

Walk-in-interview

Walk-in-interview for the various posts purely on Contractual Outsourced basis to be deployed in **Dr. B. R. Ambedkar University (AUD), Lothian Road, Kashmere Gate, Delhi-110006.**

Details of Post:-

Post Name & Nos.	Essential Qualification	Minimum Experience	Job Description	Remuneration (PM) in Rs.	Date, Time & Venue of walk-in-interview
Helper (Female) [1 Nos.]	10 th Pass	NA	Managing kids at Creche & the works as per direction of Supervisor (Creche)	17,234/- (EPF/ESI as per rules)	Date: 24/07/2023 Time: 11:00 AM to 1:00 PM Venue:- HR Division, Dr. B. R. Ambedkar University (AUD), Lothian Road, Kashmere Gate, Delhi-110006
Assistant/ Assistant/(DEO) [7 Nos.]	Graduate	At least 3 Years of experience in the relevant field in Universities/Institutions of Higher learning/Govt. Departments/comparable experience in a reputed private organization	Manage Administrative works/schools works, noting, drafting, email and data entry related work	22,744/- PM (EPF/ESI as per rules)	Date: 24/07/2023 Time: 11:00 AM to 1:00 PM Venue:- HR Division, Dr. B. R. Ambedkar University (AUD), Lothian Road, Kashmere Gate, Delhi-110006

TERMS & CONDITIONS:-

1. One time Registration Fees of Rs. 1,000/- (Non-refundable) shall be charged at the time of final joining after selection.
2. The interested applicants are advised to go through the Eligibility Criterion carefully and ascertain themselves regarding their eligibility.
Documents produced physically at the time of document verification must match with the documents uploaded while applying for the job, otherwise the application will not be considered for further processes.
3. i) The short listing of candidates for the panel will be based on scrutiny of documents of their age, qualification, experience etc. and as found eligible as per prescribed criteria and subsequent interaction of candidate by the department.

- ii) Finally selected candidates by the department shall be considered for deployment on purely contractual / outsourced basis for a fixed period or till expiry of contract or till regular incumbents join posts.
4. ICSIL does not guarantee deployment of all shortlisted candidates.
 5. No TA/DA will be provided to candidates for appearing for the Interaction/documents verification etc. when called.
 6. The place of deployment will be anywhere in Delhi/NCR. They may work in shift(s)/ rotational basis as per departmental requirement. No extra conveyance will be paid by ICSIL.
 7. Candidates must produce original documents in respect of DOB, Qualification and Experience as per eligibility criteria on the date of document verification and interview/interaction otherwise they will not be allowed to appear in the interview/interaction.
 8. The details of the candidate in the application form must be the same as mentioned in Class 10th Certificate and PAN Card and Aadhar Card. In case the candidate has changed his/her name subsequent to Class 10th, the evidence to that effect should be furnished at the time of interaction/documents verification also.
 9. Canvassing/trying to influence ICSIL employees to secure the job in any manner shall disqualify the candidate.
 10. ICSIL has right to accept or reject the application(s) without assigning any reason thereof.
 11. ICSIL has the right to withdraw this advertisement at any time without any notice.
 12. Candidate must furnish correct information regarding age, qualification and experience while submitting the form online.
 13. Incomplete application shall be summarily rejected.
 14. Candidate must keep on watching our ICSIL website (www.icsil.in) for any Corrigendum/notification in respect of this vacancy.
 15. In case at any stage of recruitment process the documents/information provided by the candidate is found fake or misleading his/her candidature is liable to be rejected.