

**Intelligent Communication Systems India Ltd. (ICSIL)
Administrative Building, 1st Floor, Above Post Office
Okhla Industrial Estate, Phase-III, New Delhi-110020**

Walk-In-interview/Interaction for the post of **Translator & Driver Purely on Contractual Outsourced basis** to be deployed in Legislative Assembly Secretariat (LAS), GNCT of Delhi and also for empanelment of candidates for deployment to other Govt. Departments in future.

The details of the vacancies are given as under:-

S.no	Name of Post	Essential Educational Qualification	Experience	Age Limit	Wages in Rs. (Consolidated) PM	Total Number of posts	Date & Time of Walk-in-Interview
1	Translator (Hindi to English)	Masters degree of a recognized University in Hindi with English as a one of elective subject in B.A./B.A. (Hons). Working knowledge of computers & MS Office. Minimum Typing speed : 30 WPM	One year experience as on 01/07/2019	Maximum 40 Years as on 01/07/2019	30,000/-	02	05/11/2019 9:30 AM to 11:30 AM
2	Translator (English to Hindi)					03	05/11/2019 9:30 AM to 11:30 AM
3	Driver (Candidates nearby Civil Lines area will be preferred)	Matriculation and having driving license of LMV	Compulsory: Two year of unblemished experience of driving vehicles, preferably in Govt. Departments.	Minimum 18 Years	16962/-	01	05/11/2019 2 PM to 4 PM

Venue of walk-in : INTELLIGENT COMMUNICATION SYSTEMS INDIA LIMITED (ICSIL)
ADMINISTRATIVE BUILDING, ABOVE POST OFFICE, OKHLA INDUSTRIAL ESTATE,
PHASE – III, NEW DELHI -110 020,
TELEPHONE : 011-26830338, 011-26929051

Candidates reporting between 9:30AM to 11.30AM for Translator and 2 PM to 4 PM for Driver will only be considered for walk in interview.

TERMS & CONDITIONS:-

1. One time Registration Fees of Rs. 1,000/- (Non-refundable) shall be taken at the time of final Joining.
2. The interested applicants are advised to go through the Eligibility Criterion carefully and ascertain themselves regarding their eligibility.

3. i) The short listing of candidates for the panel will be based on scrutiny of documents of their age, qualification, experience etc. and as found eligible as per prescribed criteria and subsequent interaction of candidate by the department.

ii) Finally selected candidates by the department shall be considered for deployment on purely contractual/outsourced basis.
4. ICSIL does not guarantee deployment of all shortlisted candidates.
5. No TA/DA will be provided to candidates for appearing for the Interaction/documents verification etc. when called.
6. The place of deployment will be anywhere in Delhi/NCR. Candidate may have to work in shift(s)/ rotational basis as per departmental requirement. No extra conveyance will be paid by ICSIL/the department.
7. The candidates must fill in form on the spot and paste photograph duly signed along with a set of self attested photocopies of relevant documents related to qualification and experience as per eligibility criteria mentioned.

Also Candidates must produce original documents at the time of document **verification on the date of walk-in-interview/interaction for document verification** purpose otherwise they will not be allowed to appear in the interview/interaction.

8. The details of the candidate in the application form must be the same as mentioned in the certificate of Class 10th Certificate and PAN Card and Aadhar Card. In case the candidate has changed his/her name subsequent to Class 10th, the evidence to that effect should be furnished at the time of interaction/documents verification also.
9. Canvassing/trying to influence ICSIL employees to secure the job in any manner shall disqualify the candidate.
10. ICSIL has right to accept or reject the application(s) without assigning any reason thereof.
11. ICSIL has the right to withdraw this advertisement at any time.