

APPLICATIONS FOR THE VARIOUS POSTS

Applications from the eligible candidates are invited to fill up the following posts purely on contractual basis to outsource the said manpower to Government Departments.

Interested candidates must apply **OFFLINE ONLY** by submitting applications personally at below mentioned address latest by 30-06-2017, 17:00 hours.

Applications will be received only on working days i.e. except Saturdays, Sundays & Gazetted / Government Holidays.

At Reception:

Name of Contact Person: - Mr. O. P. YADAV (Front Desk Officer)
INTELLIGENT COMMUNICATION SYSTEMS INDIA LIMITED (ICSIL)
ADMINISTRATIVE BUILDING,
ABOVE POST OFFICE,
OKHLA INDUSTRIAL ESTATE, PHASE – III,
NEW DELHI -110 020
Tel.: 011-26929051, 26830338, 26830347

S.No	Name of Post	No of Posts	Age limit	Qualification & Experience	Remuneration (Rs.)	Gender Required
1	Kitchen Helper (Semi-Skilled)	10	Below 40 years	• Literate and experience of cooking	14,958/-	FEMALES ONLY (Male candidates may not apply)
2	COOK (Skilled)	06	Below 40 years	• Literate and experience of cooking	16,468/-	FEMALES ONLY (Male candidates may not apply)

As per rules, of Minimum **Wages Act EPF @ 12 % and ESI @ 1.75 % monthly will be deducted from the wages in account of EPF and ESI employee share.**

3- Selection Process:-

Selection will be carried out by an employee selection committee after scrutiny of document at ICSIL's office.

Necessary Instructions:-

1. The duration of advertisement is 10 days from the date of publication on ICSIL website.
2. ICSIL reserves the rights to withdraw this advertisement at any time.
3. Experience in the relevant field shall be calculated from the date of attaining the minimum Essential qualification(s).
4. No TA DA will be paid for the screening.
5. Depending on the requirement, the Company reserves the right to cancel/restrict/enlarge/curtail the requirement process without any further notice and without assigning any reason thereof.

6. Incomplete /illegible/unsigned/multiple applications, applications not in the prescribed format or those received after last date will be rejected.
7. Candidates are advised to ensure while applying that they fulfill the eligibility criteria and other requirements as mentioned in this advertisement and that the particulars furnished by them are correct in all respects. Candidates furnishing any false/incorrect information are liable to be rejected.
8. The above requirements are subject to change at any given point of time and the ICSIL reserves the right whether or not to fill up the post. No appeal will be entertained or accepted. It would not be obligatory on the part of the ICSIL to conduct the screening of every candidate who possesses the essential qualification and no representation in this regard will be entertained from any candidate.
9. The applicants must bring all original documents/ Certificate/Testimonials and KYC details viz Aadhar Card, Pan Card at the time of verification / screening of documents.
10. The appointment for the above post shall be "purely on Contract Basis".
11. ICSIL reserves the right to restrict the number of candidates for screening without assigning any reason.
12. Reasonable limit on the basis of qualification and experience higher than the minimum prescribed in the advertisement & other academic achievements.
13. No correspondence whatsoever will be entertained from candidates regarding conduct and result of screening and reasons for not being screened for above mentioned post.
14. Canvassing/trying to influence ICSIL employees to secure the job in any manner shall disqualify the candidate.
15. In case of selection, the engagement shall be subject to verification of original certificates/testimonials at the time of joining and completeness of other formalities otherwise the candidature shall be rejected.

Note-: Merely applying for the job does not entitle you for getting the Job.