

Intelligent Communication Systems India Ltd. (ICSIL)
Administrative Building, 1st Floor, Above Post Office
Okhla Industrial Estate, Phase-III,
New Delhi-110 020

Advertisement for the post of Aya (Female) purely on contractual / outsourced basis.

Offline applications are invited for the post of Aya (Female) purely on Contractual basis (to be outsourced to the Department of Women & Child Development (DWCD), Govt. of NCT of Delhi). The Last date of receipt of the application(s) is 01.10.2018.

Applicants are required to fill the Application Form available with this advertisement and submit the duly-filled-in form alongwith photocopies of the self attested documents related to their qualification, experience, Aadhaar Card, PAN Card etc. wither by Post/ or in Person at ICSIL Okhla Office as per address mentioned below:

Reception
Intelligent Communication Systems India Ltd. (ICSIL)
Administrative Building, 1st Floor, Above Post Office
Okhla Industrial Estate, Phase-III,
New Delhi-110 020

The essential details of the job are as under:-

S. No.	Name of Post	Qualification	Age	Experience	Job Description	Gross Wages (As per minimum wages act of Govt. Of NCT of Delhi (Rs.))	Number of Posts
01.	Aya (Only Female)	Minimum 10 th Passed from any Board.	25 – 40 years	Should have practical Experience of working as Aya	01. Ensure proper cleanliness and up-keep of the children. 02. Ensure that Children wear neat cloths. 03. Be responsibilities for the personal hygiene of the children including their bath, change of clothes and bedding etc. 04. Make children's beds and wash their clothes and bedding articles. 05. Attend to the toilet needs of children. 06. Serve and feed meals to the children and wash their utensils.	13,896/- (EPF & ESI will be deducted from this amount as application)	09 (nine)

					07. Assist in the kitchen in cooking as per requirement. 08. Any other duty assigned by the Department.		
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TERMS & CONDITIONS:-

01. Applicants are required to apply OFFLINE from 10/09/2018 to 01/10/2018.
02. One time Registration Fees of Rs. 1,000/- (Non-refundable) shall be taken at the time of final Joining.
03. The interested applicants are advised to go through the Eligibility Criteria's carefully and ascertain themselves regarding their eligibility.
04.
 - i) The finally selected candidates shall be considered for deployment on purely contractual/outsourced basis in Department.
 - ii) The final selection of candidates for the panel will be based on the performance in the interaction, scrutiny of documents of their age, qualification, experience etc. and as found eligible as per prescribed criteria.
05. ICSIL does not guarantee deployment of all shortlisted candidates.
06. No TA/DA will be provided to candidates for appearing for the Interaction/documents verification etc. when called.
07. The place of deployment will be anywhere in Delhi. They may work in shift(s) / rotational basis as per departmental requirement. No extra conveyance will be paid by ICSIL.
08. The Candidates must bring following documents (in Original and one copy of self attested documents) on the date of interaction for verification purpose otherwise they will not be allowed to appear in the interaction.
 - i. Class 10th Passed Certificate (Both Provisional and Mark Sheet – minimum qualification required).
 - ii. Experience Certificates of work done as Aya (if any).
 - iii. Pan Card
 - iv. Aadhaar card
 - v. One Passport size photograph

09. The details of the candidate in the application form must be the same as mentioned in the certificate of Class 10th Certificate and PAN Card and Aadhaar Card. In case the candidate has changed her name subsequent to Class 10th, the evidence to that effect should be furnished at the time of interaction/documents verification also.
10. Canvassing/trying to influence ICSIL employees to secure the job in any manner shall disqualify the candidate.
11. ICSIL has right to accept or reject the application(s) without assigning any reason thereof.
12. Validity of Panel so prepared against this advertisement shall be 6 Months from the date of publication.
13. ICSIL has the right to withdraw this advertisement at any time.
14. Last Date of submitting the application form is 01/10/2018.