



*Speedpost*

# Agricultural Produce Marketing Committee, Narela

(An Undertaking of Govt. of NCT of Delhi)

New Grain Market, Narela, Delhi-110040

Ph.Nos. (O) 27282339, 27285449, Telefax:27284089

E-mail: apmenrl@rediffmail.com



RIGHT  
INFORMATION

Ref: 32/18/2014/APMC/NRL/CT/Part-I/2702-6

Dated:22.11.2015

To,

**M/s Intelligent Communication Systems India Ltd. (ICSIL)**

Administrative Building, 1<sup>st</sup> Floor, Above Post Office,  
Okhla Industrial Estate Phase-III,  
New Delhi-110020.


Sir,

I am directed to convey the approval of the Competent Authority for extension of contract period w.e.f. 09.09.2015 to 08.08.2016 & 09.09.2015 to 30.11.2015 for 25 Data Entry Operators and 05 Data Entry Operators respectively on the existing terms and condition. The services of 05 Data Entry Operators are no longer required after 30.11.2015 (A/N).

Therefore, you are requested to withdraw the services of 05 Data Entry Operators w.e.f. 01.12.2015 (F/N) who are working in APMC, Azadpur on diverted capacity (list attached) and submit the requisite papers for renewal of existing contract for a period of 11 months w.e.f. 09.09.2015 for 25 Data Entry Operators

This issues with the prior approval of the Competent Authority.

Yours faithfully

  
(S.K. SRIVASTAVA)  
Dy. Secretary

**Encl.:- As above.**

**Copy to :-**

1. PA to VC, DAMB for kind information please.
2. OSD to Secretary, DAMB for kind information please.
3. Dy. Secretary (A), DAMB for kind information please.
4. Dy. Secretary (A), APMC, (MNI) Azadpur for kind information please
5. Sr. A.O. for kind information please.





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Ref: 28/12/96/08mc/PL/CT./Part 2./130

Dated: 5-8-14

To

Sh. Anil Khanna  
Administrative Building, 1<sup>st</sup> Floor,  
Above Post Office, Okhla Industrial Estate,  
Phase-III, New Delhi-110020

Subj: Proposal for Hiring of 30-Nos. Data Entry Operators 10+2/Graduate.

Sir,  
with reference to your letter dated 07.07.2014 in respect of providing the services of 30 Data Entry Operators 10+2/Graduate on terms & conditions settled between your agency and IT Department, NCT of Delhi as per Minimum Wages Act, with the condition that, if minimum wages increases, the same shall be applicable to these DEOs paid by this office also as no organization can pay less than minimum wages as per Govt. orders as provided by you vide aforesaid letter, reproduced as under:-  
Data Entry Operators (Wages as per minimum wages Act of Deptt. of Labour)

Item Description	Rates for DEO with qualification 10+2 per Month (Rs.)	Rates for Graduate Data Entry Operators per month (Rs.)
Wages	10,374/-	11,310/-
ESI@4.75%	493/-	538/-
ICSIL Service charges @ 10%	1,037/-	1,131/-
Total including ESI & ICSIL service Charges	11,904/-	12,979/-
Service Tax @ 12.36%	1,471/-	1,604/-
Grand Total	13,375/-	14,583/-

This office is in process to implement the computerization in some of its branches and intend to hire 30 no's of the DEO's preferably having graduation qualification subject to availability from your agency being empanelled agency by the Information Technology Department, Govt. of NCT of Delhi in compliance of the resolution no.30/2013 & 103/2014 of Marketing committee APMC Narela and further approval of the Competent Authority.

*Ms. Pranita / Mr. Palmit*  
*22/8/2014*

Yours faithfully  
*[Signature]*  
Fajender Singh  
AS(CT) APMC, Narela

