

*Handwritten mark*

Telephone (64 834)  
(64 332)

# Office of the Regional Provident Fund Commissioner

7th & 8th Floor, Skylark Bldg, 60 Nehru Place, New Delhi-110019

No. E/D.1/393/COV/2.9.85

Regd. A.O

Dated the 18/7/85

To

M INTELLIGENT COMMUNICATION SYSTEMS (P) LTD  
2-7, CHIRAJEEV TOWER  
NEHRU PLACE, NEW DELHI-19

Sub: Applicability of the Employees' Provident Funds & Miscellaneous Provisions Act, 1952 and the Schemes framed thereunder to M/s. As above

Dear Sirs,

On the basis of particulars furnished by you on 14.2.85 and on this basis of the inspection of the records of your establishment conducted by the Enforcement Officer on 14.6.85 it is evident that:

- (a) Your establishment/factory viz M/s. .... engaged in ..... which is included in Schedule I/classess of establishment in Employees' Provident Funds and Miscellaneous Provisions Act, 1952.
- (b) that the said establishment/factory has employed ..... persons on .....
- (c) that it has completed the infancy period in terms of provisions of Sec. 16(1) (b) of the Employees' Provident Funds & Miscellaneous Provisions Act, 1952 of 3/3 years on/in ..... Therefore, the provisions of the E.P.F. and Misc. Provisions Act, 1952 and the Schemes framed there under are applicable to your above named establishment together with head office and its branches/departments whether situated at the same place or at different places with effect from ..... finally/provisionally, subject to further verification of your records for the earlier period.

With reference to your application No. .... dated ..... you are hereby notified code No. DL/..... on Administrative ground. Please note that this will not affect the original applicability of the establishment and it will be treated as part and parcel of the parent unit for all purposes (damages etc.) Employee's share for the period will not be worked off)

With reference to your application No. DL/2/18/85/192 received for extension of E.P.F. & Misc. Provisions Act, 1952 under Section 1 (4) of the said Act, on voluntary basis a code No. is hereby allotted to your establishment namely DL/16393 provisionally covering your establishment with effect from 1.7.85 pending issue of a notification by the Government of India in exercise of the powers conferred on them by sub-section (4) of Section 1 of the E.P.F. & Misc. Provisions Act, 1952

The Code No. DL/16393 is allotted to your unit for the purpose of making compliance with the various provisions of the E. P. F. & Misc. Provisions Act, 1952 and the Schemes framed thereunder namely E.P.F. Scheme, 1952 Family Pension Scheme, 1971 and Deposit Linked Insurance Scheme, 1976. This Code No. should invariably be quoted in all the correspondences with this office.

The contribution payable by the employer shall be @ 25% of basic wages, dearness allowance (including cash value of food concession) and retaining allowance of any other benefit payable every month. The contribution payable by the employee shall be equivalent to contribution payable by the employer.

- i) The contribution shall be calculated on the basic wages, dearness allowance etc. payable during the whole month whether paid on daily, weekly, fortnightly or monthly basis.
- ii) The contribution shall be calculated to the nearest rupee, 50 paise or more than 50 paise but less than one rupee, and fraction of a rupee less than 50 paise shall be ignored. For the purpose of calculation of contribution the wages payable shall be rounded off to the nearest rupee, 50 paise or more than 50 paise but less than one rupee and less than 50 paise shall be ignored.



*Handwritten initials*

INTELL  
S.E.

*Handwritten signature*

*Handwritten initials*

1 JUN 2015



(vi) Form No. 12 A

(vii) Form No. 5 & 10

(3)

This is the monthly return of contributions and is to be submitted to this office by 25th of every following month. Triplicate copies of the challans in support of the deposits made in the State Bank of India should be attached with this.

These are the returns of employees who have become new member or have left the service in the month and are to be submitted to this office by the 15th of the following month.

All the forms prescribed under the Employees' Provident Funds Scheme, 1952, the Family Pension Fund Scheme, 1971, and the Deposit Linked Insurance Scheme, 1976, are available in the P.F. office and will be supplied free of cost on receipt of your indent. The Specimen of forms are enclosed.

Regarding Family Pension Fund contributions, it should be separated from the Employees' Provident Fund Contributions and shown separately in the respective forms and remitted separately in Account No. 10, from the month of 01.08.1989 onwards.

As regards E.P.F. and E.D.L.I. dues for the period from 01.08.1989 to 31.03.1989 arrears should be remitted on or before 31.09.1989.

In case, the employees shown in form 8 (Revised) were the members of the establishment's private Provident Fund at the commencement of the Scheme, the accumulations in the Provident Fund standing to their credit should be remitted into the State Bank of India to the credit of the E.P.F. Account No. 1 through the prescribed challans and the triplicate copy of the challan sent to this office. All the amounts relating to the Provident Fund accumulations lying invested in securities should be transferred to the E.P.F. within four months by having the securities transferred to and endorsed in favour of the Central Board of Trustees, Employees' Provident Fund, and the Securities thus transferred should be sent to this office. A note containing the instructions in the matter of transfer to these accumulations is enclosed. Cash on hand in relation to the Accounts of the Private Provident Fund should be remitted within 30 days from the receipt of this communication, failing which damaged at the prescribed rate will have to be paid by you on the delivery remittances made in cash after the due date.

The receipt of this letter along with its enclosures may kindly be acknowledged.

Yours faithfully,  
Regional Provident Fund Commissioner

Encs :

1. Instructions regarding implementation of the Employees' Provident Fund Scheme, 1952, Family Pension Scheme, and Employees' Deposit Linked Insurance Scheme.
2. Instructions regarding allotment of Account Nos.
3. Instructions regarding transfer of Previous Provident Fund Accumulations and transfer of securities.
4. Ready Reckoner for calculation of Provident Fund contributions, Family Pension contributions and Deposit Linked Insurance Contributions.
5. Form 5A (in triplicate).

Copy to :

1. The Enforcement Officer, Shri. ... is requested to obtain S.A in triplicate in respect of the establishment immediately. He is directed to finalise the coverage within 45 days of the date of issue of this order. Circular No. E-32/11 (23) BOP dated 8-6-1982.
2. Accounts Branch (New Delhi) (It is understood that this branch is a new branch and has no previous Provident Fund accumulations to transfer to E.P.F. In such a case, please be noted in the consolidated register maintained in the Group with suitable remarks).
3. Inspection Branch
4. Mr. E/DL
5. Mr. ...
6. Mr. ...

- 1 JUN 2015

