



REGIONAL OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
Rajendra Bhawan, Rajendra Place, New Delhi
ISO-9001:2001 Certified

Dated: 28/11/2009

No. D/11-10-108720-0603-001.

To

M/s INTELLIGENT COMMUNICATION SYSTEM INDIA LTD
DSIDCG ADMINISTRATIVE BLOCK
OKHLA INDUSTRIAL AREA PHASE I
NEW DELHI
DELHI-110020

DIRECTORS R K GUPTA, K B BATRA AND S CHABRA

Subject: Implementation of the E.S.I. Act, 1948 and Registration of employees of the Factories and Establishments under Section 2(2)(1)(5) of the Act as amended

Dear Sirs,

It is informed that under section 1(3) of the E.S.I. Act, 1948 the Central Government has vide notification No. SF-12(36) Dated 29/03/1975 made the provisions of the Act applicable to factories/establishments covered under the Act within the (Area) OKHLA (DELHI)

- It is further informed that the appropriate Government has extended the provisions of the Act to other establishment under Section 1(5) of the Act with effect from 26/03/1976 (vide notification No. SF-27(2)76 Dated 29/03/1976).
- Under Section 2-A of the Act such a factory/establishment is required to register itself under the Act and Chapter IV thereof casts a responsibility on to the employer thereof to insure his employees and pay contributions in respect of these employees covered under the Act.
- On the basis of the particulars in respect of your factory/establishment submitted by you, the report of the inspection conducted by the Insurance Inspector, Office Manager who inspected your factory/establishment on 13/11/2009 your factory/establishment falls within the purview of the Section 1(5) of the Act effect from 01/09/2008 (PROVISIONAL). In case, however, subsequent facts reveal that your factory/establishment was coverable from a date prior to the date mentioned above, you shall make yourself liable to comply with the provision of the Act from such earlier date.
- It is requested to take immediate steps for registration of your employees by submitting Declaration Forms, payment of contribution, maintenance of records from the date of coverage of your factory/establishment under the Act.
- For the sake of convenience your establishment has been allotted code No 11-10-108720-0603, which may kindly be used in all communication sent to the office and on all forms at the places indicated for the purpose. The Branch office of the Corporation situated at OKHLA has been instructed to render the assistance to you in connection with registration of your employees. In case you find any difficulty or for any other purpose which may be necessary in connection with the Scheme you are requested to contact the Manager of the above branch office who will render necessary help in the matter.
- It is requested that publicity may kindly be given to list of Insurance Medical Practitioners, State Insurance Dispensaries to enable your employees to choose your employees will also be attached.
- The Corporation Officials would be pleased to give all necessary and possible guidance to you in discharging your duties and obligations under the E.S.I. Act and I am confident of prompt and early compliance under the provisions of the ESI Act, Registration on your part.
- A list of Bank Branches who are authorized to accept ESI Contributions is enclosed. You may choose one of the Branches convenient to you, under which you may deposit the ESI dues in that branch only. In case no intimation is received within 15 days of the receipt of the letter the amount of contribution in one of the specified branch would be considered as Nominated Branch for your factory/establishment.
- A brochure/booklet containing benefits available under the scheme and obligation of the employer etc. is enclosed herewith with request to give wide publicity towards smooth functioning of the scheme.
- Please indicate your Code No. on all correspondences to avoid delay.

Encl. As stated

Copy for information and necessary action to:

- The Manager, Branch Office: OKHLA.
- 103A Branch Coordination Branch
- The Insurance Inspector, Division _____
Name of the Principal Employer: DIRECTORS R K GUPTA, K B BATRA AND S CHABRA. / No. of Employees (Covered): 99 / Factory License No. _____
- The Dy. Director (Finance) & C-6 Branch & District Branch: ESI OFFICE

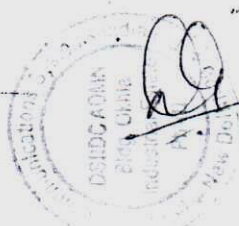
Yours faithfully,
for Regional Director

संजय कुमार राणा
सहायक निदेशक

संजय कुमार राणा
निदेशक

PL. ESIU E TO INSURE ALL ELIGIBLE WORKERS WITH ESI FOR

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