.</p> <p>Proposals shall be submitted in English language.</p> <p>All correspondence exchanged shall be in English/Hindi language.</p>												
7.	<table><tr><td colspan="3">Document Comprising Bid:</td></tr><tr><td>Sr. No.</td><td>Document Type</td><td>Document Format</td></tr><tr><td colspan="3">Fee Details</td></tr><tr><td>1.</td><td>Bid/Bid Document Fee</td><td>Scanned copy of Fee Receipt / Demand Draft/Banker's Cheque in favour of the RAJASTHAN SKILL AND LIVELIHOODS DEVELOPMENT CORPORATION payable at</td></tr></table>	Document Comprising Bid:			Sr. No.	Document Type	Document Format	Fee Details			1.	Bid/Bid Document Fee	Scanned copy of Fee Receipt / Demand Draft/Banker's Cheque in favour of the RAJASTHAN SKILL AND LIVELIHOODS DEVELOPMENT CORPORATION payable at
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Sr. No.	Document Type	Document Format											
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		Jaipur.
2.	RISL Processing Fee	Scanned copy of DD/ Banker's Cheque in favour of the MD, RISL, Jaipur, payable at Jaipur.
3.	BID SECURITY	Scanned copy of DD/ Banker's Cheque in favour of the RAJASTHAN SKILL AND LIVELIHOODS DEVELOPMENT CORPORATION payable at Jaipur.
Technical Bid Online Documents		
4.	Covering Letter-Technical Bid	As per FORM TECH-1 on bidder's Letter Head duly signed by authorized signatory.
5.	Bid Form and All the documents mentioned in the "Eligibility Criteria in support of the eligibility.	As per FORM TECH-2
6.	Check List Technical Proposal	As per FORM TECH 3
7.	Power of Attorney for Lead Member of Consortium/partnership	As per Annexure-3
8.	Joint Bidding Agreement	As per Annexure-4
9.	Declarations by Bidder	As per Annexure-6
10.	Bidder's Authorization Certificate	As per Annexure-7
Financial Bid Online		
11.	Covering Letter - Financial Bid	As per FORM FIN-1 on bidder's Letter. Head duly signed by authorized signatory.
12.	Financial Bid Form	As per FIN-2(BOQ)

8.	Participation of Sub-agencies, in more than one Proposal is permissible- NO
9.	Proposals must remain valid for 90 days after the last date of Bid submission deadline.
10.	Clarifications may be requested no later than 15 days prior to the bid submission deadline The contact information for requesting clarifications is: General Manager, Rajasthan Skill and Livelihoods Development Corporation (RSLDC), EMI Campus, J-8-A, Jhalana Institutional Area, Jaipur-302 004 Rajasthan Tel (0141) 2701174
11.	A Rate escalation provision applies to remuneration rates: YES
	The Financial Proposal shall be stated in the following currencies: INR only
D. Negotiations and Award	
	C. Submission, Opening and Evaluation
12.	The Bidder must submit: (a) Technical Proposal: Online (b) Financial Proposal: Online
13.	The Proposals must be uploaded within given timeline in RFP.
14.	Opening of Technical and Financial Proposals online shall take place at: Conference Hall: Rajasthan Skill and Livelihoods Development Corporation EMI Campus, J-8-A, Jhalana Institutional Area, Jaipur-302 004 Opening Date and Time of Technical Bid: : Timeline mentioned in RFP Opening Date and Time of Financial Bid will be intimated later to the Technical Qualified Bidders
15.	The rates quoted are inclusive of all Costs, Taxes, Duties and liabilities including GST. All responsibility related with taxes, will be of successful bidder.
16.	Quality cum cost based selection Only (QCBS Only) The client will select the Bidder with evaluated Quality cum cost based selection method.
17.	Expected date and address for contract negotiations: Date: To be informed to the final selected bidder if required Address: Rajasthan Skill & Livelihoods Development Corporation EMI Campus, J-8-A Jhalana

	Institutional Area, Jaipur-302 004 Rajasthan Tel (0141)- 2701174
18.	The publication of the contract award information following the completion of the contract negotiations and contract signing will be done as following: http://livelihoods.rajasthan.gov.in/ and on sppp.rajasthan.gov.in The publication will be done soon after the contract signing.
19.	Expected date for the commencement of the Services: All resources (State level, Divisional Headquarter Level resources & Block level Resources within 45 calendar days from the date of issuance of work order or a schedule mutually agreed post award.

***This procurement is doing according to provision of RTPP Act 2012 and rules 2013 and other applicable rules, so all provisions of these are applicable for this procurement.**

Section-3

Terms of Reference (TOR)

Terms of Reference: Selection of Service Provider Agency for providing Service of Manpower at Block Level for Various Schemes to Rajasthan Skill and Livelihoods Development Corporation (RSLDC).

1. Background

Rajasthan Skill & Livelihoods Development Corporation (RSLDC) is the State's Nodal agency for implementation of various national & stern funded skill development schemes. RSLDC operates by employing multipronged strategies to engage stakeholders from industries, training institutes, education sector, associations and government bodies with various active Skill Development Centres Currently in the state, RSLDC is running four major schemes, of which two are Central managed and two are State managed as under:

- **Deen Dayal Upadhyay Grameen Kaushalya Yojana (DDU GKY):** Launched in the year 2014 under LIFE-MGNREGA, a new initiative by MORD has also been converged in DDU GKY scheme. It is the skill training and placement programme of Ministry of Rural Development (MORD), GOI. It aims to skill rural youth who are poor and provide them with jobs having regular monthly wages equal to or above the minimum monthly wages Beneficiaries are rural poor of the State.
- **Rojgar Adharit Jan Kaushal Vikas Karyakram (RAJKVIK):** The main object is to trained the unemployed youth as per the needs of market and provide opportunity the purpose of this scheme is to provide an opportunity for undeveloped sector by utilization of talent available within the state. There are 328 skill development courses for 36 economic sectors.
- **Swarojkar Adharit Kaushal siksha Mahabiyen (SAKSHAM):** This Scheme is for the youth who have undergone training under skill development programme and willing to start self-employment.
- **Samarth Kaushal se Aatmnirbhar (SAMARTH):** This Scheme for special person jail inmates Nari Niketans, Garh/Balikagarh, Anathalay (Orphans), transgender, Widows/Divorcees Minority, Deprived class e.g. sanshi, Bediya, Nat, Gadiya, Luhar/Ghumtu/Ardinghumantu; kanjar, sahariya, garasiya, damar, kathodi, etc. illegal liquor producer, Beggars, Sweeper, and Ex-Serviceman.
- **Pradhan Mantri Kaushal VikasYojana (PMKVY-CSSM):** The PMKVY 4.0. Scheme (2025-26) is the Scheme of Ministry of Skill Development & Entrepreneurship (MSDE), Gol, which is being implemented along with the States.
- **(MMNSKSY):**'Mukhya Mantri Nari Shakti Kaushal Samarthaya Yojana' dedicated to the empowerment of women and girls was launched in the last financial year 2020-21 through the

joint efforts of Rajasthan Skill and Livelihood Development Corporation and Directorate of Women Empowerment. There is an initiative to make women and girls empowered and self-reliant through 'Mukhya Mantri Nari Shakti Kaushal Samarthya Yojana' ' so that women and girls get equal rights in the society and their participation increases and they can live a life with dignity by becoming economically empowered.

- **(MMYSY):** The objective of Mukhya Mantri Yuva Sambal Yojana is to provide unemployment allowance to the unemployed aspirants having graduate or equivalent qualification in the state of Rajasthan and to enable them to get employment after training by linking the scheme with skill and employment. The program disbursed payments at a rate of ₹33 per trainee per hour as per the scheme guidelines during FY 2021-22 and FY 2022-23.
- **(MMYKY):** MMYKY 2.0 (II) scheme aims to impart soft skills & domain-based skills in youth studying in regular Govt. colleges through computer-based training (CBT), distance learning, E-learning, where training will be imparted through digital platform and no lab/classroom is required for training. RSLDC & CCE will be offering online domain and Soft Skills courses to improve employability of college graduates. The objective of this scheme is to provide employability skills through a combination of soft skills and domain-based skills to students across multiple colleges.

2. Brief Description about DDUGKY

Dean Dayal Upadhyaya Grameen Kaushalya Yojana (DDU-GKY) is a flagship program of the Ministry of Rural Development (MoRD), Government of India (GoI). The program is aimed at alleviation of rural poverty through career promoting skills and placements through its unique focus under the National Rural Livelihood Mission (NRLM) The Key focus area of DDU-GKY are the poor rural youth, the priority it gives to disadvantaged groups such as the SC/ST/women and minorities and its attention to market led training programs to ensure employability and its emphasis on partnership based skilling and placement delivery. Rajasthan Skill and Learning Development Corporation, Jaipur, Government of Rajasthan is the State level nodal unit for implementation of DDU-GKY.

DDU-GKY follows a three-tier implementation architecture with the DDU-GKY National Unit (DDU-GKY-NU), MoRD as the apex unit setting policy, providing technical facilitation to states, providing major part of funding to the program, monitoring & evaluation as well as undertaking coordination with key stakeholders in the sector, nationally and internationally, the DDU-GKY State Skill Missions (Primarily under State Project Management Unit of Dept. Of RD) as the state level nodal implementation support

agency and implementation undertaken in partnership with Project Implementation Agencies (PIAs)- in general private sector agencies, NGOs, government and semi government agencies with experience in skilling and placement) that serve as the skill imparting and placement partners under the program. NIRD&PR is the Central Technical Support Agency (CTSA) for DDU-GKY in the State of Rajasthan.

The key stakeholders of DDU-GKY are:

Rural youth from poor families in the age group of 15 to 35 years (upper age limit is 45) years in case of Particularly Vulnerable Tribal Groups, widows, freed bonded labour etc.) are at the centre of the program objectives. The other stakeholders are:

- Families, communities and peer group of rural youth
- Ministry of Rural Development, GoI as the funding and sponsor agency of DDU-GKY.
- Panchayati Raj Department, Government of Rajasthan.
- State Project Management Unit.
- Line Departments involved in skilling.
- Local government bodies at District Level, Block Level and Gram Panchayat level.
- PIAs who are the skilling and placement implementation partner's Corporate entities in public and private sector who could be both PIAs for captive skilling and placement as well as potential employers of the rural youth.
- The companies where candidates are placed.
- Migration Centre and Alumni Support Centres.
- National Skill Development Agency as the apex policy and coordinating agency on skills.
- National Skill Development Corporation and other Ministries of GoI as peers in the skill sector.
- Sector Skill Councils and National Council for Vocational Technical Education with whom DDU-GKY has tie up for its curriculum and certification of trainees, trainers and other assessment.
- Common Service Centres e-choupals, NGOs, Media and other agencies/channel that provide outreach for IEC and branding.

DDU-GKY pursues its mandate to assist the rural poor by:

- a. Ensuring that all trainees are from poor rural households
- b. Ensuring that trainees are able to access skilling and placement services free of cost.
- c. Adopting a Gram Panchayat (GP) saturation approach to enrolment to enable better mutual support.

- d. Providing financial assistance for transport/lodging and food during training.
- e. Providing for post placement support for six months.
- f. Providing for post-placement counselling facilitation and tracking for one year.
- g. Providing training in a number of trades that do not require formal education.
- h. Working with G P and Self Help Groups (SHG) to authenticate performance.
- i. Encouraging exemplary performance in skill development by various stakeholders by instituting awards by State Governments.

3. Objective of the assignment

An important point of departure in DDU-GKY (from other centrally sponsored schemes) is the treatment of costs of professionals at the block level and below as program costs and not admin costs. Highly motivated and competent staff is critical for the success of DDU-GKY. It is expected that there would be a dedicated full-time block program manager for skills as well as a number of Community Resource Persons (CRP).

Following are some of the activities which are required to be carried out by the Block officer:

- Awareness building within the community on the opportunities.
- Identifying rural youth who are poor.
- Mobilizing rural Youth who are interested.
- Counselling of youth and parents.
- Selection based on aptitude.
- Imparting knowledge, industry linked skills and attitude that enhance employability.
- Providing jobs that can be verified through methods that can stand up to independent scrutiny, and which pays above minimum wages.
- Support on similar lines for the various other programs being carried out by RSLDC.
- Supporting the person so employed for sustainability after placement.
- Co-ordination with Gram Panchayat and Self-help groups for the reasons listed below:
 - The GP have a key role in the successful implementation of DDU-GKY specially to reach out to poorest households within their jurisdiction as DDU-GKY adopts a village saturation approach for skilling, GP's have a role in generating awareness about the programme, facilitating the mobilization efforts, creating databases for skill demand and placement, assist in conducting the Job melas and support the PIA in all stages of implementation. GPS will need to ensure that the most vulnerable sections, including women participate in the programme. They will have to conduct special counselling

sessions with the potential candidates as well as parents of the potential candidates and make them aware of the possibilities of the programme. When the PIAS conduct the skill training, the GPS can keep track of the implementation by accessing various MIS reports and direct interaction with the candidates undergoing training. The GPs can bring issues concerning implementation to the attention of concerned authorities at the district and state missions. The GPs can track the placement provided to the candidates after training, interact with candidates and their parents to monitor various aspects in the jobs and act as part of the redressal mechanism.

- DDU-GKY mandate to reach out to poor families through skilling and placement can be achieved by utilizing the potential of the institutions of the poor. The Institutions of the poor SHGS, their federations and livelihoods collectives - provide the poor the platforms for collective action based on self-help and mutual cooperation. They become a strong demand system on behalf of the poor. These institutions can be involved in various activities including mobilizing target beneficiaries, creating awareness about the programme, assist in identifying beneficiaries, facilitate counselling sessions for parents of the identified youth, monitoring the implementation by the PIAS etc. Therefore, PIAS need to factor in the role of SHGS in developing the Strategy for implementation of their project.

4. Scope of Work

RSLDC is implementing many state level skilling schemes in the State. Through this BID, it is envisaged that total 303 professionals of different skills and experiences will be in position to take up the responsibility of meeting the overall goal. RSLDC envisages that services of such qualified professionals would make an impact on the desired goal as laid in the administrative guidelines.

The scope of work is defined as follows:

- 4.1. The Bidder will establish a SERVICE PROVIDER at the State level and Help Desk at divisional/project level with the staff given below. This unit will be responsible for deployment of staff at block level as per agreement.
- 4.2. The Bidder Shall Monthly bills of all staff deployed for payments by complying of other requirement of the agreement.
- 4.3. The selected Bidder shall be required to deploy trained/skilled manpower in the offices as designated by RSLDC located at the various Blocks in the state. The required manpower

would be deployed of 200 Block Level Resources (BLRs) shall be engaged initially. The number of resources may be increased (Upto 362)/decreased as per requirement and Budget availability, by the Managing Director, RSLDC. Furthermore, a single Block Coordinator may be deployed across two or more blocks based on operational needs and directives issued by the MD, RSLDC.

- 4.4. The Bidder would be responsible for the following activities and assist RSLDC officials in achieving the overarching objectives of the department as well. The key function of the staff is enumerated below.

Level of Engagement	Nos.	Key functions
Block Level Coordinator (L1)	2	<ol style="list-style-type: none"> 1) Management of Divisional and Block level staff deployed at various blocks in the State. 2) Co-ordination with SERVICE PROVIDER and RSLDC staff for ensuring that the various activities are completed in the time-bound manner 3) Coordinate logistics for various staff deployed as per the BID terms and conditions. 4) Organize periodic capacity building sessions for staff deployed through this engagement. 5) Conduct purposive field visit to the project sites and extend all possible support to solve issues. 6) Periodic analyses of the data feeding and other indicators to update the State Core team about the progress. 7) Oversees the functions of District. The Bidder and provide technical and operation support for smooth functions of project component. 8) Coordinate activities defined in the Community mobilization and behaviour change communication. 9) Ensure Quality Assurance parameters are met during the implementation of the program as a whole. 10) Any other functions assigned by the RSLDC/SERVICE PROVIDER.
Block Level Coordinator (L2)	7	<ol style="list-style-type: none"> 1) Management of block level resources in successful implementation of various skill development programs in the State.

		<ol style="list-style-type: none"> 2) Facilitate escalation of technical issues to the next level for quick solution. 3) Assist RSLDC in over-all implementation of DDUGKY and other skill program component. 4) Oversees the functions of Block Coordinators with respect to uninterrupted functioning. 5) Provide hands on support to the block and project teams in addressing technical and operational issues. 6) Conduct purposive field visits and prepare reports/trip reports for larger sharing with State officials including SERVICE PROVIDER. 7) Conduct periodic analyses of the data feeding by the Block officers using the DASHBOARD" and update the senior officials for correction measures. 8) Prepare monthly progress report/enter data into the district MIS within the stipulated time frame. 9) Plan and execute the activities of which are being part of community mobilization and behaviour change communication component. 10) Ensure all the QA" parameters are met during the implementation of program as a whole. 11) Any other functions assigned by the RSLDC/SERVICE PROVIDER.
Block Coordinator (L3)	Level 191	<ol style="list-style-type: none"> 1) Awareness building within the community on the opportunities. 2) Identifying rural youth who are poor. 3) Mobilizing rural youth who are interested. 4) Counselling of youth and parents. 5) Selection based on aptitude. 6) Imparting knowledge, industry linked skills and attitude that enhance employability 7) Providing jobs that can be verified through methods that can stand up to independent scrutiny, and which pays above minimum wages. 8) Support on similar lines for the various other programs being carried out by RSLDC. 9) Supporting the person so employed for sustainability after placement. 10) Provide direct support to State and District teams. 11) Assist in successful implementation of induction and

		<p>refresher training of the front-line functionaries.</p> <p>12) Assist RSLDC/SERVICE PROVIDER staff in monitoring program activities through preparing reports and analysing monthly reports.</p> <p>13) Coordinate and assist the implementation of all schemes run by RSLDC and the activities planned under Community mobilization and behaviours change communication.</p> <p>14) In coordination with District Coordinator plan and execute the activities and implementation ensure parameters are addressed during.</p> <p>15) Any other functions assigned by the RSLDC/SERVICE PROVIDER in the jurisdiction.</p> <p>16) A resource may be assigned charge of more than one block as per requirement of RSLDC.</p>
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5. TEAM COMPOSITION & QUALIFICATION

REQUIREMENTS Team Composition

The Firm is expected to provide staff at State, Divisional Head Quarter and Block level from the date of agreement till the duration

S.No.	Positions	Level of Resources	No of Position (nos.)
1.	Block Level Coordinator	L1	2
2.	Block Level Coordinator	L2	7
3.	Block Level Coordinator	L3	191
	Total		200

1.			The Bidder will ensure that while selection of resources to be deployed it will maintain the highest degree of transparency. The Bidder will ensure selection of only those candidates who fulfil the eligibility criteria prescribed for the task to be performed. The search and selection process should continue till suitable resources is found and recruited by them. Under no circumstance will the selection and recruitment requirements be diluted since that will affect adversely the quality of the services to be rendered. All information related to recruitment of
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			<p>resources will be provided to RSLDC as and when required. For selection of key resources will jointly conduct by RSLDC and representative of service provider.</p> <p>To ensure quality, the selected Bidder will put in place a full time high calibre team for management support in the areas of block level scheme implementation for resources deployed by them, office management, mobilization management, scheme management etc. The desired profile of team members for this purpose is at Annexure 2.</p> <p>"The service provider will provide Proof of payment given to resources in last quarter month-wise to RSLDC at each quarter"</p> <p>For delivering the services envisaged in the program, it is estimated that 303 professionals/persons of varying levels of experience will be required for the initial period (one years). Periodic assessment of incremental requirements in services to be rendered will be communicated by the RSLDC based on the emerging work program and the Bidder will deploy additional resources to match additional service requirements (Refer Annexure for the matrix with the Profile, Position, Qualification and required experience for resources.)</p>
2.	Headquarter office		The Block Level Coordinator (L1) of service provider will be stationed at head office of RSLDC in Jaipur.
3.	Key Tasks and Responsibilities:		
3.1	Block Level Coordinator (L1)		<p>The Bidder will establish a SERVICE PROVIDER at the State level and Help Desk at Divisional level/ project level with the staff given below. This unit will be responsible for deployment of staff at block level as per agreement.</p> <p>The Bidder shall submit Monthly bills of all staff deployed for payments by complying of other requirement of the agreement.</p> <p>The selected Bidder shall be required to deploy trained/skilled manpower in the offices as designated by RSLDC located at the various Blocks in the state. The required manpower would be deployed at 200 Block Level Resources (BLRs) shall be engaged initially. The number of resources may be increased (Upto 362)/decreased as per requirement and Budget availability, by the Managing Director, RSLDC. Furthermore, a single Block Coordinator may be deployed across two or more blocks based</p>

			on operational needs and directives issued by the MD, RSLDC.
3.2	Block Level Coordinator (L2)		<ol style="list-style-type: none"> 1) Management of Block level staff deployed at various blocks in the State. 2) Co-ordination with SERVICE PROVIDER and RSLDC staff for ensuring that the various activities are completed in the time-bound manner. 3) Coordinate logistics for various staff deployed as per the BID terms and conditions. 4) Organize periodic capacity building sessions for staff deployed through this engagement. 5) Conduct purposive field visit to the project sites and extend all possible support to solve issues. 6) Periodic analyses of the data feeding and other indicators to update the State Core team about the progress. 7) Oversees the functions of District. The Bidder and provide technical and operation support for smooth functions of project component. 8) Coordinate activities defined in the Community mobilization and behaviour change communication. 9) Ensure Quality Assurance parameters are met during the implementation of the program as a whole. 10) Any other functions assigned by the RSLDC/SERVICE PROVIDER.
3.3	Block Level Coordinator (L3)		<ol style="list-style-type: none"> 1) Awareness building within the community on the opportunities. 2) Identifying rural youth who are poor. 3) Mobilizing rural youth who are interested. 4) Counselling of youth and parents. 5) Selection based on aptitude. 6) Imparting knowledge, industry linked skills and attitude that enhance employability 7) Providing jobs that can be verified through methods that can stand up to independent scrutiny, and which pays above minimum wages. 8) Support on similar lines for the various other programs being carried out by RSLDC. 9) Supporting the person so employed for sustainability after placement. 10) Provide direct support to State and District teams. 11) Assist in successful implementation of induction and refresher training of the front-line functionaries.

			<p>12) Assist RSLDC/SERVICE PROVIDER in monitoring program activities through preparing reports and analysing monthly reports.</p> <p>13) Coordinate and assist the implementation of all schemes run by RSLDC and the activities planned under Community mobilization and behaviours change communication.</p> <p>14) In coordination with District Coordinator plan and execute the activities and implementation ensure parameters are addressed during.</p> <p>15) Any other functions assigned by the RSLDC/SERVICE PROVIDER in the jurisdiction.</p> <p>16) A resource may be assigned charge of more than one block as per requirement of RSLDC.</p>
3.4			<p>Annual Plan of Operation of the Bidder: Following are the minimum deliverables:</p> <ul style="list-style-type: none"> a) Inception Report in 7 days' time of mobilization of staff, approach, methodology, work plan and staffing schedule for the project activities and schedule for deliverables. b) Situational analysis of various schemes runs by RSLDC in first quarter. c) Implementation framework and strategy action plan. d) Development methodology for annual state skilling survey. e) Time to time Reporting <ul style="list-style-type: none"> a) Monthly report on deployment/replacement, on project implementation efficiency. b) Quarterly and Yearly Progress Reports. c) Any other reports as required by RSLDC.
3.5			<p>MIS management, training and support: The Bidder will help and support in data preparation and migration. Training, support, etc. related to RSLDC's MIS, Skill Development Management System.</p>
3.6			<p>Providing quality services by deploying adequate and qualified resources for RSLDC The Bidder will be responsible for providing high quality services to RSLDC by deploying qualified resources. (Refer Annexure for description of services) resources shall be on Bidder's pay role or on direct contract.</p> <p>Outputs:</p> <ul style="list-style-type: none"> a) Draft staff augmentation deliverables, including staffing,

			<p>engagement, and support services.</p> <p>b) Deploy the requisite resources for the entrusted tasks and make necessary changes in deployment in line with changes in service requirements.</p>
4.	Reporting		<p>For all Purposes the SERVICE PROVIDER Bidder will be reporting to the MD - RSLDC, or officer designated by him/her. It will generate Monthly/Quarterly Progress Reports highlighting the accomplishment against the agreed operational plan.</p> <p>For all purposes the SERVICE PROVIDER Bidder will be reporting to OIC or MD RSLDC as annual progress report (ACR). The ACR contains aggregate performance status report against the agreed operational plan and deliverables</p>
5.	Service Provider structure broad Job role of resource		<p>Broad job role of resources which to be deployed under this bid Documents as per annexure. The listed job role is designed as per SERVICE PROVIDER structure and is tentative. Job role may be altered as per requirement and direction of MD, RSLDC</p>
6.	Deployment of manpower		<p>The deployment of team at L1, L2 and L3 will be within 45 days of issue of work order. The list of blocks/division will be intimated in writing post award of contract.</p>
7.	Assets and application requirements		<ul style="list-style-type: none"> • The bidder shall provision for a web/mobile based attendance and tracking based system for effective monitoring. • The field staff at Block level shall have a smart phone/tablet for proper tracking, time-logging by the successful bidder and reporting. • The Staff at State and Divisional Headquarter level shall have laptop. • Email and other software for delivery of work.
8.	Removal replacement Staff		<ul style="list-style-type: none"> • Client may ask for removal of staff on un-satisfactory work performance by giving a notice of 15 days. • The agency has to provide alternative staff within 15-day period, failure to do so will invoke penalty clauses.

Special Conditions of Contract

1. For the purpose of this contract Deliverables means "Resource and successful delivery of assigned services by Resources and Resources means "Who delivers the assigned service".

2. Deliverables and Timelines (Risk & Cost Clause)

Deliverables & timelines should be ensured by successful bidder. There will be a Risk& Cost clause, according to that if successful bidder will not deliver the required deliverable the procuring entity will take services of other service provider for fulfilment of mentioned deliverables at the cost of the successful bidder.

3. Black Listing Procuring entity may debar or blacklist the bidder in case of default as per applicable rules & norms.

4. In case of default, procuring entity can recover last paid payment with interest, according to applicable rules and norms.

5. Commitment and duration are utmost features of any contract/agreement. Failure on this, penalty will be imposed as per rules/provisions.

6. The Resources engaged by the service provider shall be the resources of the service provider and it shall be the duty of service provider to pay their dues as per services delivered by them to RSLDC, on time; irrespective of the payments by RSLDC.

7. The mandatory contribution as per government rule will be paid by service provider and submission of them is the responsibility of the service provider. The proof of deposition of contribution will be submitted in the following quarter.

8. Successful Bidder has to be setup local office at Jaipur city and designate a programme manager/ or other destination for smooth execution of contract within 15 days from the work order. The expenditure of this will be bear by successful bidder. Programme manager will contact/report to GM (Admin) and if required GM (Admin) will contact to programme manager as a single point of contact of successful Bidder (SERVICE PROVIDER).

Section-4: Forms & Annexure

1) Technical Proposals Standard Forms

- i. TECH-1
- ii. TECH-2
- iii. TECH-3 (Check list of required forms)

2) Financial Proposal Standard Forms (To be submitted online)

- i. FIN-1
- ii. BOQ

3) Power of Attorney of Lead Member of Consortium/partnership (If applicable)

4) Joint Bidding Agreement (If bidding in consortium/partnership)

5) Performance Security

6) Declaration by bidder

7) Bidders authorization certificate

8) Pre-bid query format

9) Grievances Redressal during procurement

Appendix-A (Dispute Resolution Mechanism)

Form TECH-1

TECHNICAL PROPOSAL SUBMISSION FORM

(On bidder's letter head duly signed by authorized signatory)

{Location, Date}

To,

Managing Director,
Rajasthan Skill and Livelihoods Development Corporation (RSLDC)
EMI Campus, J-8-A, Jhalana Institutional Area,
Jaipur- 302 004
Rajasthan
Tel 0141-2701174
Dear Sir,

We, the undersigned, offer to provide services of **for providing Services of Manpower at Block Level for Various Skill Development Schemes to Rajasthan Skill and Livelihoods Development Corporation(RSLDC)** in accordance with your NIB of dated DD/MM/2022. We are hereby submitting our Proposal, which includes this Technical Proposal and a Financial Proposal online on e-Proc website <http://eproc.rajasthan.gov.in>.

{{If the bidder is a joint venture/consortium, insert the following: We are submitting our Proposal as a joint venture/consortium with: (Insert a list with full name and the legal address of each member, and indicate the lead member). We have attached a copy (insert: "of our letter of intent to form a joint venture/consortium" or, if a joint venture/consortium is already formed, "of the joint venture/consortium agreement signed by every participating member, which details the lighty legal structure of and the confirmation of joint and severable liability of the members of the said joint venture/consortium)}}.

OR

{If the bidder's proposal includes a Sub-bidder, insert the following: We are submitting our Proposal with the following firm as Sub-bidder (Insert a list with full name and address of each Sub-bidder.)
We hereby declare that:

- a) All the information and statements made in this Proposal are true and we accept that any misinterpretation or misrepresentation contained in this Proposal may lead to our disqualification by the procurer.
- b) Our Proposal shall be valid and remain binding upon us for the period of time specified in the Bid document.
- c) We have no conflict of interest as stated in the BID.
- d) We meet the eligibility requirements as stated in Bid Document& TOR.
- e) In competing for (and, if the award is made to us, in executing) the Contract, we undertake to observe the laws against fraud and corruption, including bribery, in force in the country of the Client.
- f) Except as stated in the ITC &Data Sheet, we undertake to negotiate a Contract on the basis of the proposal.
- g) Our Proposal is binding upon us and subject to any modifications resulting from the Contract negotiations.

We undertake, if our Proposal is accepted and the Contract is signed, to initiate the Services related to the assignment not later than the date indicated in the Bid document.

We understand the procurer is not bound to accept any proposal that the Procurer receives.

We remain
Yours Sincerely

Authorized Signature (In full and initials):

Name and Title of Signatory:

Name of Bidder (Firm's/Company's Name or JV's Name)

In the capacity of:

Address:

Contact Information [Phone and Email]:.....

(For a Joint Venture/Consortium, either all members shall sign or only the lead member, in that case the power of attorney to sign. on behalf of all members shall be attached.)

The Bidder organization & experience

(Form-1A)

Form-1A: Format for Details of Prime Bidder

Bidder Information Form

Date: _____

Tender No and title: _____

Page _____ of _____ pages

Bidders name:
In case of JV, name of each member:
Bidder's actual or intended country of registration: (Indicate country of Constitution]
Bidder's actual or intended year of incorporation:
Bidder's legal address in country of registration:
Bidder's authorized representative information: Name: Address: Telephone/Fax numbers: E-mail address:
1. Attached are copies of original documents of <ul style="list-style-type: none">○ Articles of Incorporation (or equivalent documents of constitution or association) and/or documents of registration of the legal entity named above.○ In case of Partnership letter of intent to form Sub-consultants or Sub-consultants agreement.○ In case of Government-owned enterprise or institution documents establishing.<ul style="list-style-type: none">● Legal and financial autonomy.● Operation under commercial law.● Establishing that the Bidder is not dependent agency of the Employer.

Form ELI (Form-15)

Bidders Sub-consultants / Partnership Information Form
(to be completed for each member of Bidder's Association/Sub-consultants)

Date: _____

ICB No and title: _____

Page _____ of _____ pages

Bidder's Sub-consultants/Partnership name:
Sub-consultants/Partnership member's name:
Sub-consultants/Partnership member's country of registration:
Sub-consultants/Partnership member's year of constitution:
Sub-consultants Partnership member's legal address in country of constitution:
Sub consultants /Partnership member's authorized representative information: Name: Address: Telephone/Fax numbers: E-mail address:
1. Attached are copies of original documents of <ul style="list-style-type: none">Articles of Incorporation (or equivalent documents of constitution or association) and/or registration documents of the legal entity named above.In case of a Government-owned enterprise or institution, documents establishing legal and financial autonomy operation in accordance with commercial law, and absence of dependent status. 2. Included are the organizational chart, a list of Board of Directors, and the beneficial ownership.

Form TECH-2 (FOR FULL TECHNICAL PROPOSAL)

We agree to abide by all the terms and conditions mentioned in this form issued by the Authority and also the further conditions of the said notice given in the attached sheets (all the pages of which have been signed by us in token of acceptance of the terms mentioned therein along with stamp of the firm)

S.N	Parameters	Remarks	Document Required	Document attached Yes/No	Enclosed at Page No.
1.	The bidder should be a Legal Business Entity as below: For the purpose of this Invitation for BID document, a Business Entity shall mean a company registered in India under the Companies Act, or a partnership firm registered under the Limited Liability Partnership Act, a proprietorship firm OR a society registered under Society Registration Act and must be in operations in India for at least 3 years as on 31/03/2025.	Yes/No	Documents Required: - <ol style="list-style-type: none"> 1. Certificate of incorporation/ registration under relevant Act 2. Copy of GST Registration Certificate 3. Copy of PAN Card 	Yes/No	Yes/No
2.	The Bidder shall not be blacklisted/ debarred by any Central/State Government (Central/State Government and Public Sector) or under a declaration of ineligibility for corrupt or fraudulent practices as on date of submission of proposal. This is in compliance of RTPP act 2012 & Rules 2013.	Yes/No	Annexure T-2 (Self-Declaration for not being blacklisted by any State/Central Govt. Dept./ PSU/Boards as per Annexure-2 on Rs 100/- Non Judicial Stamp paper.)	Yes/No	Yes/No
3.	The bidder should have positive net worth in last three financial Years immediately preceding the current financial year. (If audited accounts for FY 2024–25 are not yet available or certified, the agency can submit	Yes/No	Annexure T-3 <ol style="list-style-type: none"> 1. Copy of the audited Balance sheet and P&L Account 2. CA certificate having valid UDIN clearly mentioning net 	Yes/No	Yes/No

	the FY 2021-22, 2022-23 and FY 2023-24 audited financial years) with UDIN No.		worth for last three financial years		
4.	The bidder must have a minimum average annual turnover of INR 10 Crores during the last three financial years immediately preceding the current financial year. (If the audited financial statements for FY 2024-25 are not available or certified at the time of submission, the bidder may submit audited financial statements for the following years instead: (FY 2021-22, FY 2022-23, FY 2023-24). This must be the individual Company's turnover and not that of group of Companies.	Yes/No	Annexure T-3 1. Copy of the audited Balance sheet and P&L Account 2. CA certificate having valid UDIN clearly mentioning turnover for last three financial years	Yes/No	Yes/No
5.	The bidder must be engaged in at least one project of value 2.5 crore in Manpower supply/Project Management Consulting /PMU with state government or central government or Govt. Boards or PSUs or any other Govt. entity on or after 01.04.2020. Both ongoing or completed projects will be considered. In case of ongoing projects, the bidder must have received payment of minimum Rs. 2.5 crores from client till the date of issuance of RFP. (In case of completed projects where work order is issued before 01.04.2020, at least one-year duration of the project must be after 01.04.2020)	Yes/No	Supporting documents required from Bidder: - A. Work order/Lol/LOA, and B. Copy of MoU/contract, and C. In case of completed projects, work completion certificate issued by client or CA certified summary of the projects executed or In case of ongoing projects, CA certified summary of the projects executed Note: CA certificate for each project must be	Yes/No	Yes/No

	The bidder should also be engaged in skill development/Education/employment /training with state government or central government or Govt. Boards or PSUs or any other Govt. entity on or after 01.04.2020.		having name of the project, value of project, duration of the project, start date and end date of the project, details of payment received by the bidder till date of issuance of RFP.		
7.	The responding Company must have on its rolls at least 100 technically qualified personnel as on date of submission of proposal.	Yes/No	Annexure T-7 (Certificate from Head (HR) or Company Secretary for number of technically qualified professionals employed by the company and appropriate supporting undertakings).		Yes/No
8.	Whether the Bidder has submitted an undertaking to provide required number of resources as per Bid. Document qualification in case of its selection as SERVICE PROVIDER	Yes/No	Annexure T-8 (Declarations duly signed by authorized signatory		Yes/No
9.	Whether Bidder is applying as Consortium/partnership/ Joint Bidding?	Yes/No	Attach a Copy of intents or a copy of existing agreement. Power of attorney in favor of lead member Incorporation certificate Member deed/ Certificate of registration in case of company/Firm/ Membership		Yes/No
10.	The Bidder is to attach following notes: - <ul style="list-style-type: none"> Organization's details with experience. 		In Bidders format but not more than 30 pages		Yes/No

	<ul style="list-style-type: none"> Description of the approach methodology and work plan for performing the assignment. Work Schedule and planning for deliverables.				
11.	The requisite Bid document fee amounting to Rs 5000/- (Rupees Five Thousand Only).	Yes/No	Scanned Copy of DD/BC No. _____ Date _____		Yes/No
12.	The requisite processing fee amounting to Rs 2000/- (Rupees Two Thousand Only)	Yes/No	Scanned Copy of DD/BC No. _____ Date _____		Yes/No
13.	The requisite BID SECURITY amounting to Rs. 7,43,880/- (2% of estimated project cost)	Yes/No	Scanned Copy of DD/BC No. _____ Date _____		Yes/No

Note: All documents must be duly signed by the authorized signatory and should be clear and legible. Any documents/ Work Orders/MoUs, etc that does not bear the signature of the issuing authority will not be considered for evaluation.

Authorized Signature (in full and initials) _____

Name and Title of Signatory _____

In the capacity of _____

Address: E-mail: _____

FORM TECH 2-A**Technical Evaluation Format**

S.no	Particular	Criteria	Max Marks	Allotment	Document Required	Document Attached (Yes/No)	Enclosed at page no.
1.	Firm's Standing (Years in the Business)	Up to 05 years	15	7	Documents Required: I. Certificate of incorporation/ registration under relevant Act II. Copy of GST Registration Certificate III. Copy of PAN Card	Yes/No	
		More than 05 and up to 10 years		11			
		more than 10 years		15			
2.	Turnover of the Firm (Last 3 years average)	Up to 25 Cr.	20	8	Annexure T-3 1. Copy of the audited Balance sheet and P&L Account 2. CA certificate having valid UDIN clearly mentioning turnover for last three financial years	Yes/No	
		More Than 25 cr. And up to 50 cr.		15			
		More Than 50 cr.		20			
3.	Experience of the Firm						
	The bidder must be engaged in at least one project of value 2.5 crore in Manpower supply/Project Management Consulting /PMU with state government or central government or Govt. Boards or PSUs or any other Govt. entity on or after 01.04.2020. Both ongoing or completed projects will be		10		Supporting documents required from Bidder: - A. Work order/Lol/LOA, and B. Copy of MoU/contract, and C. In case of completed projects, work	Yes/No	

S.no	Particular	Criteria	Max Marks	Allotment	Document Required	Document Attached (Yes/No)	Enclosed at page no.
	considered. In case of ongoing projects, the bidder must have received payment of minimum Rs. 2.5 crores from client till the date of issuance of RFP. (In case of completed projects where work order is issued before 01.04.2020, at least one-year duration of the project must be after 01.04.2020) The bidder should also be engaged in skill development/Education/employment /training with state government or central government or Govt. Boards or PSUs or any other Govt. entity on or after 01.04.2020.				completion certificate issued by client or CA certified summary of the projects executed or In case of ongoing projects, CA certified summary of the projects executed Note: CA certificate for each project must be having name of the project, value of project, duration of the project, start date and end date of the project, details of payment received by the bidder till date of issuance of RFP.		
	A. Value of projects	2.5 Cr. to 5.0 Crore		5			
		5 Cr to 10 Crore		7			
		More than 10 Crore		10			
4.	B. ISO Certification	1 certification	10	5	Supporting certificates	Yes/ No	
		2 or More		10			
5.	C. Staff on payroll				Annexure T-7 (Certificate from Head (HR) or Company Secretary for number of technically qualified professionals employed by the company and appropriate supporting undertakings).	Yes/ No	
	Number of staff on firm's Pay roll	Up to 100	15	05			
		100 to 150		10			
		More than 150		15			
6.	Proposed	Understanding	30	30		Yes/ No	

S.no	Particular	Criteria	Max Marks	Allotment	Document Required	Document Attached (Yes/No)	Enclosed at page no.
	Methodology and work Plan in response to the Terms of Reference RSLDC may call for presentation covering these points however, all the above requirements should be the part of the RFP	of objective Approach and Methodology Work Plan and team deployment approach			Understanding of objective Approach and Methodology And Work Plan and team deployment approach		

Authorized Signature (in full and initials):

Name and Title of Signatory:

In the Capacity of:

Address:

E-Mail:

Technical Proposal - Standard Forms

TECH-3

✓ Checklist of Required Forms

Details for Technical Proposal

Required for Proposal “✓”	FORM	DESCRIPTION	(Yes/NO)
“✓” If Applicable	TECH-1 with Attachment, if applicable	Technical Proposal Submission Form on bidder's Letter Head duly signed by authorized signatory. If the Proposal is submitted by a consortium/partnership, attach a letter of intent or a copy of an existing agreement.	
	TECH-2	Technical Proposal Format. (To be filled Online)	

Authorized Signature (In full and initials):

Name and Title of Signatory:

Name of Bidder (Firm's/Company's Name or JV's Name).....

In the capacity of:

Address:

Contact Information [Phone and Email]:

(For a Joint Venture/Consortium, either all members shall sign or only the lead member/Bidder, in which the power of attorney to sign on behalf of all members shall be attached.)

Financial Proposal – Standard Forms

Financial Proposal Standard Forms shall be used for the preparation of the financial proposal according to the instructions provided.

FIN-1- Financial Proposal Submission Forms

FIN-2- Financial Proposal (BOQ)

To be submitted online only

FORMFIN-1

FINANCIAL PROPOSAL SUBMISSION FORM

{Date:00/00/2025}

To,

Managing Director
Rajasthan Skill and Livelihoods Development Corporation (RSLDC)
EMI Campus, J-8-A, Jhalana Institutional Area,
Jaipur – 302004, Rajasthan
Tel: (0141) 2701174

Dear Sir,

We, the undersigned, offer to provide the consulting services for “**for providing Services of Manpower at Block Level for Various Skill Development Schemes to Rajasthan Skill and Livelihoods Development Corporation (RSLDC)**” in accordance with your Bid document for Proposal of dated **00/00/2025** and our Technical Proposal.

Our Financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Proposal, i.e. before the date indicated in the Data Sheet. No commissions or gratuities have been or are to be paid by us to agents or any third party relating to this Proposal and Contract execution.

We understand you are not bound to accept any Proposal you receive. We remain,

Yours sincerely,

Authorized Signature {In full and initials}: _____

Name and Title of Signatory: _____

In the capacity of: _____

Address: _____

E-mail: _____

FORMFIN-2

FINANCIAL PROPOSAL (ININRONLY)

Validate

Print

Help

Item Rate BoQ

Bid Inviting Authority: MD, RSLDC JAIPUR

Name of Work: Selection of Bidder to provide “ providing Services of Manpower at Block Level for Various Skill Development Schemes for Rajasthan Skill and Livelihoods Development Corporation (RSLDC)”

RFP No: RSLDC//OCB Services (DDU-GKY)/....Cr./2022-23...

Dated.....

Name of the Bidder/ Bidding Firm / Company :

PRICE SCHEDULE & Terms & Conditions

Note:

- i. Please read Bid Document carefully before bid submission.
- ii. The quoted cost will be inclusive of all taxes, liability, duties including GST.
- iii. Total cost of sr. no. 1, 2 & 3 of BoQ shall be taken into account for calculation of financial score of the bidder.

S. No.	Type of resource	No. of Resources	No. of months	BASIC RATE (per month per resource) including all Cost, Taxes, Duties, liabilities & GST Figures to be entered by the Bidder in Rs.	TOTAL AMOUNT including all Cost, Taxes, Duties, liabilities & GST in Rs.	TOTAL AMOUNT Including all Cost, Taxes, Duties, liabilities & GST (In words)
1	2	3	4	5	6	7
1	Block Level Coordinator (L1)	2	6		0.00	INR Zero Only
2	Block Level Coordinator (L2)	7	6		0.00	INR Zero Only
3	Block Level Coordinator (L3)	191	6		0.00	INR Zero Only
Total Cost of Sr. No. 1, 2 & 3(in Figures)						
		INR Zero Only				

To be submitted online

Annexure 1:

Description of Services

A. Description of Services for Supporting Implementation of RSLDC Activities

Brief Description about DDUGKY

Deen Dayal Upadhyaya Grameen Kaushalya Yojana (DDU-GKY), is a flagship program of the Ministry of Rural Development (MORD), Government of India (GoI). The program is aimed at alleviation of rural poverty through career promoting skills and placements through its unique focus under the National Rural Livelihood Mission (NRLM). The key focus area of DDU-GKY are the poor rural youth, the priority it gives to disadvantaged groups such as the SC/ST/women and minorities and its attention to market-led training programs to ensure employability and its emphasis on partnership based skilling and placement delivery, Rajasthan Skill and Learning Development Corporation, Jaipur, Government of Rajasthan is a State level nodal unit for implementation of DDU-GKY.

DDU-GKY follows a three-tier implementation architecture with the DDU-GKY National Unit (DDU-GKY-NU), MORD as the apex unit setting policy, providing technical facilitation to states, providing major part of funding to the program, monitoring & evaluation as well as undertaking coordination with key stakeholders in the sector, nationally and Internationally, the DDU-GKY State Skill Missions (Primarily under State Project Management Unit of Dept. Of RD) as the state level nodal implementation support agency and implementation undertaken in partnership with Project Implementation Agencies (PIAS) in general private sector agencies, NGOs, government and semi government agencies with experience in skilling and placement) that serve as the skill Imparting and placement partners under the program. NIRD&PR is the Central Technical Support Agency (CTSA) for DDU-GKY in the State of Rajasthan

The key stakeholders of DDU-GKY are:

Rural youth from poor families in the age group of 18 to 35 years (upper age limit is 45 years in case of Particularly Vulnerable Tribal Groups, widows, freed bonded labor etc.) are at the center of the program objectives. The other stakeholders are

- Families, communities and peer group of rural youth
- Ministry of Rural Development. GoI as the funding and sponsor agency of DDU-GKY
- Panchayati Raj Department, Government of Rajasthan
- State Project Management Unit

- Line Departments involved in skilling.
- Local government bodies at District Level, Block Level and Gram Panchayat level.
- PIAs who are the skilling and placement implementation partners.
- Corporate entities in public and private sector who could be both PIAs for captive skilling and placement as well as potential employers of the rural youth.
- The companies where candidates are placed.
- Migration Center and Alumni Support Centers
- National Skill Development Agency as the apex policy and coordinating agency on skills.
- National Skill Development Corporation and other Ministries of GOI as peers in the skill sector.
- Sector Skill Councils and National Council for Vocational Technical Educations with whom DDU-GRY aligns for its curriculum and certification of trainee's trainers and other assessment.
- Common Service Centres e-chouplas, NGOs, Media and other agencies/channel that provide outreach for IEC and branding.

DDU-GKY pursues its mandate to assist the rural poor by:

- a. Ensuring that all trainees are from poor rural households
- b. Ensuring that trainees are able to access skilling and placement services free of cost.
- c. Adopting a Gram Panchayat (GP) saturation approach to enrolment to enable better mutual support.
- d. Providing financial assistance for transport/lodging and food during training.
- e. Providing for post placement support for six months.
- f. Providing for post-placement counselling facilitation and tracking for one year.
- g. Providing training in a number of trades that do not require formal education.
- h. Working with G P and Self Help Groups (SHG) to authenticate performance.
- i. Encouraging exemplary performance in skill development by various stakeholders by instituting awards by State Governments.

B. The Service provider to be provided by the Bidding Bidder would be expected to provide the following services for supporting implementation of RSLDC:

The Block Level unit would look after the operational dimensions of the RSLDC

- Awareness building within the community on the opportunities
- Identifying rural youth who are poor.
- Mobilizing rural Youth who are interested

- Counselling of youth and parents.
- Selection based on aptitude
- imparting knowledge, industry linked skills and attitude that enhance employability
- Providing jobs that can be verified through methods that can stand up to independent scrutiny, and which pays above minimum wages.

C. Resource Deployment Mix under Services Bidder.

Project Director: Should spend at least 10 days in a month on the project and should be available review meetings as desired.

Other requirements are as given below:

Resources			Total
State Resource	Divisional Headquarter Level Resources	Block Resource	
Block Level resources (L1)			2
	Block Level resources (L2)		7
		Block Level resources (L3)	191
Total			200

Annexure-2: Staff Profile of Bidding Bidder

Indicative team of key members required to deliver the project management support

A. State Team Profile, Position, Qualification and required experience of resources.

Position	Nos.	Key Qualification required	Required experience
Block Level resources (L1)	02	<ul style="list-style-type: none"> PG degree/diploma in Management with Minimum 60% marks or B.Tech/B.E with at least 60% marks. At least 5 years in Project managements experience of handling projects with at least 100 skilled resources. Extensive experience in training and managing semi-skilled manpower in skilling/ survey and project monitoring. Excellent oral and written communication skills in English and Good computer skills. 	<ul style="list-style-type: none"> At least 5-year experience in Managing/handling of state and nation level, large scale poverty, reduction/Livelihoods/Skill Development programme will be given preference. Experience of working with Government/ Government organizations. Knowledge of project management techniques.
Block Level resources (L2)	07	<ul style="list-style-type: none"> B.E/B.Tech/Diploma In any engineering Discipline or master's degree in science/commerce/arts/management with through command in MS office. Good oral and written communication skills in local language. Willingness to travel a must. 	<ul style="list-style-type: none"> Minimum 3 years' experience in any social welfare/rural welfare/MBA in HR/Finance/Business Administration of any related discipline and project with survey work. Command on IT computer Science/Computer Application. Proven ability to successfully handle multiple tasks

			<p>within a small team upto (20 members)</p> <ul style="list-style-type: none"> • Great attention to detail and problem solving skills. • Experience of Govt. sector working.
Block Level resources (L3)	191	<ul style="list-style-type: none"> • Graduate degree In science/ commerce/arts with formal training and certification in computer. • At least 1 years' experience of working in any formal structured organization. • Good oral and written communication skills in local language. 	<p>.</p> <ul style="list-style-type: none"> • Worked with front line workers in any Social Development Program or project. • Proven ability to successfully handle multiple tasks within a team environment. • Attention to detail and problem-solving skills. • Working knowledge in MS Office/Mobile Apps.

-

Annexure 3

Power of Attorney for Lead Member of Consortium/Partnership

(If applicable)

Whereas Rajasthan Skill and Livelihoods Development Corporation (the "RSLDC" or the "Authority") has invited bid response from interested parties for----- (the "Project")

Whereas, M/s.----- and M/s.----- (collectively the "Consortium") being members of the Consortium are interested in bidding for the Project in accordance with the terms and conditions of the Bid Document and other connected documents in respect of the Project, and Whereas, it is necessary for the Members of the Consortium to designate one of them as the Lead Member with all necessary power and authority to do for and on behalf of the Consortium, all acts, deeds and things as may be necessary in connection with the consortium bid for the Project and its execution

NOW THEREFORE KNOW ALL MEN BY THESE PRESENTS

We, M/s.-----having our registered office at-----

and M/s.-----having our registered office at -----(hereinafter collectively referred to as the "Principals") do hereby irrevocably designate, nominate, constitute, appoint and authorize M/s.----- having its registered office at----- being one of the Members of the Consortium, as the Lead Member and true and lawful attorney of the Consortium (hereinafter referred to as the "Attorney"). We hereby irrevocably authorize the Attorney (with power to sub-delegate) to conduct all business for and on behalf of the Consortium and any one of us during the bidding process and, in the event the Consortium is awarded the contract, during the execution of the Project and in this regard, to do on our behalf and on behalf of the Consortium, all or any of such acts, deeds or things as are necessary or required or incidental to the qualification of the Consortium and submission of its bid for the Project, including but not limited no signing and submission of all bids and other documents and writings, participate in conferences, respond to queries, submit information/ documents, sign and execute contracts and undertakings consequent to acceptance of the bid of the Consortium and generally to represent the Consortium in all its dealings with the Authority or any person, on all matters in connection with or relating to or arising out of the Consortium's bid for the Project and /or upon award there all the Agent with Authority is entered into.

AND hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us Consortium.

IN WITNESS WHEREOF WE THE PRINCIPALS ABOVE NAMED HAVE EXECUTE THIS POWER OF ATTORNEY ON THIS DAY OF20....

For.....(Signature)

(Name & Title)

For..... (Signature)

(Name & Title)

Witnesses

1.

2.

Annexure 4

Joint Bidding Agreement (if bidding in consortium/partnership/sub-consultant)

(To be executed on Stamp paper of appropriate value)

THIS JOINT BIDDING AGREEMENT is entered into on this the.....day of.....20...
AMONGST

1. [..... Limited, a company incorporated under the Companies Act, or Limited Liability Membership and having its registered office 41 (Hereinafter referred to as the First Part which expression shall, unless repugnant to the context include its successors and permitted assigns)

AND

2. [..... Limited, a company incorporated under the Companies Act, or Limited Liability Membership Act and having its registered office at..... (hereinafter referred to as the "Second Part/sub-consultant which expression shall, unless repugnant to the context include its successors and permitted assigns))

The above mentioned parties of the FIRST and SECOND PART are collectively referred to as the "Parties and each is individually referred to as a "Party"

WHEREAS

- A. Rajasthan Skill and Livelihoods Development Corporation, (hereinafter referred to as the "RSLDC" or the "Authority" which expression shall, unless repugnant to the context or meaning thereof, include its administrators, successors and assigns) has invited Bid vide No.....dated..... (the BID DOCUMENT) for qualification of bidders for.....(the "Project").
- B. The Parties are interested in jointly bidding for the Project as members of a Consortium/partnership and in accordance with the terms and conditions of the BID Document and other bid documents in respect of the Project, and
- C. It is a necessary condition under the BID Document that the members of the Consortium/partnership shall enter into a Joint Bidding Agreement and furnish a copy thereof with the bid response.

NOW IT IS HEREBY AGREED as follows:

Definitions and interpretations

1. In this Agreement, the capitalized terms shall, unless the context otherwise requires, have the meaning ascribed thereto under the BID DOCUMENT.
2. Consortium/partnership/Sub-consultant

2.1. The Parties do hereby irrevocably constitute a consortium partnership (the consortium partnership) for the purposes of participating in the bidding Process of the project.

2.2. The Parties hereby undertake to participate in the bidding Process through Consortium/partnership Subs-consultancy and not individually and/or through any other Consortium/partnership constituted for this Project, either directly or indirectly through any of the Associates.

3. Covenants

The Parties hereby undertake that in the event the Consortium/partnership is declared successful the parties will execute a tripartite or multi-party agreement with the Authority for performing all its obligations for the Project.

4. Role of the Parties

The Parties hereby undertake to perform the respective roles and responsibilities as detailed below

Party of the First Part

- 1.
- 2.

Party of the Second Part:

- 1.
- 2.

The Parties do hereby undertake to be jointly & severally responsible for its obligations and abilities relating to the Project for the scope of work undertaken as par above,

5. Termination

This Agreement shall be effective from the date hereof and shall continue in full force and effect until the implementation of the Project is achieved. However, in case the Consortium/partnership is either not qualified for the Project or does not get selected for award of the Project, the Agreement will stand terminated.

6. Miscellaneous

6.1 This Joint Bidding Agreement shall be governed by laws of (India).

6.2 The Parties acknowledge and accept that this Agreement shall not be amended by the Parties without the prior written consent of the Authority.

IN WITNESS WHEREOF THE PARTIES ABOVE NAMED HAVE EXECUTED AND DELIVERED THIS AGREEMENT AS OF THE DATE FIRST ABOVE WRITTEN.

SIGNED, SEALED AND DELIVERED SIGNED, SEALED AND DELIVERED

For and on behalf of For and on behalf of

FIRST PARTYSECOND PARTY

(Signature) (Signature)

(Name

(Name)

(Designation)(Designation)

(Address)(Address)

DELIVERED SIGNED, SEALED

DELIVERED SIGNED, SEALED

Annexure 5

Performance Security

(To be given by a Scheduled Bank in India)

Date: _____ LAO No.: _____

WHEREAS _____ (Hereinafter "the Service Provider ("PMU") has undertaken, pursuant to Contract No. _____ Dated _____ to provide consultancy (PMU) services (hereinafter "the Contract").

AND WHEREAS it has been stipulated by you in the aforementioned Contract that the Consultant (PMU) shall furnish you with Security _____ Issued by a reputable guarantor for the sum specified therein as Security for compliance with the PMU's performance obligations in accordance with the Contract.

AND WHEREAS the undersigned _____ legally domiciled _____ herein "the Guarantor"), have agreed to give the Supplier a Security:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Consultant (PMU), up to a total of _____ and we undertake to pay you unconditionally and irrevocably, upon your first written demand declaring the Consultant to be in default under the Contract, without cavil or argument, any sum or sums within the limits of _____ as aforesaid, without your needing to prove or to show grounds or reason for your demand or the sum specified therein.

This Security is valid until the _____ day of _____, _____

Name _____

In the capacity of _____

Signed _____

Duly authorized to sign the Security for and on behalf of _____

Date _____

Bank's Seal _____

Annexure 6

Declaration by the Bidder in compliance of Section-7 of the Act.

Declaration by the Bidder

In relation to my/our Bid submitted to.....(the client) for procurement of.....in response to their Request for Proposal No..... DatedI/We hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that;

- 1) I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
- 2) I/we have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Documents;
- 3) I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
- 4) I/we do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to entire to a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
- 5) I/we do not have conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date:

Signature of Bidder with seal

Place:

Name:

Designation:

Address:

Annexure 7

BIDDER'S AUTHORIZATION CERTIFICATE

{To be filled by the bidder}

To,

{Bidding Authority},

I/ We {Name/ Designation} hereby declare/ certify that {Name/ Designation} is hereby authorized to sign relevant documents on behalf of the company/ firm in dealing with Bid with

He/ She is also authorized to attend meetings & submit technical & commercial information/clarifications as may be required by you in the course of processing the Bid. For the purpose of validation, his/ her verified signatures are as under.

Thanking you,

Name of the Bidder: -

Verified Signature:

Authorized Signatory: -

Seal of the Organization: -

Date:

Place:

Annexure 8

PRE-BID QUERIES FORMAT

Name of the Company/Firm/Bidder:

Bidding Document Fee Receipt No. Dated for Rs. _/-

Name of Person(s) representing the Company/Firm:

Name of Person	Designation	Email-ID(s)	Tel. Nos. & Fax Nos.

Company/Firm Contacts:

Contact Person(s)	Address for Correspondence	Email-ID(s)	Tel. Nos. & Fax Nos.

Query/Clarification Sought:

S. No.	RFP Page No.	RFP Rule No.	Rule Details	Query/ Clarification	Suggestion/

Queries must be strictly submitted only in the prescribed format (.XLS / .XLSX / .ODF).

Queries not submitted in the prescribed format will not be considered or responded to by the procuring entity.

Also, kindly attach the colored scanned copy of the receipt towards the submission of the bidding/Bid Document Fee.

Annexure 9

Appendix: A Grievance Handling Mechanism during Procurement Process

1) Filing an appeal: -

If any bidder or prospective bidder is aggrieved that any decision, action or omission of the procuring entity is in contravention to the provisions of the Act or the rules or the guidelines issued there under he may file an appeal to First Appellate authority, as specified in the ITB Clause 7.1 within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that after the declaration of a bidder as successful the appeal may be filed only by a bidder who has participated in procurement proceedings:

Provided further that in case a Procuring entity evaluates the technical bids before the opening of the Financial bids, an appeal related to the matter of Financial bids may be filed only by a bidder whose Technical bid is found to be acceptable.

- 2) The officer to whom an appeal is filed under Para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within thirty days from the date of the appeal.
- 3) If the officer designated under Para (1) fails to dispose of the appeal filed within the period specified in Para (2), or if the bidder or prospective bidder or the procuring entity is aggrieved by the order passed by the First appellate authority, the bidder or prospective bidder or the procuring entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the bidding document in this behalf within fifteen days from the expiry of the period specified in Para (2) or of the date of receipt of the order passed by the first appellate authority, as the case may be.

4) Appeals not to lie in certain cases: -

No appeal shall lie against any decision of the procuring entity relating to the following matters, namely: - (a) Determination of need of procurement (b) Provisions limiting participation of bidders in the bid process (c) The decision of whether or not to enter into contracts (d) Cancellation of a procurement process (e) Applicability of the provisions of confidentiality.

5) Form of Appeals: -

- a) An appeal under Para (1) or (3) above shall be in the annexed form along with as many copies as there are respondents in the appeal.
- b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
- c) Every appeal may be presented to first appellate authority or second appellate authority, as the case may be, in person or through registered post or authorized representative.

6) Fee for filing Appeal: -

- a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.
- b) The fee shall be paid in the form of bank demand draft or banker's cheque of a scheduled bank in India payable in the name of Appellate Authority concerned.

7) Procedure for disposal of Appeal: -

- a) The First Appellate Authority or Second Appellate Authority as the case may upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to respondents and fix date of hearing.
- b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be shall-
 - i. hear all the parties to appeal present before him: and
 - ii. peruse inspect documents, relevant records or copies thereof relating to the matter.
- c) After hearing the party's perusal or inspection of documents and relevant records or copies thereof relating to the matter, the appellate authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- d) The order passed under sub-clause (c) above shall also be placed on the state public procurement portal.

[See rule 8.31]

Appeal No. _____ of _____

Before the _____ (First/Second Appellate Authority)

- Place_____

Date_____

Appellant's Signature

Structure of Service Provider

On the Basis of Level of Resources, State & Divisional Positions, nature of work assignments to SERVICE PROVIDER Structure & number of Resources will be as below:

Position	Essential Qualification	Experience	Desirable Role and Responsibilities
Block Level resources (L1)	<ul style="list-style-type: none"> PG degree/diploma in Management with Minimum 60% marks or B.Tech/B.E with at least 60% marks. At least 5 years in Project managements experience of handling projects with at least 100 skilled resources. Extensive experience in training and managing semi-skilled manpower in skilling/ survey and project monitoring. <p>Excellent oral and written communication skills in English and Good computer skills.</p>	<ul style="list-style-type: none"> At least 5 year experience in Managing/hand ling of state and nation level, large scale poverty, reduction/Liveli hoods/Skill Development programme will be given preference. Experience of working with Government/ Government organizations. Knowledge of project management techniques. 	<ol style="list-style-type: none"> 1. Provide technical leadership and facilitate designing of skilling related activities and pilots to be implemented in the Mission. Provide managerial leadership and facilitate development of annual Mission's work. 2. Design a project plan detailing various activities to be performed along for the implementation of various schemes run by RSLDC. 3. Prepare periodic progress reports of detailing tasks completed and issues/ escalations/ risks; Assist the Nodal Officer in overseeing the on- time completion of activities, Publicity, Training, Recruitment etc. 4. Coordination with the State Department, SPMU team, training Institutes State skill Development Mission,

			<p>State IT Mission And relevant Development partners for Effective implementation.</p> <p>5. Follow-up facilitate necessary assistance to ensure that the Mission plan is implemented in project districts in a timely manner.</p> <p>6. Facilitate of relevant guidelines, dissemination reporting formats, training manuals and other documents Relevant to the Mission</p> <p>7. Develop a program evaluation framework to identify areas for improvement.</p> <p>8. Ensure data for indicators on implementation within the results monitoring framework of the PROJECT made available to RSLDC</p> <p>9. Support and documentation dissemination of best practices Mission and facilitate cross learning on the same across districts.</p> <p>10. Support in the preparation quarterly of and annual progress reports.</p>
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			<p>11. Develop process for smooth roll-out of plan.</p> <p>12. Assist RSLDC in obtaining necessary approvals, inputs and feedback implementation, monitoring on and evaluation of related activities.</p> <p>13. Periodically share reports completed and progress detailing issues/ escalations/ risks, collate provide and information as and when required by RSLDC.</p> <p>14. Monitor and liaise with the State, District and Block to ensure support addressed satisfactorily technical issues are and promptly and that issues are being properly triaged.</p> <p>15. Guide and support State, District and Block Level official in the usages of ICT- in timely manner, with quality.</p> <p>16. Any other activity, identified by the Director in-charge of Mission, as relevant to the Mission.</p>
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			<p>17. Facilitate dissemination relevant guidelines, reporting formats and documents relevant to the Mission, developed by MWCD, at the state, district and sub-district levels.</p> <p>18. Ensure data for the results monitoring framework of the project is updated every Six months and made available to the RSLDC.</p> <p>19. Identify emerging needs from the Mission and facilitate through Director in charge of Mission.</p> <p>20. Support documentation dissemination and best of practices in the Mission and facilitate cross learning on the same across districts.</p> <p>21. Support preparation of quarterly and annual project report.</p> <p>22. Liaison/ coordinate and with external stakeholders. Any other activity, identified by the Director, as relevant to the Mission.</p> <p>23. Liaison with Industries, employment providers and Training Partners</p>
Position	Essential Qualification	Experience	Desirable Role and

			Responsibilities
Block Level resources (L2)	<ul style="list-style-type: none"> • B.E/B.Tech/Diploma In any engineering Discipline or master's degree in science/commerce/arts/management with through command in MS office. • Good oral and written communication skills in local language. • Willingness to travel a must. 	<ul style="list-style-type: none"> • Minimum 3 years' experience in any social welfare/rural welfare/MBA in HR/Finance/Business Administration of any related discipline and project with survey work. • Command on IT computer Science/Computer Application. • Proven ability to successfully handle multiple tasks within a small team upto(20 members) • Great attention to detail and problem solving skills. • Experience of Govt. sector working. 	<ol style="list-style-type: none"> 1. Supporting training of Block co-Coordinator 2. Supervise Skill Block development officer 3. Support District level RSLDC /Skilling officials. 4. Facilitate and support all IEC activities of DDU GKY Scheme under RSLDC 5. Attendance Monitoring of Block Coordinators, Maintaining Activity Logs and managing issues in the Tracker application created by the agency. 6. Provide general support i.e. solve issues escalated from Block level and escalate issues to District/State Team of the PMCA when required. 7. Monitor worker activity reports and follow up actions on time. 8. Support and supervise timely implementation of all Mission activities in the district. 9. Facilitate and participate in all capacity building initiatives undertaken within the project at district and block levels. 10. Periodically assess capacity building needs of district and block level staff and functionaries and organize and facilitate relevant trainings as per the guidance of RSLDC. 11. Ensure timely completion and monitoring of planned

			<p>community mobilization activities within the district to strengthen the demand.</p> <p>12. Make regular monitoring and supportive supervision visits within the districts to provide on-site support.</p> <p>13. Ensure maintenance of reporting formats for all Mission activities during all visits.</p> <p>14. Ensure effective coordination between the existing RSLDC programme activities by PMCA and project activities, wherever required</p> <p>15. Ensure collection of Utilization Certificates for activities under the Mission and their correct aggregation.</p> <p>16. Coordinate with the related line departments at the district level for facilitating convergent multi- sectorial activities under the Mission.</p> <p>17. Facilitate engagement potential civil society organizations, NGOs, etc. and for partnership support for project implementation.</p> <p>18. Any other task assigned by RSLDC.</p> <p>19. Liaison with industries, employment providers and Training Partners to facilitate better placements.</p> <p>20. Coordinate with the SHGS and BDOs to ensure MNREGA candidates and identified and included in various skilling programmes of RSLDC and</p>
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			MoRD.
Block Level resources (L3)	<ul style="list-style-type: none"> Graduate degree In science/ commerce/arts with formal training and certification in computer. At least 1 years' experience of working in any formal structured organization. Good oral and written communication skills in local language. 	<ul style="list-style-type: none"> Worked with front line workers in any Social Development Program or project. Proven ability to successfully handle multiple tasks within a team environment. Attention to detail and problem-solving skills. <p>Working knowledge in MS Office/Mobile Apps.</p>	<ol style="list-style-type: none"> Awareness building within the community on the opportunities. Identifying rural youth who are poor. Mobilizing rural youth who are interested. Counseling of youth and parents. Selection based on aptitude. Assisting PIAs in imparting knowledge, industry linked skills and attitude that enhance employability Assisting PIAs in providing jobs to candidates in the area that can be verified through methods that can stand up to independent scrutiny, and which pays above minimum wages. Support on similar lines for the various other programs being carried out by RSLDC. Supporting the person so employed for sustainability after placement. Provide direct support to State and District teams of PMCA. Assist in successful

			<p>implementation of induction and refresher training of the front-line functionaries.</p> <p>12. Assist RSLDC/PMCA in monitoring program activities through preparing reports and analyzing monthly reports.</p> <p>13. Coordinate and assist the implementation of all schemes run by RSLDC and the activities planned under Community mobilization and Behaviors change communication.</p> <p>14. In coordination with District Coordinator - plan and execute the activities and implementation; ensure all parameters are addressed.</p> <p>15. Liaison with Industries, employment providers and Training Partners. Any other functions assigned by the RSLDC/PMCA in the jurisdiction.</p>
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Note: Suitable Expert shall be nominated as Team Leader by the service provider, she/he will be the SPOC (Single point of contact) for interaction with the client. The expenditure on this will be born by service provider.

Annuxure-11

Compliance with the Code of Integrity and No Conflict of Interest

Code of Integrity: As per Finance (G&T) Department Govt. of Rajasthan Circular No. 3/2013 dated 04.02.2013 in reference to Rajasthan Transparency in Public Procurement Act 2012 and Rajasthan Transparency in Public Procurement Rules 2013

Any person participating in a procurement process shall

- a. Not offer any bribe, reward or gift of any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process
- b. Not misrepresent or omit that misleads or attempts to mislead so as to obtain financial or other benefit or avoid an obligation.
- c. Not indulge in any collusion. Bid rigging or anti-competitive behaviour to impair the transparency fairness and progress of the procurement process.
- d. Not misuse any information shared between the procuring Entity and the bidders with an intent to gain unfair advantage in the procurement process
- e. Not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process
- f. Not obstruct any investigation or audit of a procurement process
- g. Disclose conflict of interest, if any; and.
- h. Disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

No Conflict of Interest:

The Bidder participating in a bidding process must not have a conflict interest.

A conflict of interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliances with applicable laws and regulations.

A Bidder may be considered to be in conflict of interest with one or more parties in a bidding process if, including but limited to:

- a. have controlling partners/shareholders in common; or
- b. receive or have received any direct or indirect subsidy from any of them; or
- c. have the same legal representative for purposes of the Bid; or
- d. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder or influence the decision of the Procuring Entity regarding the Bidding process; or
- e. the Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
- f. the Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the Bid; or
- g. Bidder or any of its affiliates has been hired (or to proposed to be hired) by the Procuring Entity as engineer-in charge/consultant for the contract

Signature of the Bidder

Annexure-12

Additional Conditions of Contract

- 1)** Correction of Arithmetic Errors: - As per applicable rules.
- 2)** Procuring Entity's Right to vary quantities: - As per applicable rules.

Signature of Bidder

Name:

Designation:

Address:

**Annexure-13
(Sample)
Agreement
1st Party detail
And
2nd Party detail
Security Deposit Detail**

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS

- 1) In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract referred to.
- 2) The following documents shall be deemed to form and be read and construed as part of this agreement viz:
 - a) The Procuring Entity's Letter of Acceptance (LOA) Dated.....
 - b) The Bid Submission Sheet and the Price Schedules including negotiated Price, if any, submitted by the successful bidder; Dated.....
 - c) The General Conditions of Contract:
 - d) The Schedule of Supply (Annexure-A & B of Bid Document dated.....
 - e) Instructions to Bidders
 - f) The Notice inviting Bids; Dated.....

In the event of any discrepancy of inconsistency within the Contract documents, the documents shall prevail in the order listed above.

- 3) In consideration of the payments to be made by the Procuring Entity to the (SERVICE PROVIDER) as indicated in this Agreement, the (SERVICE PROVIDER) hereby covenants with the Procuring Entity to provide Services and to remedy defects therein in conformity in all respects with the provisions of Contract.
- 4) The RSLDC hereby agree to pay the (SERVICE PROVIDER) in consideration of provision of Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS where of the parties hereto have caused this Agreement to be executed in accordance with the laws of Central and the State Government on the day, month and year first mentioned herein before.

Witness 1 Signed by (for the supplier)

Witness 2

Name:

Designation:

Address:

Witness 1 Signed by (for the procuring entity)

Witness 2

Name:

Designation:

Address:

Annexure 14:

Undertaking for complying tender terms and conditions

We_____ (Name of the Bidder) hereby certify that we have fully read and thoroughly understood the tender requirements and accept all terms and conditions of the tender including all corrigendum/addendum issued, if any. Our offer is in confirmation to all the terms and conditions of the tender including all corrigendum/addendum, if any and minutes of the pre-bid meeting.

Signature & Seal of the Bidder

Authorized Representative

Date:

Place:

Item Rate BoQ

Tender Inviting Authority: MD, RSLDC JAIPUR

Name of Work: Selection of Bidder to provide “ providing Services of Manpower at Block Level for Various Skill Development Schemes for Rajasthan Skill and Livelihoods Development Corporation (RSLDC)

Contract No: RSLDC//OCB Services (DDU-GKY)/...Cr./2025-26 Dated.....

Name of the Bidder/ Bidding Firm / Company :						
<div>PRICE SCHEDULE</div> <div>(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevent columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)</div>						
NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER #	TEXT #
Sl. No.	Type of resource	No. of Resources	No. of months	BASIC RATE (per month per resource) including all Cost, Taxes, Duties, liabilities & GST Figures to be entered by the Bidder in Rs.	TOTAL AMOUNT including all Cost, Taxes, Duties, liabilities & GST in Rs.	TOTAL AMOUNT In Words
1	2	3	4	5	6	7
1	Block Level Coordinator (L1)	2	6 Month		0.00	INR Zero Only
2	Block Level Coordinator (L2)	7	6 Month		0.00	INR Zero Only
3	Block Level Coordinator (L3)	191	6 Month		0.00	INR Zero Only
Total in Figures					0.00	INR Zero Only
Quoted Rate in Words		INR Zero Only				