

**Intelligent Communication Systems India Ltd. (ICSIL)**

**Administrative Building, 1st Floor, Above Post Office  
Okhla Industrial Estate, Phase-III, New Delhi-110 020**

**Walk-In- Typing Test/Interaction** for the post of **6 nos.** Data Entry Operators (Day/Night Shifts), purely on contractual outsourced basis to be Agricultural Produce Marketing Committee (APMC), Narela and also for empanelment of candidates for deployment to other Govt. Departments in future.

**The details of the vacancies are given as under:-**

S.no	Name of Post	Educational Qualification	Place of Posting	Typing Speed	Job Description	Consolidated Remuneration	Residence	Total Number of posts
1	Data Entry Operators (Day/Night Shifts)	1. 10+2 from any recognized institution 2. Working knowledge of computers/MS Office.	Agricultural Produce Marketing Committee (APMC), Narela, Delhi-110040	Minimum 30 wpm  Good communication in Hindi & English	Duty hours of the candidates may be in Day/Night Shifts at Gates (shift 8 hours)	16962/-  (As per Minimum wages GNCT of Delhi)	Residence of the Candidate should be near Narela.	06 (Six)

**Date of walk-In-Interview 13.06.2019 (Thursday)**

**Time of Reporting for Walk-in-Interview: 9:30 A.M to 11:30 A.M**

**Venue: Agricultural Produce Marketing Committee (APMC), Narela  
New Grain Market, Delhi-110040**

**TERMS & CONDITIONS:-**

1. One time Registration Fees of Rs. 1,000/- (Non-refundable) shall be taken at the time of final Joining.
2. The interested applicants are advised to go through the Eligibility Criteria's carefully and ascertain themselves regarding their eligibility.
3. i) The short listing of candidates for the Interaction/ panel will be based on scrutiny of documents of their age, qualification, experience etc. and found eligible as per

prescribed criteria subsequent interaction of candidate by the department shall be conducted.

ii) Finally selected candidates by the department shall be considered for deployment on purely contractual/outsourced basis.

4. ICSIL does not guarantee deployment of all shortlisted candidates.
5. No TA/DA will be provided to candidates for appearing for the Interaction/documents verification etc. when called.
6. The place of deployment will be narela or anywhere in Delhi/NCR. They may work in shift(s) / rotational basis as per departmental requirement. No extra conveyance will be paid by ICSIL.
7. The Candidates must bring the form duly filled in & pasted photograph duly signed along with **Relevant Documents related to Qualification & Experience (in Original and one set of photocopies (self attested))** on the date of Interview for verification purpose otherwise they will not be allowed to appear in the interview.
8. The details of the candidate in the application form must be the same as mentioned in the certificate of Class 10th Certificate and PAN Card and Aadhar Card. In case the candidate has changed her name subsequent to Class 10th, the evidence to that effect should be furnished at the time of interaction/documents verification also.
9. Canvassing/trying to influence ICSIL employees to secure the job in any manner shall disqualify the candidate.
10. ICSIL has right to accept or reject the application(s) without assigning any reason thereof.
11. ICSIL has the right to withdraw this advertisement at any time.