

**Intelligent Communication Systems India Ltd. (ICSIL)
Administrative Building, 1st Floor, Above Post Office
Okhla Phase-3, New Delhi-110020**

Requirement of Ticket Office Machine Operator (TOM Operator) on contract basis.

Intelligent Communication Systems India Limited (ICSIL), a Public sector undertaking and a joint venture of Telecommunications Consultants India Ltd. (TCIL) A govt. of India Enterprises under Ministry of Communications and Delhi State Industrial & Infrastructure Development Corporation Ltd. (DSIIDC), an undertaking of Govt. of NCT of Delhi is **an empanelled government agency to outsource contractual manpower to various departments and establishments of Government of NCT of Delhi.**

Applications from the illegible candidates are invited to fill up the post of **TOM Operator on contract basis to outsource the said manpower to government departments.** Interested applicants must apply online latest by **20-04-2017** on ICSIL website i.e **icsil.in**

1- QUALIFICATIONS & PROFESSIONAL REQUIREMENTS

EDUCATIONAL QUALIFICATION/ PHYSICAL MEASUREMENTS AND MEDICAL CATAGORY.

Minimum 12th class pass from a recognized board.

Having good knowledge of computer and Data Entry.

Candidate should be well conversant in spoken as well as written Hindi & English languages.

Medical fitness certificate from Govt, Medical Officer.

2- Remuneration:

- I. **As per Minimum Wages act of Matriculate (12th Pass) level of Govt. Of NCT of Delhi announced from time to time. Current Monthly Wages are Rs 11830 /-.**
- II. **EPF @ 12 % and ESI @ 1.75 % monthly will be deducted from the wages in account of EPF and ESI employee share.**
- III. **Net Payable after deduction of EPF and ESI are Rs. 10204 /-**

3- Selection Process:-

Selection will be carried out by an employee selection committee after scrutiny of document. at ICSIL office.

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GENERAL TERMS & CONDITIONS:

- I- The applicants must also come with Certificate/Testimonials and KYC details viz Adhar Card, Pan Card and mobile no. No application will be entertained without Adhar and Pan Cards.
- II- The above requirements are subject to change at any given point of time and ICSIL reserves the right whether or not to fill up any post. No appeal will be entertained or accepted. It would not be obligatory on the part of ICSIL to call for selection every candidate who possesses the essential qualification and no representation in this regard will be entertained from any candidate.
- III- The appointments for the post of **Ticket Office Machine Operator (TOM Operator)** shall be on "**purely contract basis**"
- IV- ICSIL reserves the right to restrict the number of candidates for selection to a reasonable limit on the basis of qualification and experience higher than the minimum prescribed in the advertisement & other academic achievements.
- V- ICSIL also reserves the right of rejecting any or all the applications without assigning any reasons therefor.
- VI- No correspondence whatsoever will be entertained from candidates regarding postal delay, conduct selection process and reasons for not being called for test/test.
- VII- The candidates applying for the Test should bear the cost of travelling and stay under their own arrangement and no refund will be allowed under any circumstances. The candidates must check their eligibility in terms of qualification and experience etc. from the website of ICSIL.
- VIII- In case of any query the candidate may be called to Ms. Jaspreet Kaur Mahi on the telephone no 011- 26924537 EXT :- 213
- IX- Canvassing/trying to influence ICSIL employees to secure the job in any manner shall disqualify the candidate.
- X- In case of selection, the engagement shall be subject to verification of original certificates/testimonials and KYC details at the time of joining and completion of other formalities otherwise the candidature shall be rejected.
- XI- ICSIL shall not be responsible for any postal delay / loss in transit at any stage of the recruitment process. No request in this regard will be entertained.
- XII- The post advertised is meant for different locations in Delhi as per the requirement.
- XIII- Depending on the requirement, the Company reserves the right to cancel/restrict/enlarge/curtail the recruitment process without any further notice and without assigning any reason thereof.
- XIV- Candidates are advised to ensure while applying that they fulfill the eligibility criteria and other requirements mentioned in this advertisement and that the particulars furnished by them are correct in all respects. In case it is detected at any stage of recruitment process that the candidate does not fulfill the eligibility criteria and/or does not comply with other requirements of this advertisement and/or he/she has furnished any false/incorrect information or has suppressed any material fact(s), their candidature is liable to be rejected. If any of the above

shortcomings are detected, even after appointment, their services are liable to be terminated without any notice.

XV- ICSIL reserve its right to modify, postpone or cancel the requirement without assigning any reason.

Note:- Merely applying for the job does not entitle you for getting the Job.

The application should reach on or before **20-04-2017** latest by **4pm**, either on the following address:

*Name of Contact Person. Ms Jaspreet Kaur Mahi
Intelligent Communication Systems India Limited (ICSIL),
Administrative Building, 1st Floor, Above Post Office,
Okhla Industrial Estate, Phase- III
New Delhi-110020
Tel.: 011-26929051, 26830338*