Intelligent Communication Systems India Ltd. (ICSIL)
Administrative Building, 1st Floor, Above Post Office
Okhla Industrial Estate, Phase-III, New Delhi-110 020

Advt. No:- ICSIL/RC/10-A/ DCI/DEO/2024-25   **Date: 5/08/2024**

Walk-in-interview for the post of "**Data Entry Operator**" purely on Contractual Outsourced basis to be deployed in the **Dental Council of India, Delhi**

Schedule for walk-in-interview is given below:- (2 Hrs only)

Date: **9th August**, **2024 (Friday)**

Time: 11:00 to 13:00 hrs

Venue:-National Dental Commission Building, Plot No. 14, Sector-9, R.K. Puram, New Delhi-110022

Note:

- Applicants are advised to make payment of One Time Registration (OTR) Fee before the Walk-In-Interview **date i.e. 7/08/2024 at 2359 hrs** otherwise ICSIL will not be responsible for late receipt/update of OTR fee.
- Only those candidates who have registered online and made one time registration fee of **Rs. 590/- (non-refundabl**e) on ICSIL website will be entertained for walk-in interview as per scheduled.
- Applicant is mandatory to bring a proof of payment one time registration fee of **Rs. 590/-** (to be printed out from their manage profile) at the time of Walk-In interview.

Details of Posts:-

Post Name and No.	Essential Qualification	Age Limit	Essential Work Experience	Remuneration (PM)
Data Entry Operator **(1 Nos.)**	Graduation from any recognized university **Typing Speed**:- **50 w.p.m.** in English. **Hindi typing** shall be preferred.	NIL	Two year experience	23,082/-

TERMS & CONDITIONS:-

1. The interested applicants are advised to go through the Eligibility Criterion carefully and ascertain themselves regarding their eligibility.

2. **i)** The short listing of candidates for the panel will be based on scrutiny of documents of their age, qualification, experience etc. and as found eligible as per prescribed criteria and subsequent interaction of candidate by the department.
   ii) Finally selected candidates by the department shall be considered for deployment on purely   contractual / outsourced basis for a fixed period or till expiry of contract or till regular incumbents join posts.

   iii) In case number of eligible applicants is disproportionally exceed number of positions, then short listing of applicants for interview may be made on the basis of any criteria as deemed fit and found to be rational

3. ICSIL does not guarantee deployment of all shortlisted candidates.
4. No TA/DA will be provided to candidates for appearing for the Interaction/documents verification etc.
5. The place of deployment will be anywhere in Delhi/NCR. They may work in shift(s)/ rotational basis as per departmental requirement. No extra conveyance will be paid by ICSIL.
6. Candidates must produce original documents in respect of DOB, Qualification and Experience as per eligibility criteria on the date of document verification and interview/interaction otherwise they will not be allowed to appear in the interview/interaction.
7. Candidates must bring 1 set of photocopies of all relevant documents and 2 photographs.
8. The details of the candidate in the application form must be the same as mentioned in Class 10th Certificate and PAN Card and Aadhar Card. In case the candidate has changed his/her name subsequent to Class 10th, the evidence to that effect should be furnished at the time of interaction/documents verification also.

9. Canvassing/trying to influence ICSIL employees to secure the job in any manner shall disqualify the candidate.
10. ICSIL has right to accept or reject the application(s) without assigning any reason thereof.
11. ICSIL has the right to withdraw this advertisement at any time without any notice.
12. Incomplete application shall be summarily rejected.
13. Candidate must keep on watching our ICSIL website (www.icsil.in) for any Corrigendum/notification in respect of this vacancy.
14. In case at any stage of recruitment process the documents/information provided by the candidate is found fake or misleading his/her candidature is liable to be rejected.