

Intelligent Communication Systems India Ltd. (ICSIL)

**Intelligent Communication Systems India Ltd. (ICSIL)**  
**(AJ V of TCIL - A Govt, of India Enterprise & DSII DC- An Undertaking of Delhi Govt.)**  
**Administrative Building, 1<sup>st</sup> Floor, Above Post Office, Okhla Industrial Estate,**  
**Phase.-III, New Delhi -110020 Phone: 26929051, 26830338, Fax: 26830347,**  
**e-mail: quotations@icsil.in, www.icsil.in**

TENDER NOTICE

TENDER NO:-F (1)/ICSIL/NDMC-WEBSITE/2012-13, DATED: 12th JULY 2012

Sealed Quotations are invited from IT firms /companies having relevant expertise, experience and technical knowhow for designing & development of the website. Tender document containing terms & conditions is enclosed herewith.

Last date for submission of tender (Technical & Financial Bid ) is 30/07/2012 by 2:00 PM. ICSIL reserves the right to reject the whole or any part of the tender without assigning any reason.

(G K Nanda)  
MD, ICSIL

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**TENDER NOTICE**

**TENDER NO.-F (1)/ICSIL/NDMC-WEBSITE/2012-13 , DATED: 12th JULY 2012**

**BID DOCUMENT**

**FOR**

**Designing and Development of web-site for NDMC/NAVYUG Schools**

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**Tender Timelines**

1	Issued To	M/s
2	Date & Time of submitting the bid	<b>30/07/2012 by 2.00 PM</b>
3	Date and time of opening of Technical Bids	<b>30/07/2012 At 3:00 PM</b>
3	Date and time of opening of Commercial Bids	<b>31/07/2012 At 12:00 PM</b>
4	Venue of Opening of Tender	<b><i>ICSIL, Administrative Building, 1<sup>st</sup> Floor, Above Post Office, Okhla Industrial Estate, Ph.-III, New Delhi - 110020</i></b>

## SECTION 1: INFORMATION TO FIRMS

### 1. INTRODUCTION

- 1.1 ICSIL will select a company/ firm in accordance with the method of selection indicated.
- 1.2 The firms are invited to submit a Financial Proposal, for services given in the Term and Reference.
- 1.3 The firms must familiarize themselves with local conditions and take them into account before preparing their Proposals and submission of the same.
- 1.4 The Client will provide any inputs desired by the bidder for preparation of the bid.
- 1.5 Please note that (i) the costs of preparing the proposal, including a visit to the Client, are not reimbursable; (ii) the Client is not bound to accept any of the Proposals submitted; and (iii) submission of the proposal will not necessary result in award of a tender.

### 2. ELIGIBILITY CRITERIA:

- 2.1 The firms must have at least five year experience in the field of information technology out of which three years experience should be in design and development of dynamic web site. The company should be **professionally qualified web designer**.
- 2.2 The average turnover of the company in the last 3 years should not be less than 25 lacs exclusively for web-site design, development and related support services.(Attach proof)
- 2.3 Must be registered with Service Tax Deptt.. Attach proof.
- 2.4 Must be registered with Income Tax Deptt. and must have PAN in the name of the bidder firm. Attach proof.
- 2.5 Must be an ISO 9001 or equivalent Certified Company. Attach proof.

#### Important

Document submitted by the bidder shall be opened and scrutinized. Department may obtain clarifications wherever required. The firms would be short listed on the basis of eligibility criterion and Commercial Bid of short listed firms would be opened on the specified time and date.

### 3. PREPARATION OF PROPOSAL

- 3.1 Firms are requested to submit a proposal in English language only.

#### 3.2.1 Technical Proposal:

In preparing the Technical Proposal, firms are expected to examine the documents comprising this RFP and the Templates No: 1 to 9 enclosed with the tender document. The proposal should cover all the aspects of the terms of eligibility of criteria. Any bid not found responsive to the eligibility criteria shall be rejected. Material deficiencies in providing the information requested may also result in rejection of the Proposal. Commercial Bid of only those bidders will be opened who meet the eligibility criteria. The validity of the quotations shall be for a period of 180 days.

- 3.2.2 The Technical Proposal shall not include any financial information.

#### 4. Financial Proposal

- i. In preparing the Financial Proposal, firms are expected to take into account the requirements and conditions of the RFP document. The Financial Proposal should follow commercial Bid Format as given in Annexure-I.
- ii. The Financial Proposal should include all taxes, duties, fees, levies, and other charges imposed under the applicable local laws, on the firms, the personnel etc.
- iii. Firms should quote prices in Indian currency only.
- iv. The rates submitted shall be valid for a period of 180 days.

#### 4.1 Earnest Money Deposit

The firm should furnish a refundable Earnest Money Deposit ("EMD") of Rs. 5,000/- in the form of a Demand Draft drawn in favour of ICSIL valid for a period of six months.

#### 5. SUBMISSION, RECEIPT AND OPENING OF PROPOSAL

- 5.1 Technical Proposal and Financial Proposal shall be prepared in indelible ink. It shall contain no inter-lineation or overwriting, except as necessary to correct errors made by the firm itself. Any Such corrections must be initialed by the person or persons who sign(s) the proposals.
- 5.2 The Technical Proposal shall be placed in one sealed envelope clearly marked "Technical Proposal," and the Financial Proposal in another sealed envelope clearly marked "Financial Proposal," and warning: "Do Not Open with the Technical Proposal." Both envelopes shall be placed into an outer envelope and sealed. This outer envelope shall bear the submission address and clearly marked, "DESIGN AND DEVELOPMENT OF DYNAMIC WEB SITE"
- 5.3 The completed Technical and Financial Proposal must be delivered at the submission address on or before the time and date stated in the Tender Deadlines. Any Proposal received after the closing time for submission of proposals shall be REJECTED AND returned unopened.

#### 6. PROPOSAL EVALUATION

##### General

- 6.1 Any effort by the firm to influence the Client in proposal evaluation, proposal comparison or contract award decisions may result in the rejection of the firm's proposal.
- 6.2 Evaluators of Technical Proposals shall have no access to the Financial Proposals until the technical evaluation is complete.
- 6.3 After the evaluation of technical proposal, Financial Bid of only technically qualified firm will be opened on the date and time indicated in the **Tender Deadlines**.
- 6.4 The evaluation committee will determine whether the Financial Proposals are complete.
- 6.5 The firm with the lowest quoted price will be considered for award of contract i.e. rates quoted against S.No. 1 & 2 (i.e. including maintenance charges towards first year only) of Commercial Bid taken together.

**7. AWARD OF CONTRACT**

- 7.1 The contract will be awarded to the lowest quoted bidder i.e. rates quoted against S.No. 1 & 2 of Commercial Bid taken together.
- 7.2 The Firm is expected to commence the Assignment immediately on receipt of work order.

**8. CONFIDENTIALITY**

Firm awarded with the contract shall maintain secrecy of the document and information related to the assigned work.



## SECTION – II

### 9. TERMS AND REFERENCE (SCOPE OF WORK)

#### A. Reports to be prepared:

Road Map: The service provider will study the requirement of the department (NDMC, information technology Department , NDMC – Pallika Kendra , New Delhi ) from the existence site :- [www.ndmc.gov.in/](http://www.ndmc.gov.in/) and accordingly prepare a road map identifying the various features / applications / activities into the web-site. It is clarified that the Road Map submitted by the Service Provider shall be carefully examined and reviewed. Based on the Road Map outlined by the service provider, department may further select various dynamic components for inclusion/ To be linked in the existing Website in the web-site.

**9.1 Preparation of Functional Requirement Specifications:** Service provider will provide a common design and process framework for the applications and activities involved and design and develop the Website and mechanism accordingly and link it to the existing Website of NDMC. Kindly ensure that the existing website of NDMC may be studied properly to maintain the uniformity in the current Website , to be developed for the NDMC Navyug Schools and Linked .The developed website will be studied by the committee members of NDMC , before linking to their existing website.

#### B. **Software development and support services:**

**9.2 Design and development of web site containing the following illustrative list of items of information.**

**Design Home Page/portal with the following illustrative list**

- i. **No. of hit counter**
- ii. **Affiliation status**
- iii. **Enrollment of the students**
  - a) **Class wise**
  - b) **Section wise**
- iv. **Contacts**
  1. **Postal address**
  2. **Telephone no.**
  3. **E-mail address**
- v. **Details of infrastructure**
- vi. **Name & designation of teachers**
- vii. **School management committee details**
- viii. **Student details**

**The current website of NDMC is on the following platform:-**

- **.Net Programming Language**
- **Existing Database – Oracle 11 G , Currently working on SQL 2005**
- **Web Server – IIS 7**
- **The current NDMC website is hosted on their NDMC Server and maintained, Designed & Developed by Comvision (I) Pvt Ltd.**
- **There are approximately 70 Schools**



**9.3 Warranty & Maintenance:** The warranty and maintenance of the web-site shall be for a period of one year after the date of successful implementation and acceptance of all the activities specified in the terms and Reference (Scope of Work) of the contract. During Warranty & Maintenance, any deficiency noticed in the website will be promptly rectified by the vendor without any extra cost to the department. During warranty and maintenance period, the service provider will undertake the following activities without any extra cost:

- i) Text based changes e.g. column or table heading etc.
- ii) Compatibility issues.
- iii) Fine tuning, uploading of data/ information content management etc.
- iv) Any deficiency/bug noticed in the websites.

**Note: The vendor shall quote rates for annual maintenance services for 3 years after expiry of warranty and maintenance services as stated above.**

#### **9.4 CONNECTIVITY / INFRASTRUCTURE REQUIREMENTS**

- a. The web portal shall be linked with the existing NDMC website as decided by the client department after successful completion of security Audit by the third party.
- b. **Security:** While designing and developing the website, the service provider should take full responsibility to guards against the intrusion, husk or deface of the websites.
- c. **Training:** The service provider shall provide training to the designated staff of the department w.r.t. updating, uploading, generating reports, extracting data taking back-up. The services provider shall make provision in the software for the same wherever feasible.

**9.5 Dynamic Content:** Service provider shall have to make provision for extracting desired information from the database through writing script and then transferring the same to department's web-site. The responsibility for content management, uploading of the data or any other information provided by the Department will rest with the service provider for the entire warranty & maintenance period.

#### **C. Key Features to be built in the software.**

- 9.6** The site should be developed in English language and look and feel should be as per the Templates enclosed in the Tender Document
- 9.7** The Website proposed to be made accessible to / linked to <http://www.ndmc.gov.in> as per the policy of Govt, of NCT of Delhi .
- 9.8** Proper navigation facility should be available to the users.
- 9.9** Site should follow the archival policy to maintain old or expired content.
- 9.10** Updation functionality like interface to add/edit/delete must be provided in the admin control.
- 9.11** Site should be compatible to all browsers i.e. Microsoft Internet Explorer, Mozilla Firefox, Opera, and Google Chrome etc.
- 9.12** Instruction, guidelines or Helps to the user, for efficient & effective surfing must be provided.
- 9.13 Static Contents:** Affiliation Status, Contact Details, Infrastructure Detail, school curriculum, Act, Rule etc must be given.
- 9.14 Searching of Contents:** The Website should have facility to search the Web page on certain

key words.

- 9.15 Privacy Policy:** If any of the information is being collected on the web like the e-mail ids, tax details & other information pertaining to dealers, it will be the responsibility of the service provider to ensure secrecy of information and shall also protect the information from hacking, intruding & defacing the site, etc.
- 9.16 Help:** Help facility wherever required should be available in the web-site for
- i. Department use
  - ii. The web-site should also contain guidelines / instructions / help for using various functionalities.
  - iii. Proper navigation facility at each page.
- 9.17 Disclaimer:** The Home Page of the web-site should have suitably drafted “Disclaimer” complying with the provisions of IT Act.

**10 KEY FEATURES FOR DESIGNING THE WEB SITE:**

- i. Look and feel of the web-site should be as per Delhi Govt. sites
- ii. Navigation should have provision for back, previous, home next pages movement.
- iii. Navigation should be simple & consistent from page to page.
- iv. Webpage should be interactive.
- v. Page formats should be uniform and properly aligned / formatted.
- vi. Search/trace of information should be available on each page.
- vii. Aesthetics with proper matching colors of pages.
- viii. Graphics should be easily & fast downloadable.
- ix. It should be ensured that every link of the web-site should be working.
- x. Images should have description/explanation avoid long pages.
- xi. Hits / provision for recording number of hits should be in one line only
- xii. Templates given in Annexure- “C”. (Total 23 in Nos.)
- xiii. Updates on refresh information must be available, such as :
  - a. This website is updated on DD/MM/YYYY at HH:MM:SS
  - b. This page is updated with new chapter XXXXXXXXXX on DD/MM/YYYY

**11. Technology to be used:**

Web-site should be compatible to all browsers like Internet Explorer, Firefox, Opera, and Chrome, Safari and Chrome.

- 12. Software platform:** The existing platform of NDMC website should only be considered

**Software development and support services:**

- .Net Programming Language
- Existing Database – Oracle 10G, Currently working on SQL 2005
- Web Server – IIS 7
- The current NDMC website is hosted on their own Server and maintained, Designed & Developed By Comvision (I) Pvt Ltd.

**SECTION – III  
I. STANDARD FORM OF CONTRACT**

**CONTRACT FOR DESIGN & DEVELOPMENT OF SOFTWARE FOR WEB SITE APPLICATIONS**

**Between**

\_\_\_\_\_

**{Name of Client}**

**and**

\_\_\_\_\_

**{Name of Firm}**

**Dated:**

This CONTRACT (hereinafter called the "Contract") is made on the \_\_\_\_\_ day of month of \_\_\_\_\_, 2012 between, on the one hand, \_\_\_\_\_ (hereinafter called "Client") and, on the other hand, \_\_\_\_\_ (hereinafter called the "Firm").

**WHEREAS**

- a) The Client has requested the Firm to provide certain services as defined in the General Conditions of Contract attached to this Contract (hereinafter called the "Services").
- b) The Firm, having represented to the Client that they have the required professional skills, and personnel and technical resources, have agreed to provide the Services on the terms and conditions set forth in this Contract;

NOW THEREFORE the parties hereto hereby agree as follows:

The following documents attached hereto shall be deemed to form an integral part of this Contract :

- a) The General Conditions of Contract (hereinafter called "GC")
- b) The following activates:
  - i. Terms & Reference (Scope of work)
  - ii. Description of the Services
  - iii. Cost Estimates in Local Currency
  - iv. Payment schedule
  - v. Form of Bank Guarantee

The mutual rights and obligations of the Client and the Firm shall be as set forth in the Contract; in particular

- a) The Firm shall carry out the Services in accordance with the provisions of the Contract; and
- b) The client shall make payments to the Firm in accordance with the provisions of the contract.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year first above written.

FOR                    AND                    ON                    BEHALF                    OF

{NAME OF THE CLIENT}

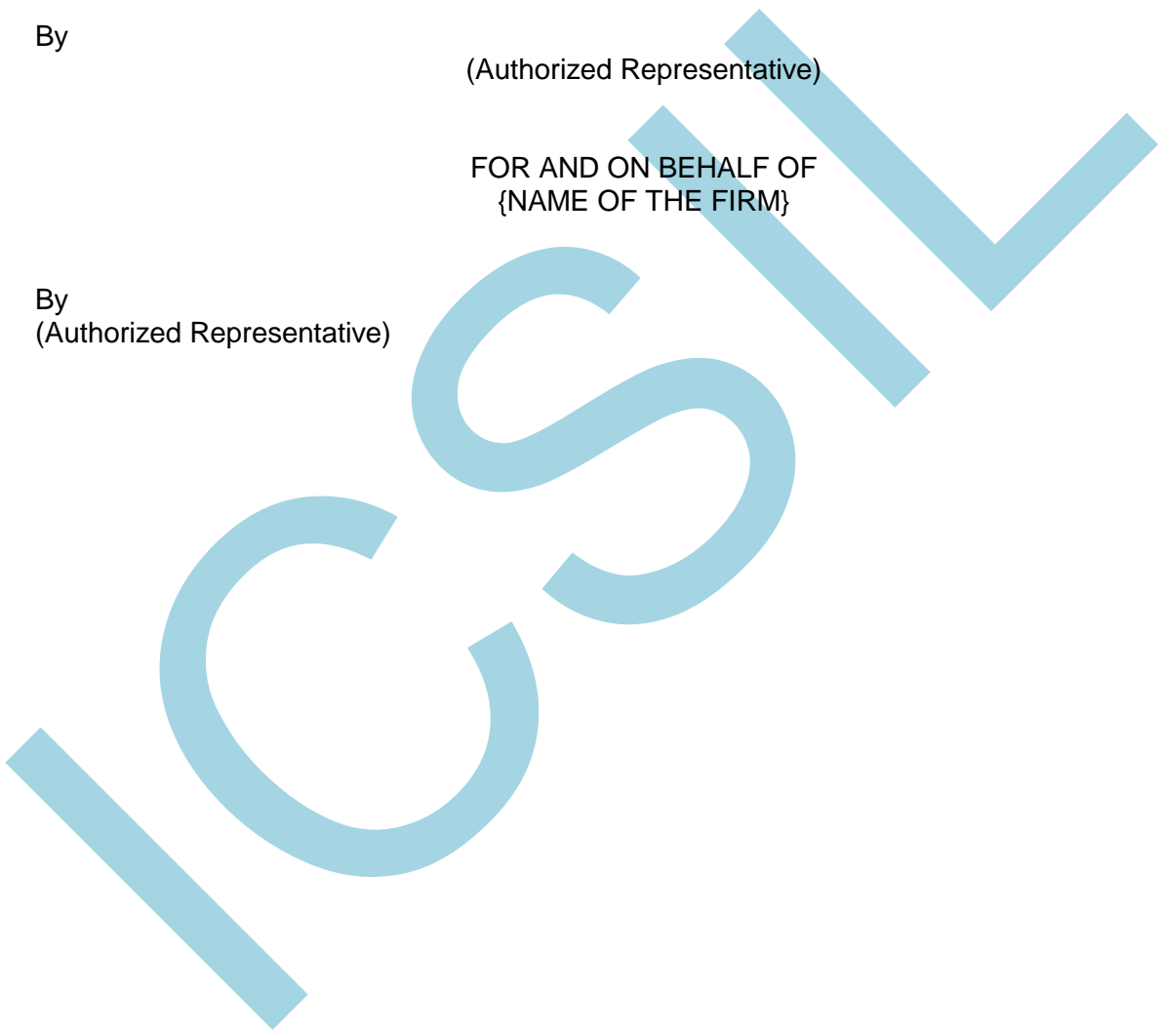
By

(Authorized Representative)

FOR AND ON BEHALF OF  
{NAME OF THE FIRM}

By

(Authorized Representative)



## II. GENERAL CONDITIONS OF CONTRACT

### 1. General Provisions

#### 1.1 Definitions

Unless the context otherwise requires, the following terms whenever used in this Contract have the following meanings:

- (a) "Applicable Law" means the laws and any other instruments having the force of law in the Government's country [or in such other country as may be specified in the Special Conditions of Contract (SC)], as they may be issued and in force from time to time;
- (b) "Contract" means the Contract signed by the Parties, to which these General Conditions of Contract are attached, together with all the documents listed in Clause 1 of signed Contract;
- (c) "Effective Date" means the date on which this Contract comes into force and effect pursuant to Clause GC 2.1;
- (d) "GC" means these General Conditions of Contract;
- (e) "Government" means the Government of Client's Country;
- (f) "Local currency" means the currency of the Government of Client's Country;
- (g) "Party" means the Client or the Firm, as the case may be, and Parties means both of them;
- (h) "Personnel" means persons hired by the Firm as employees and assigned to the performance of the Services or any part thereof.
- (i) "SC" means the Special Conditions of Contract by which these General Conditions of Contract may be amended or supplemented;
- (j) "Services" means the work to be performed by the Firm pursuant to this Contract, as described in Appendix A hereto;

#### 1.2 Law Governing Contract

This Contract, its meaning and interpretation, and the relation between the Parties shall be governed by the Applicable Law.

#### 1.3 Language

This Contract has been executed in the language specified in the SC, which shall be the binding and controlling language for all matters relating to the meaning or interpretation of this Contract.

## **2. Commencement, Completion, Modification and Termination of Contract**

### **2.1 Effectiveness of Contract**

This Contract shall come into force after signing of the Contract by both the parties. However, the firm may undertake the work on receipt of work order from the client.

### **2.2 Termination of Contract for Failure to Become Effective**

If this Contract has not become effective within such time period after the date of the Contract signed by the Parties as shall be specified in the SC, either Party may, by not less than four (4) weeks' written notice to the other Party, declare • this Contract to be null and void, and in the event of such a declaration by either Party, neither Party shall have any claim against the other Party with respect hereto.

### **2.3 Commencement of Services**

The Firm shall begin carrying out the Services at the end of such time period after the Effective Date as shall be specified in the SC.

### **2.4 Expiration of Contract**

Unless terminated earlier, this Contract shall expire when services including warranty and maintenance have been completed.

### **2.5 Force Majeure**

#### **2.5.1 Definition**

(a) For the purposes of this Contract, "Force Majeure" means an event which is beyond the reasonable control of a Party, and which makes a Party's performance of its obligations hereunder impossible or so impractical as reasonably to be considered impossible in the circumstances, and includes, but is not limited to, war, riots, civil disorder, earthquake, fire, explosion, storm, flood or other adverse weather conditions, strikes, lockouts or other industrial action (except where such strikes, lockouts or other industrial action are within the power of the Party invoking Force Majeure to prevent), confiscation or any other action by government agencies.

(b) Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a Party or such Party's Consortium or agents or employees, nor (ii) any event which a diligent Party could reasonably have been expected to both (A) take into account at the time of the conclusion of this Contract and (B) avoid or overcome in the carrying out of its obligations hereunder.!

(c) Force Majeure shall not include insufficiency of funds or failure to make any payment required hereunder.

#### **2.5.2 Standard of Performance**

The Firm shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional techniques and practices, and shall observe sound management practices, and employ appropriate advanced technology and safe and effective equipment, machinery, materials and methods. The Firm shall always act, in respect of any matter relating to this Contract or to the Services, as faithful advisers to the Client, and shall at all times support and safeguard the • Client's legitimate interests in any dealings. The Firm must ensure that it does not infringe on any third party software rights.

### 2.5.3 Law Governing Services

The Firm shall perform the Services in accordance with the Applicable Law and shall take all practicable steps to ensure that any Personnel of the Firm comply with the Applicable Law. The Client shall advise the Firm in writing of relevant local customs and the Firm shall, after such notifications, respect such customs.

### 3. Reporting Obligations

The Firm shall submit to the Client the reports and documents for each activity covered under project life cycle.

### 4. Documents/ Deliverables prepared by the Firm to be the property of the Department

All application software (including source code), plans, drawings, specifications designs, reports and other documents prepared by the Firm in the execution of the contract shall become and remain the property of the Client, and before termination or expiration of this contract the Firm shall deliver all such documents to the Client, together with source code of the application software so developed under this contract along with a detailed inventory thereof. The client will be free to make use of all these deliverables to any use including sale.

### 5. Currency of Payment

All payments shall be made in local currency i.e. Indian Rupees.

### 6. Terms and Conditions of Payment

Payments will be made to the Firm and according to the payment schedule given herein. Payment shall be made after the Firm have submitted acceptance certificate from the client and invoice in triplicate to the Client specifying the amount due.

### 7. Time over Run for any activity.

Any delay in the submission of any software / report / deliverables, as specified in the tender due to reasons attributable to the vendor, penalty as specified in SC will be imposed by the client and will be deducted from the amount due for release.

### 8. Deemed approval:

The client will give its comments on all deliverables **within 15 working days** from the date of their delivery. In case no comments are given by the **client by next three working days**, the deliverables will be deemed to have been approved. The firm will provide all help and assistance to the client in understanding of the technical aspects of all the deliverables before approval. In case the comments on the deliverables have been conveyed, the vendor will resubmit the deliverable after incorporating the comments of the **Department by next three working days for approval**. In case the comments of the Department have not been incorporated to its entire satisfaction, the Department may reject the deliverable. The deemed approval time for resubmitted **deliverables will be five working days from the date of their resubmission unless commented upon.**

## 9 Settlement of Disputes

### 9.1 Amicable Settlement

The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or the interpretation thereof.

### 9.2 Dispute Settlement

Any dispute between the Parties as to matters arising pursuant to this Contract which cannot be settled amicably within thirty (30) days after receipt by one Party of the other Party's request for such amicable settlement may be submitted by either Party for settlement in accordance with the provisions specified in the SC.

## 10. Intellectual Property Rights

The Firm shall indemnify the Department against all third-party claims of infringement of patent, trademark/ copyright or industrial design rights arising from the use of the supplied Software and related services or any part thereof.

## 11. Warranty

The Firm shall warrant that the Software developed and implemented under the Contract performs as per pre-determined standards, under conditions to be specified by the Firm, is free from defects of any kind and is further specifically designed and developed for the Department and based on the most recent and current techniques. The software shall be under warranty for a period of one year from date of acceptance of the same during warranty period.

## 12. Continuing maintenance support after warranty

- The activities carried out by the Firm during the maintenance period shall be governed by firm commitments of service levels like uptime, response time, remediation time, etc.
- The firm shall be responsible to remove bugs in the software , resolve any performance and response time issues, textual changes if any required, Addition of additional links/tags etc.

## 13. Acceptance

The Acceptance Tests, which shall involve testing of each module of each Application System with live and test data (responsibility for preparation of test data shall rest with the firm), shall be conducted by the Firm in the presence of a core Group of experts nominated by the Client. The Acceptance Test of each Application System, as a complete System with all relevant Sub-System, must be completed by the Firm to the satisfaction of the Core Group. The testing criteria will include satisfactory execution of functionality, response time among others. The firm must rectify any shortcomings identified during the acceptance testing within a reasonable period of time. **Final acceptance of the system will happen only if the system performs satisfactorily, for a period of two months, under live conditions**

## 14. Passing of Property

Ownership shall not pass to the Client unless and until the software and Documentation thereof have been implemented, tested and accepted, in accordance with the conditions of the contract to the entire satisfaction of the Department.



## 15. Change orders

The Client may at any time, by a written order given to the Firm, make changes within the general scope of the Contract,

If any change sought by the client causes an increase or decrease in the cost of, or the time required for, the Firm's performance of any part of the work under the Contract, whether changed or not changed by the order, an equitable adjustment shall be made in the Contract price; and/ or delivery schedule as mentioned below, and the Contract shall accordingly be amended.

The process for issuing the change order and the subsequent claim by the Firm will be as follows:

- The change requirements will be identified and documented in consultation with the Firm;
- The Firm will present the department with an estimate, of the effort and cost required to execute the change;
- The Client may then after discussions with the Firm, accept the claim and release payment.

## 16. Performance Security

Within 10 days after receipt of notification of award of the Contract from the Client, the successful Firm shall furnish performance security to the Client, which shall be equal to 10 percent of the value of the contract including maintenance cost, in the form of a bank guarantee bond from a Nationalized Bank, and shall remain valid for the duration of the contract, in the Performa given Annexure-"B".

16.1 Payment shall be made within thirty (30) days of receipt of the invoice and the relevant documents after the acceptance of the software. For delay submission of Report/ deliverable by the Firm, the payment of Firm will be deducted as per the rates mentioned below for delayed payment by the client.

16.2 1.0% of the project cost value in respect of serial number 1 of commercial bid per week with maximum penalty of 5% of the project cost.

## 17. Disputes shall be settled by arbitration in accordance with the following provisions:

### 17.1 Payment Schedule

- 80% of the total project cost i.e. cost of Item No.1 of the Commercial Bid excluding maintenance charges will be released on satisfactory development, implementation and acceptance of the deliverables/software etc. Balance payment of 20% w.r.t Item No.1 shall be released after successful implementation and completion of warranty period of one year.
- Payment towards maintenance services shall be released on quarterly basis after expiry of each quarter.
- If desired, maintenance for the 2<sup>nd</sup> and 3<sup>rd</sup> period may be continued by the client deptt. subject to satisfactory services.

**ANNEXURE- " A "**  
**COMMERCIAL BID FORMAT**

Item No	Item Description	Amount (in Rs.)
1	Design and Development of web site including warranty for one year	
2	Maintenance charges for first year after expiry of warranty	
3	Maintenance charges for second year	
4	Maintenance charges for Third year	

- Note: 1. Rates should be inclusive of all Taxes, Duties, Levies, Fees, Cess etc.**  
**2. Criteria for selection of L1 bidder will be on the total of Item No.1 & 2 above.**

ICSIL

**ANNEXURE-"B" Form of Bank Guarantee for Performance Security**

(To be stamped in accordance with Stamp Act, if any, of the country of issuing bank)

Ref: \_\_\_\_\_ Bank Guarantee: \_\_\_\_\_ Date: \_\_\_\_\_

Dear Sir,

In consideration of M/s. \_\_\_\_\_ (Hereinafter referred as the "Client", which expression shall, unless repugnant to the context or meaning thereof include its successors, administrators and assigns) having awarded to M/s.

\_\_\_\_\_ (Hereinafter referred to as the "Firm" which expression shall unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assigns), a contract by issue of client's Contract Letter

No \_\_\_\_\_ dated \_\_\_\_\_ and the same having been unequivocally accepted by the Firm, resulting in a Contract valued at \_\_\_\_\_ for \_\_\_\_\_ Contract (hereinafter called the \_\_\_\_\_ (scope of work) "Contract") and the Client having agreed to make payment to the Firm for performance of the above Contract amounting to \_\_\_\_\_ (in words and figures) against Bank Guarantee to be furnished by the Firm.

We \_\_\_\_\_ (Name of the Bank) having its Head Office at \_\_\_\_\_ (Hereinafter referred to as the Bank), which expression shall, unless repugnant to the context or meaning thereof, include its successors, administrators executors and assigns) do hereby guarantee and undertake to pay the client immediately on demand any or, all monies payable by the Firm to the extent of

\_\_\_\_\_ As aforesaid at any time up to \_\_\_\_\_ without any demur, reservation, contest, recourse or test and/or without any reference to the firm. Any such demand made by the client on the Bank shall be conclusive and binding notwithstanding any difference between the Client and the Firm or any dispute pending before any Court, Tribunal, Arbitrator or any other authority. We agree that the Guarantee herein contained shall be irrevocable and shall continue to be enforceable till the Client discharges this guarantee.

The Client shall have the fullest liberty without affecting in any way the liability of the Bank under this Guarantee, to extend the time for performance of the contract by the Firm. The Client shall have the fullest liberty without affecting this guarantee, to postpone from time to time the exercise of any powers vested in them or of any right which they might have against the Client and to exercise the same at any time in any manner, and either to enforce or to forbear to enforce any covenants, contained or implied, in the Contract between the Client and the Firm any other course or remedy or security available to the Client. The bank shall not be relieved of its obligations under these presents by any exercise by the Client of its liberty with reference to the matters aforesaid or any of them or by reason of any other act or forbearance or other acts of omission or commission on the part of the Client or any other indulgence shown by the Client or by any other matter or thing whatsoever which under law would but for this provision have the effect of relieving the Bank.

**Intelligent Communication Systems India Ltd. (ICSIL)**

The Bank also agrees that the Client at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor, in the first instance without proceeding against the Firm and notwithstanding any security or other guarantee that the Client may have in relation to the Firm's liabilities.

Notwithstanding anything contained herein above our liability under this guarantee is limited to \_\_\_\_\_ and it shall remain in force upto and including \_\_\_\_\_

and shall be extended from time to time for such period (not exceeding one year), as may be desired by M/s. \_\_\_\_\_ on whose behalf this

guarantee has been given. \_\_\_\_\_ 2012 at \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_

WITNESS \_\_\_\_\_

(signature) \_\_\_\_\_ (signature) \_\_\_\_\_

(Name) \_\_\_\_\_ (Name) \_\_\_\_\_

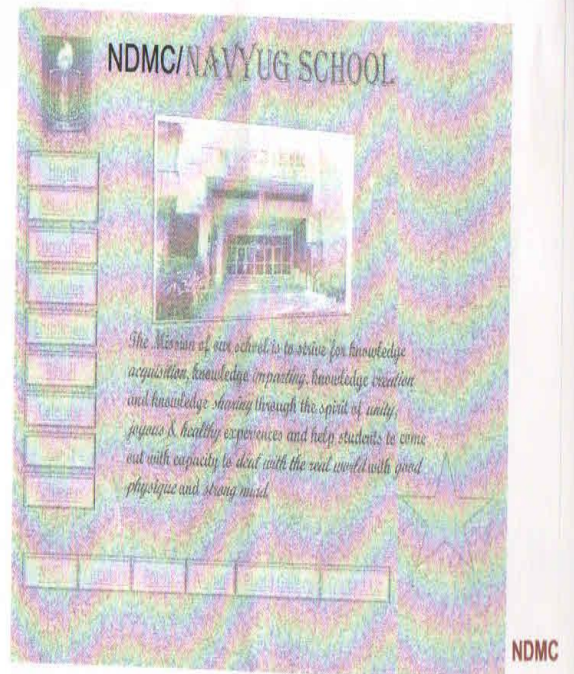
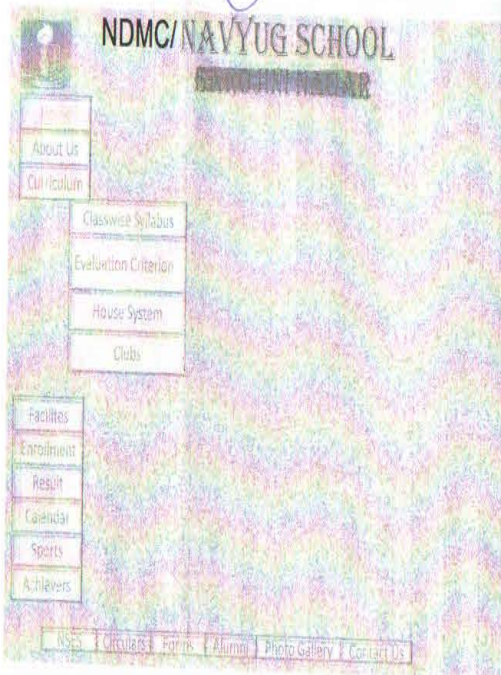
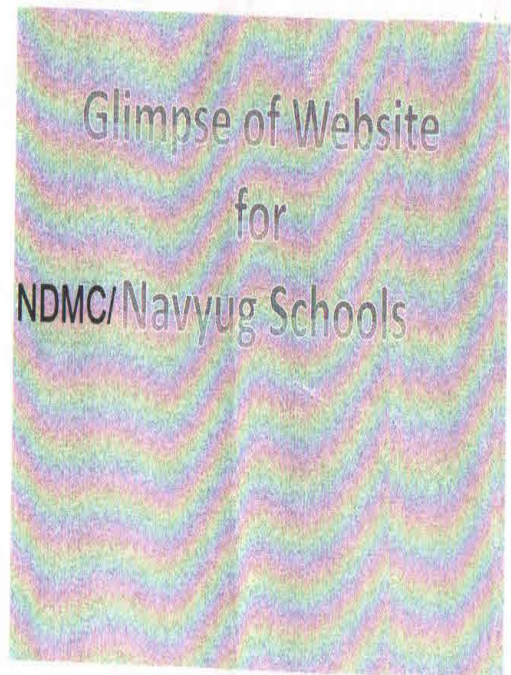
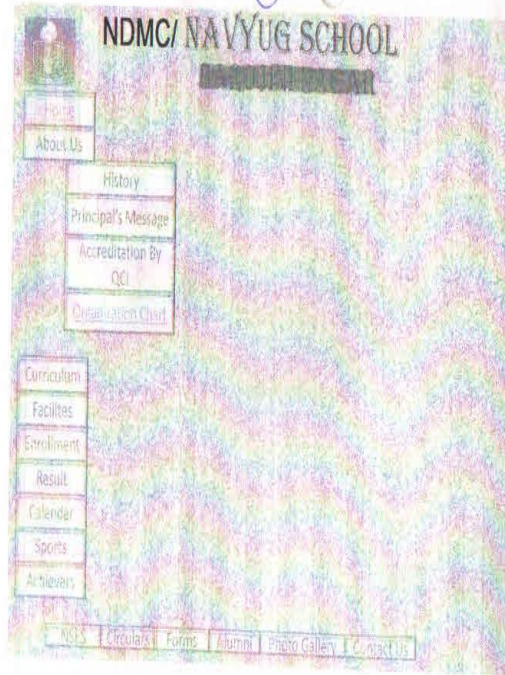
\_\_\_\_\_  
Designation (with Bank stamp)  
Attorney as per Power of  
Attorney No. \_\_\_\_\_  
Dated \_\_\_\_\_

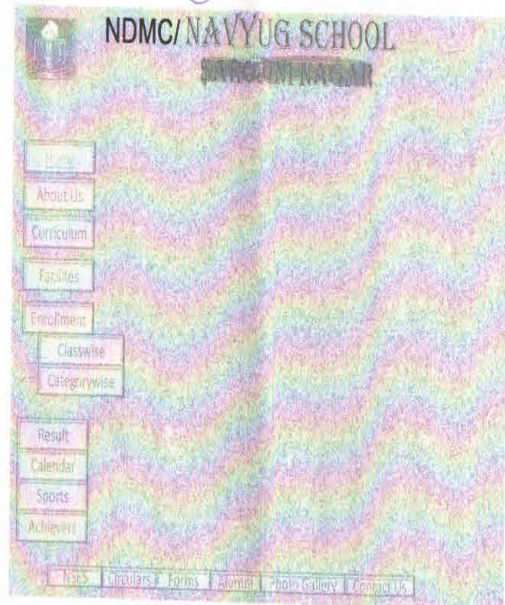
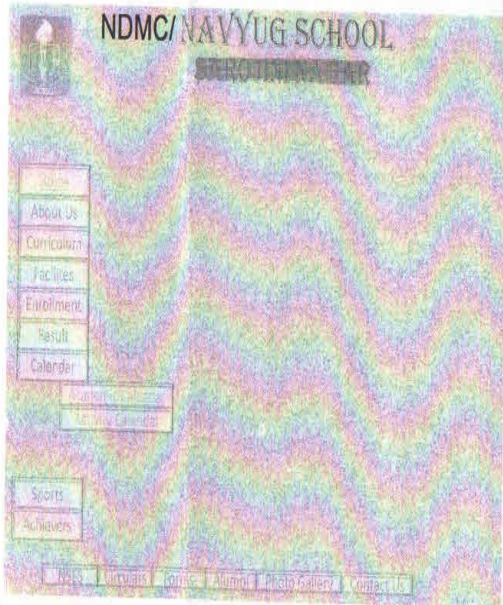
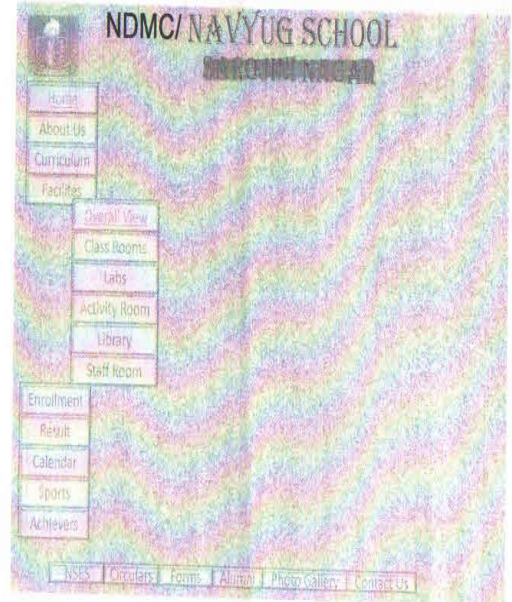
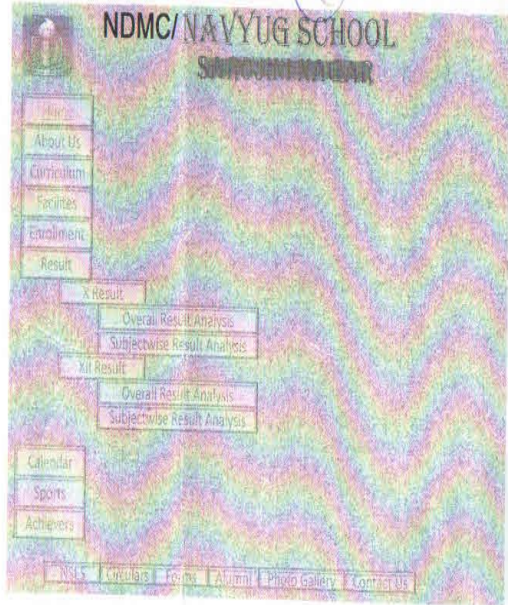
(Official Address) Strike out, whichever is not

applicable.

*Note 1: The stamp papers of appropriate value shall be purchased in the name of bank who issues the "Bank Guarantee. Note 2: The bank guarantee shall be from a Nationalised Indian Bank ONLY*

ANNEXURE- " C "  
TEMPLATES





NDMC

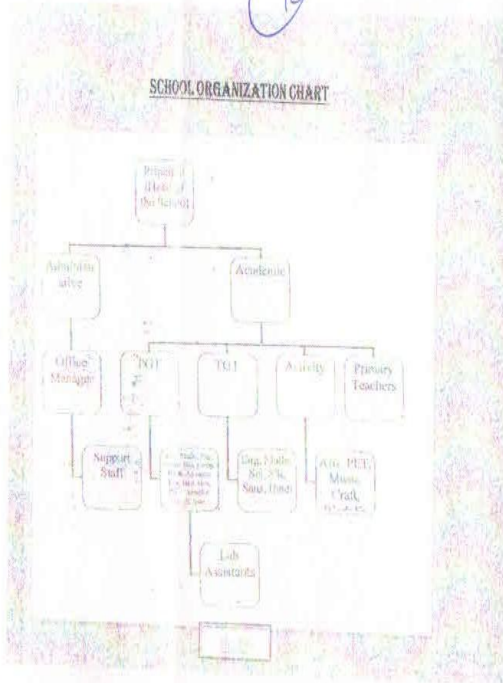
**SCHOOL ACTIVITY CALENDAR 2011-12**

January	11 <sup>th</sup> Wednesday 21 <sup>st</sup> Saturday 25 <sup>th</sup> Wednesday	Lohri & Pongal Sanskrit Shloka Republic Day
February	16 <sup>th</sup> Thursday Mid Feb	Founder's Farewell

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- Sports
- Inter Navyug Events
- Zonal Events
- National Events
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**CIRCULARS/NOTICES**

➤ Navyug School, Sarojini Nagar will remain closed on Thursday, the 26<sup>th</sup> January 2012 on account of "Republic Day".

➤ PTM for class XII of Pre-Board Examination will be held on 4<sup>th</sup> Feb 2012.

➤ Excursion of Class VI-XI to National Science centre will be on 2<sup>nd</sup> Feb 2012. Students are not allowed to carry any Electronic gadgets.

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**8. Facilities of the School: A. Infrastructure**

Activity/Room	No.	NAME
Activity Rooms	1	Art
	2	Music
	3	NCC Room
	4	Home Science
	5	Activity Room for games
	6	Audio Visual Room
Auditorium	1	
Class Room	10	
Conference Hall	1	
Drawing Hall	1	
Faculty Room	1	
Labs	1	Physics
	2	Chemistry
	3	Bio
	4	Computer Science
	5	Computer Application
	6	Geography
Library	1	Mathematics
	2	Periodic
Medical Room	1	
Miscellaneous	1	Stom Room
	2	Staff Room
	3	Staff Room
	4	Conference Room
	5	Lobby
	6	Visual Mapping
Other Rooms	1	
Flag Post	1	
Principal's Room	1	
Swimming Pool	1	(Under final & sanctioned by NDAI)
Wallace	17	

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**ALUMNI**

➤ 2010-11 Batch

➤ 2009-10 Batch

➤ 2008-09 Batch

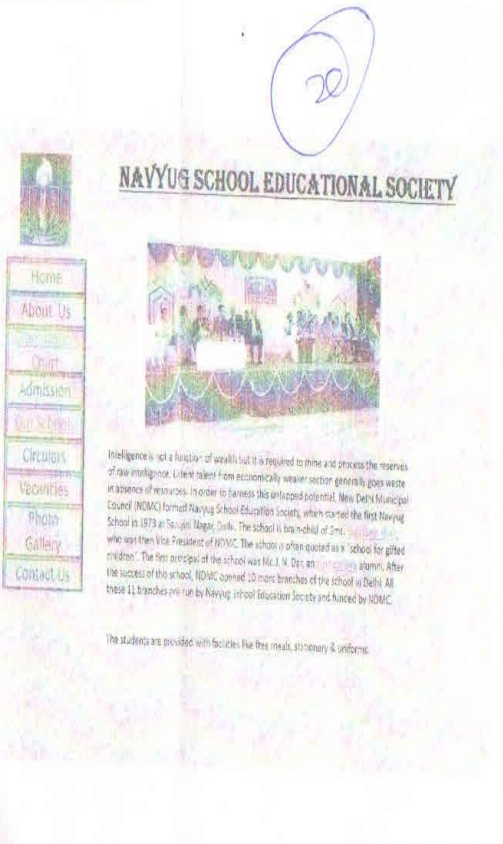
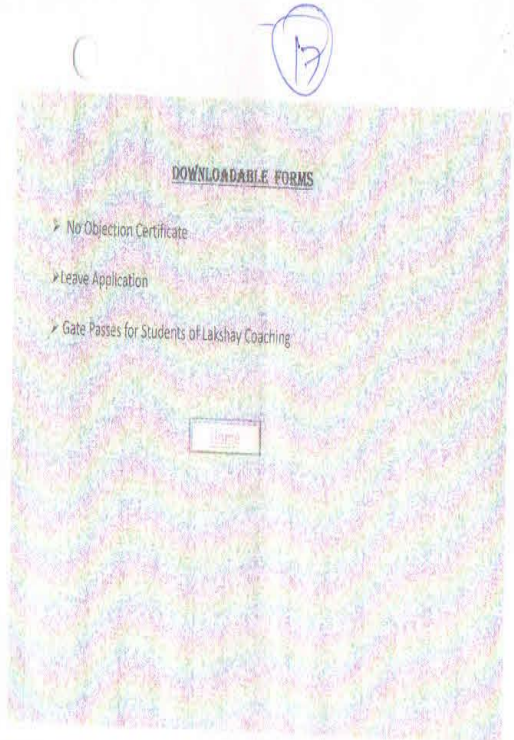
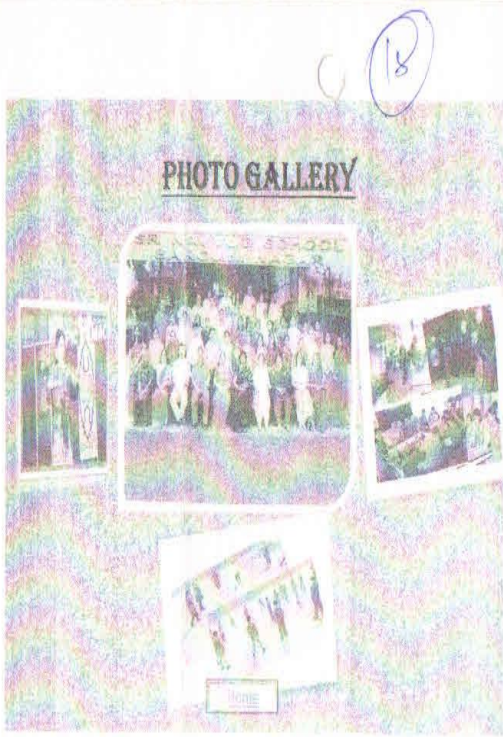
15

**ACADEMIC CALENDAR**

Month	No of working days	Activity	Examination
April	22	Commencement of new Academic Session 2011-2012 01/04/2011	(i) Continment Examination (Class V & VI) 25/04/11 to 03/05/11 (ii) Declaration of result of compartment examination (07/05/11)
May	08	Summer vacations from 11/05/11 to 30/06/11	1 <sup>st</sup> CPE Examination (Formative Assessment) to be completed by 05 <sup>th</sup> May 2011
July	25	Reopening of the schools after summer vacations 01/07/11	

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