

REQUIRED SUPERVISORS, STATISTICAL ASSISTANTS, LDC (DEO) AND PEONS ON PURELY CONTRACTUAL BASIS

Applications are invited for the post of Supervisors, Statistical Assistants, LDC (Data Entry Operator) and Peons (on purely contractual basis) for a Department of Govt. of NCT of Delhi. The Advertisement is being given to get the panel of Supervisors, Statistical Assistants, LDC (Data Entry Operator) and Peons to meet the future requirements. The qualifications and other details required are as under:-

S.No.	Particulars	For Supervisors	For Statistical Assistants	For Lower Divisional Clerk (Clerk/Typist/DEO)	For PEONS
1	Qualification	Female Graduate preferably in Child Development or Nutrition or Home Science or Social Work from recognized University or A female matriculate with 10 years experience as an Anganwari Worker.	Master Degree in Statistics / Operation Research / Mathematical Statistics / Applied Statistics be given preference or Post Graduate Degree in Statistics / Operational Research / Mathematical Economics / Mathematics / Commerce (with Statistics as one of the subject / papers at degree level).	12th Passed from a recognized board/university.	Matriculate.
2	Experience	DESIRABLE : One year practical experience in the field of Social Work in any Govt. Department / recognized voluntary organization in a regular paid capacity.	1 year	Preference will be given to those having minimum six months' Diploma or certificate course in Computer Applications. Should possess a speed of typing 35 WPM (English) in Computer, corresponding to 10500 key depressions per hour, for data entry work. Should have done work for 6 months as DEO/Office Assistant/Clerk.	Should have done work for 6 months as Peon/Attendant/MTS.
3	Age	18-27 Years. However, it is relaxable to extent of the period served as Anganwadi worker, subject to maximum relaxation of 15 years.	18-27 Years	18-27 Years	18-27 Years
4	Place of Posting	Anywhere within Delhi	Anywhere within Delhi	Anywhere within Delhi	Anywhere within Delhi
5	Timings	Office timings as per Govt. rules or as directed by Client Department.	Office timings as per Govt. rules or as directed by Client Department.	Office timings as per Govt. rules or as directed by Client Department.	Office timings as per Govt. rules or as directed by Client Department.
6	Fitness	Candidate should be mentally fit.	Candidate should be mentally fit.	Candidate should be mentally & physically fit	Candidate should be mentally & physically fit
7	Wages	Wages will be paid as per minimum wages act or as per Departmental approval where deputed.	Wages will be paid as per minimum wages act or as per Departmental approval where deputed.	Wages will be paid as per minimum wages act fixed for Matriculate but not Graduate or as per Departmental approval where deputed.	Wages will be paid as per minimum wages act fixed for unskilled labour or as per Departmental approval where deputed.
8	Documents required	The Candidate has to upload photocopies of the documents related to educational qualification, CV / Bio-Data, Photo ID Proof, Address Proof, experience certificate etc. All the documents attached should be self attested or attested by any gazetted officer.	The Candidate has to upload photocopies of the documents related to educational qualification, CV / Bio-Data, Photo ID Proof, Address Proof etc. All the documents attached should be self attested or attested by any gazetted officer.	The Candidate has to upload photocopies of the documents related to educational qualification, CV / Bio-Data, Photo ID Proof, Address Proof etc. All the documents attached should be self attested or attested by any gazetted officer.	The Candidate has to upload photocopies of the documents related to educational qualification, CV / Bio-Data, Photo ID Proof, Address Proof etc. All the documents attached should be self attested or attested by any gazetted officer.
9	Last date of applying	25 th July 2015	25 th July 2015	19 th July 2015	19 th July 2015

Note ICSIL reserves the right to extend and/or cancel the Advertisement and/or not to consider the application(s) and/or reject the application(s).

Interested candidates must apply online only. Application(s) sent by post/personally will not be accepted.