

Intelligent Communication Systems India Ltd. (ICSIL)



Pre Tender Tie Up

For

“Participation in a Tender for Providing training in Spoken English course and English language learning for inmates of Pre-metric hostels coming under the purview of Social Welfare Department, in Mysore, Chitradurga, Belgaum, Kalaburgi & Kolar districts of Karnataka state”

Closing Date & Time for Submission of EoI 15-06-2017 at 03.00 PM

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Contents

1. Introduction 3

2. SCOPE OF SERVICES..... 3

3. Eligibility Criteria..... 5

4. Format of Financial Bid..... 6

1. Introduction

Intelligent Communication Systems India Limited (ICSIL) is a joint venture of Telecommunications Consultants India Limited (TCIL), a Government of India Enterprise under Ministry of Communications and Information Technology and Delhi State Industrial and Infrastructure Development Corporation (DSIIDC), a Government of Delhi undertaking. ICSIL is an ISO 9001:2008 certified company and hold the status of P.S.U.

Intelligent Communication Systems India Limited (ICSIL) intends to participate in a Tender for “Providing training in Spoken English course and English language learning for inmates of Pre-metric hostels coming under the purview of Social Welfare Department, in Mysore, Chitradurga, Belgaum, Kalaburgi & Kolar districts of Karnataka state”, floated by a Govt. Karnataka. The intent of this EoI is pre-tender tie up with interested and eligible parties.

In this regard, ICSIL is looking for a consortium partner who is willing to associate with ICSIL. The Bidder who has prior experience of similar works & willing to work with ICSIL on back to back terms & conditions may submit their proposal against the said EoI, latest by **15th June, 2017 upto 15:00 Hours.**

2. SCOPE OF SERVICES

- 1) There are 289 number of Pre- Metric hostels in the 5 districts of Mysore, Chitradurga, Belgaum, Kalaburgi & Kolar. There will be 19427 participants approximately from these hostels. The successful bidder or the Training agency has to provide training in English Language Proficiency, Communication skills for these children.
- 2) The Training program should cover imparting and enhancing the necessary communications skills in English Language, i.e., Listening, Speaking, Reading and Writing.
- 3) The Training agency shall submit the indicative content and mode of delivery of the course being deployed to analyze, recommend and approve, before entering into agreement with the Social Welfare Department.
- 4) In the beginning, the Training agency will have to conduct pre-evaluation test, to map the students to the level of their proficiency in communication & general language skills in English and to customize the content accordingly for the training purpose.
- 5) Evaluation of abilities, strengths and weaknesses of the students must be undertaken & prepare lessons based on the requirement.
- 6) The Training agency shall use modern teaching aids for effective delivery, including laptop, screen, projector etc, and teach in physical classroom only, and not online classes.
- 7) Planning and deployment of sufficient number of trainers or resource persons to cover all the Pre-Matric hostels, in the specified districts, so as to complete the execution of the scheme within 06 months. The classes are to be conducted in the evening, after the children return

from the school & also during weekends. The training period is excluding the month October-2017, & March, April and May 2018 (Exam and vacation period).

- 8) The Training agency shall submit the detailed schedule of training plan, i.e., number of participants and period for each batch, number of batches and its stretch in time line.
- 9) The timeline for each batch shall be divided into 1) Pre-assessment, 2) Training sessions 3) Assessment and certification.
- 10) Training sessions shall have practical training in speaking, reading, writing small creative passages.
- 11) The Training agency should provide study material– comprising training hand book, worksheets, training specific handouts, writing essentials.
- 12) Post training assessment shall be conducted and assessment certificates shall be issued to all participants.
- 13) The Training agency should produce the list of trainers/faculty, assistants and teaching aids deployed in each Pre-Metric hostels for the purpose of training, before commencing the Training Course.
- 14) The successful bidder shall make a videograph of any one batch of complete course along with practical presentations, in one hostel in each of the districts and handover 10 copies of DVDs of the same to the respective District Officers(Deputy Directors/Joint Directors) and 2 copies to Commissioner office at Bengaluru (for each district) with proper cover and box.

Video shall be HD/DVD quality, professional shooting and recording. The Video contents are the property of the office of Commissioner with full copy rights. The Videos shall not be distributed for commercial/marketing/promotional purpose to other organisations/institutions or general public or for any other purpose, in any form/format/media.

15) No. of Participants, the Venue of training:

The Training shall be conducted in all the Pre-Metric hostels of the above 5 districts as per the list enclosed in the Annexure-IX

- a) There will approximately 19427 participants from all the hostels of the district. Each batch can have around 40 to 60 participants.
- b) The Estimated bid value is for complete training by the successful bidder in the premises of the Pre-Metric hostels of the district, including study materials, use of modern teaching aids, evaluation & certification.
- c) The suggested indicative content of the Training programme shall be :
 - I. **Communicative functions of English**–(different forms of language for communicating different functions such as greetings, introducing, seeking and giving information, thanking, welcoming , concluding a speech etc for Social and classroom centred contexts.
 - II. **Grammar and usage** - General and need based functional grammar: time & tense, models – primary and secondary, questions tags, voice, reported speech and linkers.

- III. **Nuances of spoken English** - Pronunciation at the word level, Accent and Tone. (Speech sounds: consonants, vowels and diphthongs and other related problem areas.)
 - IV. **Vocabulary**- (Antonyms and synonyms) and need based vocabulary development and understanding.
 - V. **Writing** – Developing cohesive and coherent texts (paragraph, letters, e-mails, dialogues, reports and other communicative tasks.)
- IX Practical - Self assessment**

3. Eligibility Criteria

1. The Tenders are invited from esteemed training Institutions, Organizations, Companies, Universities registered as training providers, on their own or as a consortium partner. The bidder or the consortium partner should have experience of not less the 5 years in providing training in English language proficiency and assessment to students. In support of this the bidder should submit the establishment/registration/incorporation certificate or listing of the organization/institution/ Training agency with the government authority.
2. In case of bidders themselves as training providers, supporting documents having experience of 5 years in providing spoken English & language proficiency and assessment shall be submitted along with the satisfactory completion certificate issued by any of the Government department/institution/organization.
3. In case of bidders in a consortium or having MOU partner, they should submit the relevant documents either of bidder themselves or of the MOU Partner for having experience of 5 years in providing spoken English & English language proficiency and assessment along with work orders, satisfactory completion certificate issued by the Chartered Accountant in the format as at Annexure IV.
4. **Financial performance:** The bidder should have achieved an average annual financial turnover equivalent to 50% of the amount put to tender, in each of the preceding three years 2013-14, 2014-15, 2015-16. This shall be supported by the Audited Balance Sheets, Trading/Profit and Loss Account, and certificate issued by the Chartered Accountant in the format as at Annexure IV.
5. **Work Experience:** The bidders should have executed Spoken English courses & English language proficiency and assessment for a minimum of 5,000 students of Government/Private educational institutions during the preceding three years 2013-14 to 2015-16 (minimum 5000 in total for combining three years). The relevant Work orders and satisfactory completion certificates issued by the client shall be furnished.
6. With regard to conducting Spoken English courses & English language proficiency and assessment, the bidder should provide relevant documents to show that the training will be aligned to CEFR (Common European Framework of Reference for Languages) level A2 or B1. In support of that, the bidder should furnish the MOU entered with the assessing body prior to the date of this tender.
7. The trainers engaged should be at least Graduate/Degree holders preferably in English of any recognised university of the country and trained to roll out training conforming to

- CEFR level A2 or B1. The Bidder has to furnish the list of trainers. Post graduate faculty is preferred.
8. The bidder should have established local presence in all the districts of Karnataka. A detailed list of these training centers with the address, phone number, and year of establishment should be furnished.
 9. Should upload an Affidavit as per Annexure VII - which has been sworn before a Notary.
 10. The firm should be ISO certified and valid copy of the ISO certificate shall be furnished.
 11. Service Tax Registration should be furnished and the last 5 years IT returns to be submitted.

4. Format of Financial Bid

Description	Basic cost per Participant	Taxes	Total cost per Participant	Total cost for 19,427 Participants
	Rs. Ps	Rs. Ps %	Rs. Ps	Rs. Ps
Training cost including the Pre & post training assessment fee & any other incidental charges for the period of contract.				
Total				

The interested parties may submit their offer along with the relevant documents in support of their claim, latest by **15th June, 2017 upto 15:00 Hours** at the below mentioned address in sealed envelopes with superscription of **ICSIL/03/12/Pre Tender Tie Up/Spoken Eng/2016-17** in a Tender Box kept at

Reception

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For queries & document obtained

In case of Queries please contact Mr. Ravi Tripathy (System Analyst)

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